

ATRT3 Review Team Plenary Call Report

Plenary Call #08

10 April 2019 – 11:00 – 12:30 UTC

Review Team Members

Adetola Sogbesan, Cheryl Langdon-Orr, Demi Getschko, Erica Varlese, Jaap Akkerhuis, Jacques Blanc, Lui Yue, Osvaldo Novoa, Pat Kane, Ramet Khalili Nasr, Daniel Nanghaka, Geoff Huston, Michael Karanicolas, Maarten Botterman, Vanda Scartezini

Observers

Herb Wayne, Saba Panahpoor

ICANN Org

Jennifer Bryce, Brenda Brewer, Negar Farzinnia

Apologies

Sebastien Bachollet

These high-level notes are designed to help SSR2 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: <https://community.icann.org/x/jRplBg>.

The ATRT3 Review Team undertook the following during this session:

1. Welcome, roll call, SOI updates

See attendance recorded above. No SOI updates provided.

2. Quick recap of the face-to-face meeting

Pat recapped the key progress items from the team's face-to-face meeting in LA: Team developed and prioritized scope items; work parties began detailing out objectives; team began to complete the Terms of Reference template and made some progress on work plan.

3. Review outstanding action items from inception to date

Cheryl walked the team through action items listed here:

<https://community.icann.org/x/HwqrBQ>

Action item: Pat to arrange briefing on the independent review process (scope item F) from David McAuley for the RT meeting first week of May.

4. Review resource requests

Jennifer advised team members of a new wiki page where requests can be tracked here:

<https://community.icann.org/x/ryFIBg>. Work party leads provided an overview of any existing resource requests, guided by the Google doc [here](#).

5. Informal mechanisms for work party communication

Cheryl reminded the team that separate email lists for each work party will not be created – instead work parties should use the plenary lists and a preferred informal channel eg. Skype or Slack. Team members had no further thoughts to add as yet. This item will feature again on next week's agenda.

Action item: Work parties to think about preferred mechanisms for communication ahead of the call next week. Staff is available to support in setting up preferred channels and will set up Skype work channels for each work party

6. Discussion on work party timelines: Next steps and expectations (including mechanisms of reporting to the plenary)

Pat encouraged team members to think about timelines for each work party, which will be incorporated into the team's work plan [here](#). The work plan will be shared with the Board by 5 June 2019.

Action item: Work parties to build out timelines on work plan – target date to finalize work plan dates is currently mid/end Ma

7. A.O.B

Brenda informed the team that all calls beginning next week will be on Zoom.

8. Confirm action items / decisions reached

Action items / decisions reached read for the record.

Consensus reached on decisions/action items: Yes