EPDP Phase 2 - Summary Timeline

31 May 2020

Legend:
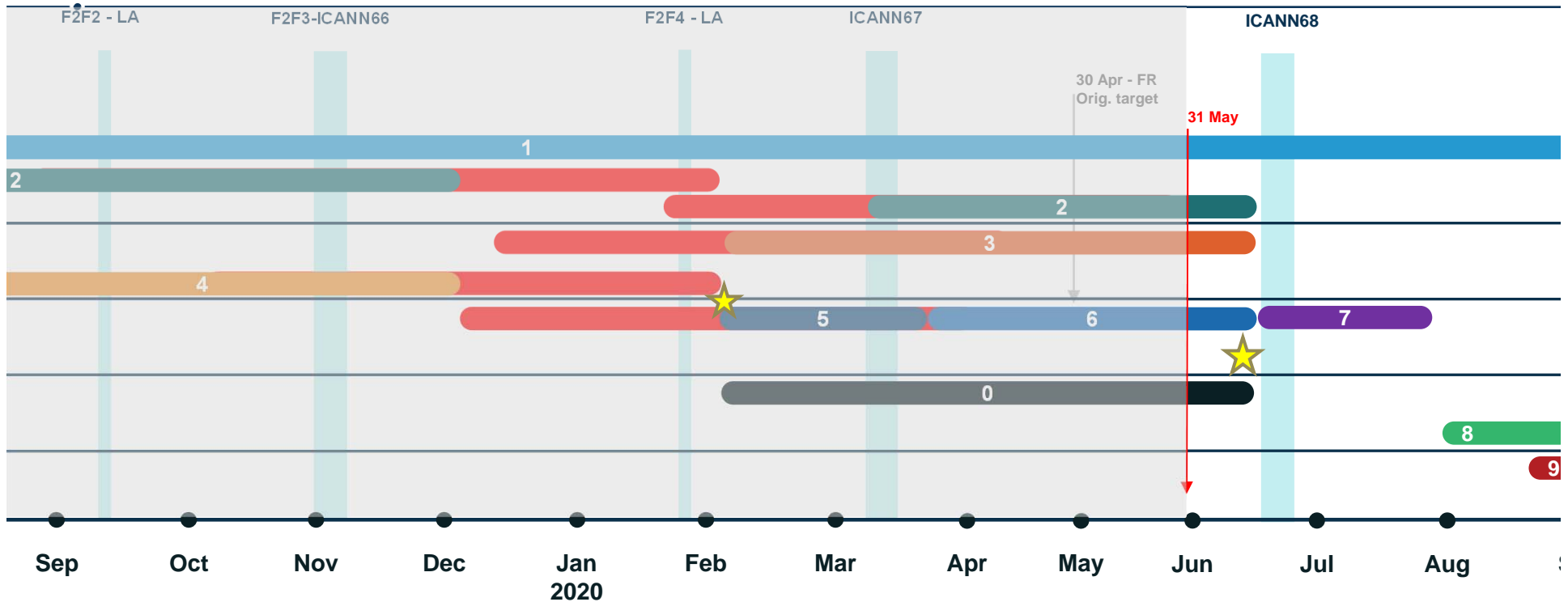
#	Task
1	Project Management, Workplan, & Factsheet
2	EPDP-P2 Priority 1 Deliberations
3	EPDP-P2 Priority 2 Deliberations
4	Construct Initial Report
5	Public Comment on Initial Report
6	Review of Public Comment & Submission of Final Report
7	Council Consideration of Final Report
8	Public Comment prior to Board Consideration[2]
9	Board Consideration

Complete: 96%   Status: 🔴   Health: 🟩

🔴 Behind Schedule

0 Priority 1 – Unplanned

| 1 |

EPDP - Temporary Specification for gTLD Registration Data - Phase 2

Fact sheet as of: 31-May-2020

Overview:

Following the adoption by the ICANN Board of a temporary specification on gTLD Registration Data to enable contracted parties to continue to comply with existing ICANN contractual requirements and with community-developed policies as they relate to WHOIS, while also complying with the European Union's General Data Protection Regulation (GDPR), a one-year policy development process was initiated to confirm whether or not the temporary specification should become a consensus policy.
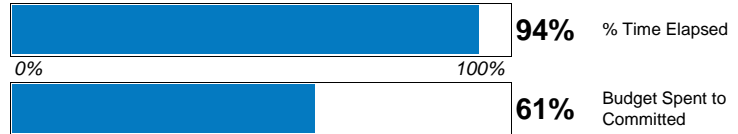
The GNSO Council adopted the Final Report during its Special Council meeting on 4 March 2019 and provided its non-objection to the commencement of Phase 2.

Wiki Page:	EPDP Wiki Home Page
Email Archive:	https://mm.icann.org/pipermail/gnso-epdp-team/
EPDP Input Archive:	https://community.icann.org/x/zIWGBg

Chair:	Janis Karklins
Vice-Chair(s):	n/a
Liaison:	Rafik Dammak

EPDP Status

Start Date:	4-Mar-2019	**EPDP Duration to Date:**	**15** Months
Expected Completion:	30-Jun-2020	**Total Expected Duration:**	**16** Months

94% % Time Elapsed (0% — 100%)

61% Budget Spent to Committed

Section I: Meeting Stats

EPDP members + alternates: 50

ICANN Org (individuals involved at various times throughout WG): 11

Volunteer Participation Rate **92%** (0% — 100%)

Face-to-face meeting days:	**12** Meetings
Calls (plenary and subteam):	**154** Calls
Volunteer meeting & call time:	**6,678** Hours
ICANN Org support time [(1)] (cross-org estimated hours)	**9,471** Hours
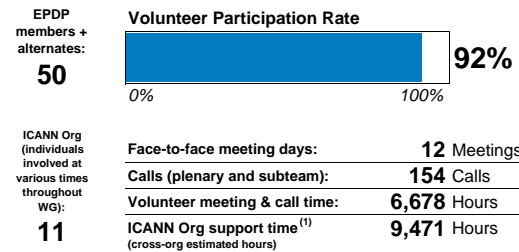
[(1)] *Does not include time for Executives, Legal, IT Personnel and Other Organizational Support*

Section II: Financial Resources

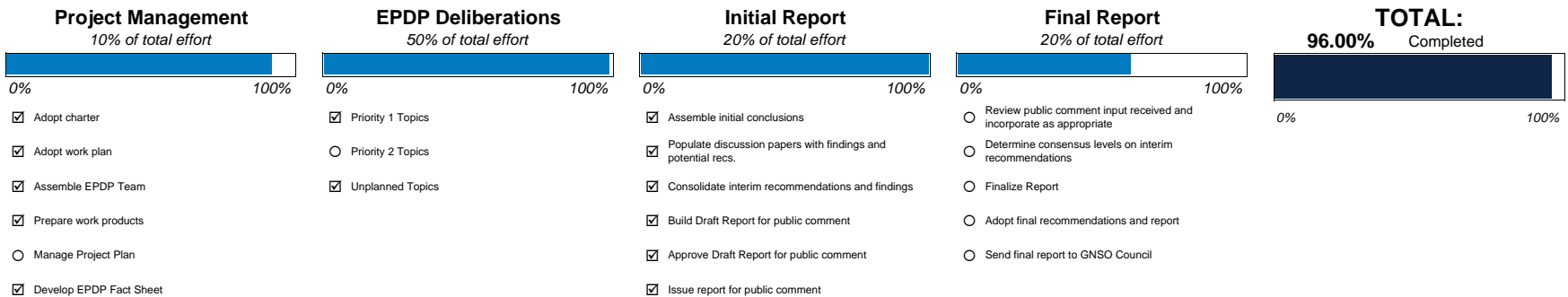| Direct Costs (1)	FY19,20 Approved Budget	FY19,20 Budget Spent to Date(3)	Committed FY19,20 Services(4)	Remaining FY19,20 Budget	Actual Expenses: WG to Date	Total Spent and Committed to Date
EPDP Professional Services	$ 464,764	$ 182,346	$ 204,888	$ 77,529	$ 182,346	$ 387,235
N/A	$ -	$ -	$ -	$ -	$ -	$ -
Travel, Facility, & Catering	$ 309,728	$ 135,986	$ -	$ 173,742	$ 135,986	$ 135,986
Total	**$ 774,492**	**$ 318,333**	**$ 204,888**	**$ 251,271**	**$ 318,333**	**$ 523,221**

[(1)] *Excludes ICANN Organization and overhead allocation.*
[(2)] *blank*
[(3)] *Based on the most recent month end financials (may not include recent expenditures). Represents expenses incurred since inception of work.*
[(4)] *Professional services includes services from signed contracts to be provided or invoiced; travel includes upcoming scheduled meetings.*

Section III: Milestones

Project Management
10% of total effort
(0% — 100%)

- ☑ Adopt charter
- ☑ Adopt work plan
- ☑ Assemble EPDP Team
- ☑ Prepare work products
- ◯ Manage Project Plan
- ☑ Develop EPDP Fact Sheet

EPDP Deliberations
50% of total effort
(0% — 100%)

- ☑ Priority 1 Topics
- ◯ Priority 2 Topics
- ☑ Unplanned Topics

Initial Report
20% of total effort
(0% — 100%)

- ☑ Assemble initial conclusions
- ☑ Populate discussion papers with findings and potential recs.
- ☑ Consolidate interim recommendations and findings
- ☑ Build Draft Report for public comment
- ☑ Approve Draft Report for public comment
- ☑ Issue report for public comment

Final Report
20% of total effort
(0% — 100%)

- ◯ Review public comment input received and incorporate as appropriate
- ◯ Determine consensus levels on interim recommendations
- ◯ Finalize Report
- ◯ Adopt final recommendations and report
- ◯ Send final report to GNSO Council

TOTAL:
96.00% Completed
(0% — 100%)

** Please refer to full project plan for detailed tasks and deliverables with their associated duration and assigned dependencies.

Wiki: https://community.icann.org/x/6BdIBg

4 - Working Group

Title:	Expedited Policy Development Process on the Temporary Specification on gTLD Registration Data – Phase 2 (EPDP_P2)
Description & Scope:	Following the adoption by the ICANN Board of a temporary specification on gTLD Registration Data to enable contracted parties to continue to comply with existing ICANN contractual requirements and with community-developed policies as they relate to WHOIS, while also complying with the European Union's General Data Protection Regulation (GDPR), a one-year policy development process was initiated to confirm whether or not the temporary specification should become a consensus policy. The GNSO Council adopted the Final Report during its Special Council meeting on 4 March 2019 and provided its non-objection to the commencement of Phase 2. The scope for EPDP Phase 2 includes (i) discussion of a system for standardized access/disclosure to nonpublic registration data, (ii) issues noted in the Annex to the Temporary Specification for gTLD Registration Data ("Important Issues for Further Community Action"), and (iii) issues deferred from Phase 1, e.g., legal vs natural persons, redaction of city field, et. al.

Composition:

Chair(s):	Janis Karklins
Council Liaison:	Rafik Dammak
Staff:	C. Tubergen, M. Konings, B. Cobb
# Participants:	30 Members + 18 Alternates (link)
# Observers:	215
Tools:	Mailing List / Meeting Schedule / Wiki
Charter:	Charter 19 July 2018

Project Management:

Token Holder	Planned Start Date	Actual Start Date	# of Days	Planned End Date	Actual End Date
WG	04 Mar 2019	04 Mar 2019	454	30 Jun 2020	TBD

Progress	Status	Health
25% 50% 75%	On-schedule	On-Target

STATUS: ☐ Planned ⬤ On-schedule ◉ Revised schedule △ Behind schedule ◆ Target will be missed ▨ On-hold

HEALTH: ☐ On-Target ☐ At-Risk ☐ In-Trouble

Milestones/Work plan (link):

Milestone/Task	Date	
Project Start	Mar-19	✓
Chair Janis Karklins appointed	Apr-19	✓
1st Plenary meeting	May-19	✓
Project Plan, Work plan, & Fact Sheet	Aug-19	✓
Issue Deliberations	Oct-19	✓
Face-to-face #1 – Marrakech	Jun-19	✓
Deliberate Priority 1	Jan-20	✓
Face-to-face #2 – Los Angeles	Sep-19	✓
Assemble initial conclusions	Oct-19	✓
Populate 1.0 draft paper w/ findings & potential recs.	Oct-19	✓
Discuss/approve findings and interim recs.	Jan-20	✓
Consolidate interim recommendations and findings	Jan-20	✓
Assembled v1.0 draft of building blocks	Nov-19	✓
Face-to-face #3 – Montreal	Nov-19	✓
Build Draft Report for public comment	Jan-20	✓
Face-to-face #4 – Los Angeles	Jan-20	✓
Issue report for public comment	Feb-20	✓
Remote 67 Sessions	Mar-20	✓
Deliberate Priority 2 items	Mar-20	✓
Issue Addendum report for public comment	May-20	✓
Review public comment input & prepare final report	May-20	✓
Determine consensus levels on recommendations	Jun-20	🟥
Finalize Report	Jun-20	🟥
Adopt final recommendations and report	Jun-20	🟥
Send final report to GNSO Council	Jun-20	🟥
GNSO Council adoption of consensus recs.		
Issue public comment for Board consideration		
ICANN Board adoption of consensus recs.		
Prior period % Complete	94%	🟩
Original Planned Completion Date	Apr-20	🟥

Status/Health Rationale:

- The project <u>Status</u> remains at "Revised schedule" with a Final Report delivery date of 11 Jun. 2020. The project <u>Health</u> remains "On-Target'' after the Nov. 2019 Project Change Request (PCR). Summary Timeline & Factsheet.

Current Activities:

- The EPDP Team review of updated recommendations, following the review of public comments, in preparation for Final Report.
- Review public comments received on the Addendum to the Initial Report covering priority 2 items.
- Finalize report and conduct formal consensus call.

Planned Activities:

- Deliver SSAD Final Report to GNSO Council.

Open Issues, Risks & Mitigation Plan:

- The task of reviewing public comments caused delay given both the quantity and complexity of comments received, which in turn, affects delivery of the Final Report in June 2020.
- Schedule change may affect Chair availability and funding of the project in that it is derived from Org's Contingency; any remaining funds will be returned at the close of the fiscal year FY20.

Completed in prior period(s):

- Reviewed cost model estimate(s) of an SSAD model, both start-up and on-going by ICANN Org as outlined in the Initial Report.
- The EPDP Team review of public comments received on the Initial Report to deliberate changes to recommendations.

ID	WBS	Task Name	Duration	Start	Finish	Predecessors	% Complete	Baseline Duration	Baseline Start	Baseline Finish
1	1	EPDP - Phase 2 Policy Development	456 days	Mon 3/4/19	Thu 11/26/20		96%	419 days	Mon 3/4/19	Tue 10/6/20
2	1.1	PROJECT MANAGEMENT	456 days	Mon 3/4/19	Thu 11/26/20		92%	419 days	Mon 3/4/19	Tue 10/6/20
23	1.2	EPDP DELIBERATIONS	332 days	Mon 3/4/19	Fri 6/5/20		99%	310 days	Wed 4/3/19	Fri 6/5/20
24	1.2.1	First meeting of EPDP Team	1 day	Thu 5/2/19	Thu 5/2/19	8	100%	1 day	Thu 5/2/19	Thu 5/2/19
25	1.2.2	Understand Charter, organize materials and develop initial approach	15 days	Thu 5/2/19	Wed 5/22/19	8	100%	15 days	Thu 5/2/19	Wed 5/22/19
26	1.2.3	Develop Worksheets for Phase 2 due diligence and organize work by Priority 1 & 2 Topics	21 days	Thu 5/2/19	Thu 5/30/19	8	100%	21 days	Thu 5/2/19	Thu 5/30/19
27	1.2.4	Review prior legal advice memos and formulate potential topics that may require advice	21 days	Thu 5/2/19	Thu 5/30/19	8	100%	21 days	Thu 5/2/19	Thu 5/30/19
28	1.2.5	Develop definitions and terminology	21 days	Thu 5/2/19	Thu 5/30/19	8	100%	21 days	Thu 5/2/19	Thu 5/30/19
29	1.2.6	Input from other SO/ACs & GNSO SG/Cs	134 days	Thu 5/23/19	Fri 11/22/19		100%	134 days	Thu 5/23/19	Fri 11/22/19
34	1.2.7	Priority 1 Deliberations	172 days	Fri 5/31/19	Thu 1/23/20		100%	125 days	Fri 5/31/19	Tue 11/19/19
35	1.2.7.1	Requirements, incl. defining user groups, use cases and other criteria to determine similarities and differences	70 days	Fri 5/31/19	Thu 9/5/19		100%	70 days	Fri 5/31/19	Thu 9/5/19
45	1.2.7.2	SSAD Model & Building Blocks & Preliminary Recommendations	122 days	Fri 8/9/19	Thu 1/23/20		100%	75 days	Fri 8/9/19	Tue 11/19/19
130	1.2.7.3	Priority 1 draft zero documents for LA1 F2F2	0 days	Thu 9/5/19	Thu 9/5/19	35	100%	0 days	Thu 9/5/19	Thu 9/5/19
131	1.2.7.4	Priority 1 draft 1.0 documents for ICANN66 Montreal	0 days	Thu 10/31/19	Thu 10/31/19	62,69,76,83,90,9	100%	0 days	Thu 10/31/19	Thu 10/31/19
132	1.2.8	Priority 2 Deliberations (Issues carried from Phase 1)	252 days	Fri 5/31/19	Thu 5/14/20		99%	237 days	Fri 5/31/19	Thu 4/23/20
133	1.2.8.1	Organize Priority 2 topics	1 day	Fri 5/31/19	Fri 5/31/19	26	100%	1 day	Fri 5/31/19	Fri 5/31/19
134	1.2.8.2	Display of information of affiliated vs. accredited privacy / proxy providers	245 days	Mon 6/3/19	Wed 5/6/20		99%	230 days	Mon 6/3/19	Wed 4/15/20
145	1.2.8.3	Legal vs. Natural	245 days	Mon 6/3/19	Wed 5/6/20		99%	230 days	Mon 6/3/19	Wed 4/15/20
157	1.2.8.4	City Field	245 days	Tue 6/11/19	Thu 5/14/20		98%	230 days	Tue 6/11/19	Thu 4/23/20
167	1.2.8.5	Data Retention	245 days	Tue 6/11/19	Thu 5/14/20		98%	230 days	Tue 6/11/19	Thu 4/23/20
177	1.2.8.6	Additional purpose for ICANN's OCTO	235 days	Mon 6/17/19	Wed 5/6/20		99%	220 days	Mon 6/17/19	Wed 4/15/20
187	1.2.8.7	Feasibility of unique contacts to have uniform anonymized email address	240 days	Mon 6/17/19	Wed 5/13/20		98%	210 days	Mon 6/17/19	Wed 4/1/20
196	1.2.8.8	Data Accuracy and the WHOIS Accuracy Reporting System [Removed from Phase 2 Scope]	225 days	Tue 7/9/19	Thu 5/14/20		100%	210 days	Tue 7/9/19	Thu 4/23/20
206	1.2.9	Unplanned Issues & Tasks	90 days	Sat 11/2/19	Wed 3/4/20		100%	80 days	Wed 12/4/19	Tue 3/24/20
207	1.2.9.1	Phase 2 - Financial Costing Estimate - ICANN Org Finance	60 days	Mon 11/25/19	Fri 2/14/20		100%	80 days	Wed 12/4/19	Tue 3/24/20
209	1.2.9.2	Phase 2 - Strawberry Paper / EDPB Input	90 days	Sat 11/2/19	Wed 3/4/20		100%	80 days	Wed 12/4/19	Tue 3/24/20
211	1.2.10	Legal Sub team	183 days	Thu 5/30/19	Thu 2/6/20		100%	133 days	Thu 5/30/19	Thu 11/28/19
215	1.2.11	Key Events	332 days	Mon 3/4/19	Fri 6/5/20		99%	310 days	Wed 4/3/19	Fri 6/5/20
216	1.2.11.1	EPDP Team F2F Meeting - Marrakech (24-27 Jun 2019)	111 days	Wed 4/3/19	Wed 9/4/19		100%	111 days	Wed 4/3/19	Wed 9/4/19
231	1.2.11.2	EPDP Team F2F Meeting - Los Angeles (08-11 Sept 2019)	131 days	Thu 5/30/19	Tue 11/26/19		100%	131 days	Thu 5/30/19	Tue 11/26/19
250	1.2.11.3	EPDP Team F2F Meeting - Montreal (02-07 Nov 2019)	106 days	Fri 8/23/19	Wed 1/15/20		100%	106 days	Fri 8/23/19	Wed 1/15/20
265	1.2.11.4	EPDP Team F2F Meeting - Los Angeles (27-30 Jan 2020)	135 days	Tue 9/24/19	Thu 3/26/20		96%	135 days	Tue 9/24/19	Thu 3/26/20
284	1.2.11.5	EPDP Team F2F Meeting - Remote (07-12 Mar 2020)	155 days	Mon 11/4/19	Fri 6/5/20		100%	155 days	Mon 11/4/19	Fri 6/5/20
299	1.2.11.6	EPDP Team Leaders F2F Meeting [Travel Restricted & no longer planned]	332 days	Mon 3/4/19	Fri 6/5/20		100%	155 days	Mon 11/4/19	Fri 6/5/20
304	1.3	INITIAL REPORT	226 days	Fri 6/28/19	Wed 5/6/20		100%	150 days	Fri 6/28/19	Tue 1/21/20
320	1.4	FINAL REPORT	90 days	Fri 2/7/20	Thu 6/11/20		60%	103 days	Fri 11/29/19	Tue 4/21/20
321	1.4.1	Review of public comments	40 days	Tue 3/24/20	Mon 5/18/20	313	85%	25 days	Wed 1/22/20	Tue 2/25/20
322	1.4.2	Continue deliberations of Priority 1 topics towards a Final Report	40 days	Tue 3/24/20	Mon 5/18/20	313	45%	40 days	Wed 1/22/20	Tue 3/17/20
323	1.4.3	Continue deliberations of Priority 2 topics towards a Final Report	40 days	Tue 3/24/20	Mon 5/18/20	313	20%	40 days	Wed 1/22/20	Tue 3/17/20
324	1.4.4	On-going review of legal questions / advice and interaction with counsel for Final Report	72 days	Fri 2/7/20	Mon 5/18/20	214	100%	100 days	Fri 11/29/19	Thu 4/16/20
325	1.4.5	Build Final Report & Final Deliberations	5 days	Tue 5/19/20	Mon 5/25/20	321	25%	25 days	Wed 2/26/20	Tue 3/31/20
326	1.4.6	Determine consensus levels on interim recommendations	13 days	Tue 5/26/20	Thu 6/11/20	325	0%	10 days	Wed 4/1/20	Tue 4/14/20
327	1.4.7	Adopt final recommendations and report	13 days	Tue 5/26/20	Thu 6/11/20	325	0%	5 days	Wed 4/15/20	Tue 4/21/20
328	1.4.8	Submission of Final Report to the GNSO Council	0 days	Thu 6/11/20	Thu 6/11/20	327	0%	0 days	Tue 4/21/20	Tue 4/21/20
329	1.5	POST EPDP ACTIVITIES	100 days	Fri 6/12/20	Thu 10/29/20		0%	100 days	Wed 4/22/20	Tue 9/8/20

Task | Milestone | Project Summary | External Milestone | Inactive Summary | Duration-only | Manual Summary | Finish-only | External Milestone | Deadline

Split | Summary | External Tasks | Inactive Milestone | Manual Task | Manual Summary Rollup | Start-only | External Tasks | Progress

https://docs.google.com/spreadsheets/d/179ocCF6XHK48CJaFF4Rdg9T3atQKFeY51zwF6rfQ4Jw/edit#gid=126973602

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
27-Feb-20	MS	Close of Public comment forum on the Initial Report (45 days)	EPDP Team	EPDP Team		23- Mar-20	5-May-20	Yes	1.3.9	Original date, 23 March, pushed to 5 May	43
2-Apr-20	AI	Recommendation 2 – Accreditation of Governmental Entities – GAC representatives to review the PCRT, considering what changes should be made based on comments received, and input suggestions into the Discussion Table by COB Tuesday, 7 April.	EPDP Team	EPDP Team	#51	7- Apr-20		Open	1.4.2	See second AI below due 23 Apr.	
16-Apr-20	AI	GAC reps to review the Consolidated Rec. 1-2 document and provide input and updated text based on the clarification questions by Thursday, 23 April.	Chris Lewis-Evans	GAC	#53	23- Apr-20		Open	1.4.1	See third AI below due 30 Apr.	
16-Apr-20	AI	Review Recommendation 15 (Financial Sustainability) PCRT and populate Discussion Table by Tuesday, 21 April	EPDP Team	EPDP Team	#53	21- Apr-20		Open	1.4.1		
23-Apr-20	AI	EPDP GAC representatives to provide an update on when they plan to circulate an updated version of Recommendation 2 (accreditation of governmental entities).	Chris Lewis-Evans	GAC	#54	30- Apr-20		Open	1.4.1		
30-Apr-20	AI	In preparation for the next meeting, EPDP Team to review the public comments received for Recommendation 7 (authorization automated) and Recommendation 16 (automation) and the legal memo regarding automation. Please note EPDP Team Members DO NOT have to fill out the discussion tables for these recommendations. Instead, EPDP Team to review the staff support team's proposed edits to Recommendation 7 and 16 and come prepared to discuss additional edits or raise concerns if the Team feels the public comments were not captured correctly.	EPDP Team	EPDP Team	#55	6- May-20	6-May-20	Yes	1.4.1		0
30-Apr-20	AI	Staff Support Team to separate the urgent requests from Recommendation 8 and include it in a separate recommendation.	EPDP Support Staff	EPDP Support Staff	#55	4- May-20	4-May-20	Yes	1.4.1		0
30-Apr-20	AI	Chris Lewis-Evans to provide additional examples of categories of urgent requests for the Team's consideration.	Chris Lewis-Evans	GAC	#55	6- May-20		Open	1.4.1		
30-Apr-20	AI	Staff Support Team to update Recommendation 11 based on today's discussion	EPDP Support Staff	EPDP Support Staff	#55	4- May-20	4-May-20	Yes	1.4.1		0
30-Apr-20	AI	GAC reps to inform Janis when they expect to complete the update of Recommendation 2.	GAC	GAC	#55	6- May-20		Open	1.4.1		
24-Mar-20	MS	Close of Public comment forum on the Initial Report Addendum (40 days)	EPDP Team	EPDP Team		5- May-20	5-May-20	Yes	1.2.8	Original date, 24 March, pushed to 5 May	0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#56	7- May-20	7-May-20	Yes	1.4.1		0
7-May-20	AI	EPDP Team members to review the cost estimate and provide advance questions via the email list by COB Monday, 11 May.	EPDP Team	EPDP Team	#56	11- May-20	11-May-20	Yes	1.2.9.1		0
7-May-20	AI	EPDP Team members who have not completed their homework on Recommendation 7 and 16 (automation) and Recommendations not considered by COB Tuesday, 12 May.	EPDP Team	EPDP Team	#56	12- May-20	12-May-20	Yes	1.4.1		0
7-May-20	AI	EPDP Team to review and provide input on the discussion table for Recommendation 4 (third party justification) and Recommendation 14 (retention) by COB Tuesday, 11 May.	EPDP Team	EPDP Team	#56	11- May-20	11-May-20	Yes	1.4.1		0
7-May-20	AI	Support Staff to update Recommendation 6 based on today's discussion and post for EPDP Team review by COB Monday, 11 May.	EPDP Support Staff	EPDP Support Staff	#56	11- May-20	11-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review of Cost Estimate for SSAD	EPDP Team	EPDP Team	#57	12- May-20	12-May-20	Yes	1.2.9.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#58	14- May-20	14-May-20	Yes	1.4.1		0
24-Mar-20	AI	Homework for additional Tuesday meetings is due on Monday's at 18.00 UTC for Tuesday's meeting items	EPDP Team	EPDP Team	#58	18- May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	AI	EPDP Team to further consider the path for automation in cases where it is confirmed that there is no legal risk.	EPDP Team	EPDP Team	#58	18- May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	AI	EPDP Team to provide its input on data retention (if not done so yet), acceptable use policy, query policy and terms of use by Monday 18 May at 18.00 UTC	EPDP Team	EPDP Team	#58	18- May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#59	19- May-20	18-May-20	Yes	1.4.1		-1
19-May-20	AI	EPDP Team members who have not yet done so – please complete late homework by COB today, Tuesday, 19 May: review and provide input on the discussion table for Recommendation 14 (retention), Recommendation 12 (query policy) and Recommendation 13 (terms of use).	EPDP Team	EPDP Team	#59	19- May-20	19-May-20	Yes	1.4.1		0
19-May-20	AI	EPDP Team to review and provide input on the discussion tables for Recommendation 17 (logging), Recommendation 18 (audits), and implementation guidance i (multiple requests) by COB today, Tuesday, 19 May.	EPDP Team	EPDP Team	#59	19- May-20	19-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#60	21- May-20	21-May-20	Yes	1.4.1		0
21-May-20	AI	EPDP Team members who have not yet done so – please complete late homework by Monday, 25 May by 18:00 UTC: review and provide input on the discussion tables for Recommendation 17 [docs.google.com] (logging), Recommendation 18 [docs.google.com] (audits), and implementation guidance i[docs.google.com] (multiple requests).	EPDP Team	EPDP Team	#60	25- May-20	25-May-20	Yes	1.4.1		0
21-May-20	AI	EPDP Team members to review and provide input on the discussion table for Recommendation 15 (financial sustainability) and review the updated Recommendation 19 (evolutionary mechanism) and include "cannot live with items" in the chart within the document by COB Tuesday, 26 May.	EPDP Team	EPDP Team	#60	26- May-20		Open	1.4.1		
21-May-20	AI	Support Staff to update Recommendation 14 (retention), Recommendation 10 (Acceptable Use Policy) and Recommendation 12 (query policy) following the review of Recommendation 13 so that the recommendations may be considered together to avoid duplication.	EPDP Support Staff	EPDP Support Staff	#60	25- May-20	25-May-20	Yes	1.4.1		0

	MS	=Milestone
	AI	=Action Item
	PP	=Project Plan task

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complete	Complete?	WBS	Comments	Total Days
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#61	26- May-20	26-May-20	Yes	1.4.1		0
25-May-20	AI	EPDP Team members to review and provide input on the discussion table for Recommendation 15 (financial sustainability) and review the updated Recommendation 19 (evolutionary mechanism) and include "cannot live with items" in the chart within the document by COB Tuesday, 26 May.	EPDP Team	EPDP Team	#61	26- May-20	26-May-20	Yes	1.4.1		0
25-May-20	AI	EPDP Support Staff to update Recommendation 10, 12, 13, 14, and 17 based on the EPDP Team's recent discussions and post the updated recommendations by Friday, 29 May.	EPDP Support Staff	EPDP Support Staff	#61	29- May-20		Open	1.4.1		
21-May-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#62	28- May-20	28-May-20	Yes	1.4.1		0
28-May-20	AI	EPDP Team Members to review the remaining questions on the Rec. 15 Financial Sustainability Discussion Items List and provide feedback over the list in advance of the next meeting on Tuesday, 2 June	EPDP Team	EPDP Team	#62	2- Jun-20		Open	1.4.1		
28-May-20	AI	Beginning Saturday, 30 May, EPDP Team Members to begin reviewing the final draft recommendations and adding "cannot live with" items into the tables within the recommendations. EPDP Team Members to review the PCRTs and Discussion Tables for Priority 2 topics. All feedback on recommendations will be due Friday, 5 June.	EPDP Team	EPDP Team	#62	5- Jun-20		Open	1.4.1		
21-May-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#63	2- Jun-20		Open	1.4.1		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#64	9- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#65	11- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#66	16- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#67	18- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#68	23- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#69	25- Jun-20		Open	1.4.5		
4-Dec-19	MS	Submit Final Report to GNSO Council	EPDP Team	EPDP Team		11- Jun-20		Open	1.4.8	14 June = GNSO Council Motions and Docs Deadline	

https://docs.google.com/spreadsheets/d/179ocCF6XHK48CJaFF4Rdg9T3atQKFeY51zwF6rfQ4Jw/edit#gid=126973602

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complete	Complete?	WBS	Comments	Total Days
22-Apr-19	AI	Phase 1 Recommendation	EPDP Support Staff	EPDP Support Staff		22-May-19	22-May-19	Yes		EPDP Support Staff to follow up with GNSO Council regarding Rec. 25: The EPDP Team recommends that the GNSO Council, as part of its review of the Transfer Policy, specifically requests the review of the implications, as well as adjustments, that may be needed to the Transfer Policy as a result of GDPR, with great urgency.	0
22-Apr-19	AI	Phase 1 Recommendation 21	EPDP Support Staff	EPDP Support Staff		22-May-19	22-May-19	Yes		EPDP Support Staff to follow up with GNSO Council regarding Rec. 21: The EPDP Team also recommends that the GNSO Council instructs the review of all RPMs PDP WG to consider, as part of its deliberations, whether there is a need to update existing requirements to clarify that a complainant must only be required to insert the publicly-available RDDS data for the domain name(s) at issue in its initial complaint. The EPDP Team also recommends the GNSO Council to instruct the RPMs PDP WG to consider whether upon receiving updated RDDS data (if any), the complainant must be given the opportunity to file an amended complaint containing the updated respondent information.	0
2-May-19	AI	Introduction to Zoom	EPDP Support Staff	EPDP Support Staff	#02	16-May-19	16-May-19	Yes		EPDP Support Staff to schedule separate zoom training session for interested EPDP Team members.	0
2-May-19	AI	Work plan	EPDP Leadership Team	EPDP Leadership Team		14-May-19	14-May-19	Yes		EPDP Leadership Team to develop first draft of proposed approach / work plan for review during next EPDP Team meeting (16 May 2019).	0
2-May-19	AI	EPDP - DPA Small Team	Janis Karklins	Janis Karklins		14-May-19	14-May-19	Yes		Janis to reach out to Goran Marby to obtain further information in relation to the expectations, working methods and time commitment expected from the small team that is to work with ICANN Org to move forward the discussions with DPAs on UAM.	0
2-May-19	AI	Phase 1 Legal Memos	EPDP Team	EPDP Team	#03	23-May-19	23-May-19	Yes		EPDP Team Members to review all Phase 1 legal memos:https://community.icann.org/pages/viewpage.action?pageId=105386422 and identify any clarifying questions by 23 May at the latest to determine whether a briefing by Bird & Bird is needed.	0
2-May-19	AI	Summary Issue Worksheet Templates	EPDP Staff Support	EPDP Staff Support		23-May-19	23-May-19	Yes		Staff to develop worksheet templates for all topics in phase 2. EPDP Team Members to provide feedback on proposed worksheet template, both substance and outline.	0
16-May-19	AI	Working Definitions	Leadership / Support St	Leadership / Support St	#03	23-May-19	23-May-19	Yes		Leadership Team and Support Staff to develop initial glossary of working definitions for EPDP Team feedback in advance of next EPDP Team meeting on Thursday, 23 May.	0
16-May-19	AI	SG/C/SO/AC Input Template	EPDP Support Staff	EPDP Support Staff	#03	23-May-19	23-May-19	Yes		Support Staff to provide initial draft of outreach message to SG/C/SO/AC to request early input in advance of next EPDP Team meeting on Thursday, 23 May. EPDP Team members to consider questions that should be included in the outreach message.	0
16-May-19	AI	Worksheets input	EPDP Team	EPDP Team	#03	23-May-19	23-May-19	Yes		EPDP Team Members to provide feedback on worksheets published to date in advance of the next EPDP Team meeting	0
16-May-19	AI	Worksheets	EPDP Support Staff	EPDP Support Staff	#03	23-May-19	23-May-19	Yes		Support staff to develop or update worksheets for remaining topics (accuracy and standardized framework for A/D) (note - completed for accuracy)	0
16-May-19	AI	Legal clarifying questions	EPDP Support Staff	EPDP Support Staff	#03	23-May-19	23-May-19	Yes		Support Staff to review legal clarifying questions received to date and align them with legal memos and consolidate where possible in advance of the next EPDP Team meeting on Thursday, 23 May.	0
24-May-19	AI	Board resolution on Phase 1 recommendations	Janis Karklins, Rafik Dan	Janis Karklins, Rafik Dammak		28-May-19	28-May-19	Yes		Janis to reach out to Chair of the GNSO and convey the EPDP Team's desire to engage with the GNSO Council regarding the Board resolution. Following discussion, Janis to refer back to the EPDP Team with GNSO Council feedback and proposed next steps. Rafik, as GNSO Council liaison, to seek clarification from the GNSO Council regarding the Bylaw-triggered consultation process following non-adoption of parts of GNSO Council adopted recommendations.	0
24-May-19	AI	Legal clarifying questions	Georgios Tselentis, Ashl	Georgios Tselentis, Ashley Heineman		24-May-19	24-May-19	Yes		GAC Members to provide legal clarifying questions for incorporation in the legal questions table by end of tomorrow, Friday, May 24. Support Staff to distribute updated table to the Team following receipt of GAC questions.	0
24-May-19	AI	Legal clarifying questions	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members to provide comments on legal questions table, i.e., question relevance and prioritization, by Wednesday, 29 May.	0
24-May-19	AI	Working definitions	EPDP Support Staff	EPDP Support Staff		24-May-19	24-May-19	Yes		Support Staff to convert the working definitions list into a Google Doc and distribute to the Team as soon as possible.	0
24-May-19	AI	Working definitions	EPDP Team	EPDP Team		28-May-19	28-May-19	Yes		EPDP Team Members to propose comments on the working definitions list by Tuesday, 28 May.	0
24-May-19	AI	SSAD	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team members to review the System for Standardized Access/Disclosure worksheet and provide any input on the document by Wednesday, 29 May so that the Team can discuss the worksheet during the next call.	0

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complete	Complete?	WBS	Comments	Total Days
24-May-19	AI	Request for early input	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members to review and provide input on the early input template by Wednesday, 29 May so that the Team can finalize this call for input during the next EPDP Team call.	0
24-May-19	AI	Worksheet review	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members to continue reviewing the provided worksheets (see https: //community.icann.org/display/EOTSFGRD/b.+Worksheets) and provide input as soon as possible.	0
30-May-19	AI	Priority 2 worksheets	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members who are unable to attend the scheduled calls on Priority 2 worksheets may provide feedback via google docs (see https://community.icann.org/display/EOTSFGRD/b.+Worksheets).	0
30-May-19	AI	Expert Briefings	EPDP Team	EPDP Team		31-May-19	31-May-19	Yes		If there are objections to Steve Crocker's presentation during the Team's next meeting, please express them ASAP.	0
30-May-19	AI	Working definitions	EPDP Team	EPDP Team	#04	4-Jun-19	4-Jun-19	Yes		EPDP Team to provide any additional comments on the working definitions draft.	0
30-May-19	AI	Legal Advisory Group	Janis Karklins	Janis Karklins		31-May-19	31-May-19	Yes		Janis to provide the proposal for dealing with legal questions, including the members of the legal advisory group.	0
30-May-19	AI	Early input template	Support Staff	Support Staff		31-May-19	31-May-19	Yes		EPDP Support Staff to update the SO/AC/SG/C template with RySG's edits and send to the SO/AC/SG/Cs.	0
30-May-19	AI	GNSO consultation with ICANN Board on Board resolution on EPDP Phase 1 recommendations	EPDP Team	EPDP Team	#04	4-Jun-19	4-Jun-19	Yes		EPDP Team to provide input on clarifying questions, concerns, and/or background information for the GNSO Council's consultation with the Board in relation to non-adoption of parts of EPDP phase 1 recommendations.	0
6-Jun-19	AI	Working Definitions	EPDP Support Staff	EPDP Support Staff		7-Jun-19	7-Jun-19	Yes		Support Staff to update the working definitions based on input received from the EPDP Team.	0
6-Jun-19	AI	SSAD - list of purposes	EPDP Support Staff	EPDP Support Staff		7-Jun-19	7-Jun-19	Yes		Support Staff will organize a list of purposes from previous documentation (https: //www.icann.org/en/system/files/files/gdpr-dataflow-matrix-responses-redacted-13oct17-en.xlsx) and post for Team members to suggest edits by Tuesday, 11 June.	0
6-Jun-19	AI	SSAD Worksheet	EPDP Team	EPDP Team		7-Jun-19	7-Jun-19	Yes		EPDP Team to review the Priority 1 SSAD Worksheet by COB tomorrow, Friday, June 7.	0
6-Jun-19	AI	GNSO consultation with ICANN Board on Board resolution on EPDP Phase 1 recommendations	Support Staff and EPDP	Support Staff and EPDP Team		7-Jun-19	7-Jun-19	Yes		Within 2-3 hours after the call, Support Staff to work with the EPDP Chair to produce a one page synthesis of concerns and questions the Team wishes to provide to the Council regarding the Board resolution. Annex all submissions to that synthesis page. Post synthesis page for silent procedure until tomorrow (Friday, 6 June). EPDP Team to only react if there is violent disagreement with concept (not edits, etc.)	0
6-Jun-19	AI	Legal Advisory Group	EPDP Team	EPDP Team	WP-#02	12-Jun-19	12-Jun-19	Yes		Each group to nominate one person for the representative legal committee and provide the nomination to the Chair in advance of the next meeting, Wednesday, 12 June.	0
13-Jun-19	AI	Google Documents	EPDP Team	EPDP Team		14-Jun-19	14-Jun-19	Yes		EPDP Team members to please provide Google account info to the GNSO Secretariat (gnso-secs@icann.org) as soon as possible.	0
13-Jun-19	AI	Third Party Legitimate Interest Example	Thomas Rickert	ISPCP		18-Jun-19	18-Jun-19	Yes		Thomas Rickert to provide an IP infringement scenario by **Tuesday, 18 June** to be discussed with the Team during a future meeting. Thomas to coordinate with EPDP Support Staff as necessary.	0
13-Jun-19	AI	Third party purposes/legitimate interests	EPDP Team	EPDP Team		18-Jun-19	18-Jun-19	Yes		EPDP Team to review the list of third party purposes and provide additions, edits, and comments by **Tuesday, 18 June** . (Note: please be prepared to discuss Thomas' example and the law enforcement example during the next meeting on Thursday, 20 June.)	0
20-Jun-19	AI	Third party purposes/legitimate interests	Alex Deacon, Chris Lewi	IPC	F2F1	25-Jun-19	25-Jun-19	Yes		Alex Deacon and Chris Lewis-Evans to develop an additional use case(s) using this template to share with the EPDP Team at the face-to-face meeting at ICANN65.	0
27-Jun-19	AI	Safeguards for registrant	Georgios	GAC	#08	11-Jul-19	11-Jul-19	Yes		Georgios to review the safeguards for the registrant in the trademark infringement use case and provide guidance on where these safeguards may appropriately belong (requestor, entity disclosing nonpublic registration data, etc.).	0
27-Jun-19	AI	Policy questions for Strawberry Team	Georgios, Marc A.	GAC	#08	11-Jul-19	11-Jul-19	Yes		Georgios and Marc A. to work together to develop a first draft of policy questions to send to the Strawberry Team for the EPDP Team's review.	0
27-Jun-19	AI	Additional use cases	EPDP Team	EPDP Team		5-Jul-19	5-Jul-19	Yes	1.2.7.1	EPDP Team Members who wish to submit additional use cases to submit use cases by **Friday, 5 July**	0
11-Jul-19	AI	LEA use case	EPDP Team	EPDP Team		16-Jul-19	16-Jul-19	Yes	1.2.7.1	EPDP Team to review the updated LEA use case and provide feedback by Tuesday, 16 July.	0

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
11-Jul-19	AI	LEA use case	Georgios and Chris	GAC		15-Jul-19	15-Jul-19	Yes	1.2.7.1	Georgios and Chris to work together on fleshing out the safeguards section of the LEA use case and consider the implementation of safeguards, and who would be responsible for the implementation, in the context of a manual and automated system by Monday, 15 July.	0
11-Jul-19	AI	Trademark use case	Thomas, Georgios, and	EPDP Team		19-Jul-19	19-Jul-19	Yes	1.2.7.1	Thomas, Georgios, and Brian to work together on fleshing out the safeguards section of the trademark use case by Friday, 19 July.	0
11-Jul-19	AI	Order of use case review	EPDP Support Staff	EPDP Support Staff		12-Jul-19	12-Jul-19	Yes	1.2.7.1	Support Staff to send a survey to the groups to prioritize/rank the use cases submitted.	0
11-Jul-19	AI	Early input	EPDP Team	EPDP Team	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Each group to review the early input included in the updated SSAD worksheet and provide questions (if any) into the Google doc for early input questions.	0
11-Jul-19	AI	Early input	EPDP Support Staff	EPDP Support Staff	#09	18-Jul-19	18-Jul-19	Yes	1.2.7.1	Support Staff to (1) compile all early input received into the SSAD worksheet by next week and (2) create a corresponding Google doc where EPDP Team members may enter questions regarding the early input.	0
18-Jul-19	AI	LEA purpose	Chris Lewis- Evans	GAC	#08	11-Jul-19	11-Jul-19	Yes	1.2.7.1	In light of today's conversation, Chris Lewis-Evans to seek the guidance of the previously-consulted DPO, with the goal of fine tuning the overarching LEA purpose. Following the receipt of guidance, Chris Lewis-Evans to propose modifications accordingly.	0
18-Jul-19	AI	LEA Purpose	Chris Lewis-Evans	GAC	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Chris Lewis-Evans, with the help of GAC colleagues (as applicable) to consider any questions identified and propose corresponding edits/clarifications to the use case.	0
18-Jul-19	AI	Trustworthiness of requestor	Alan Greenberg	ALAC	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Alan Greenberg to draft proposed legal question regarding the trustworthiness of the requestor and send to Leon and EPDP Leadership.	0
18-Jul-19	AI	Order of use case review	EPDP Support Staff	EPDP Support Staff	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Support Staff to propose a new grouping of use cases with the help of Milton, Chris, Margie, and Brian by next **Thursday, 25 July** .	0
18-Jul-19	AI	LEA Use Case	EPDP Team	EPDP Team		23-Jul-19	23-Jul-19	Yes	1.2.7.1	EPDP Team to finish reviewing the LEA use case offline, beginning at subcategory g and identify questions to the list in writing (if any) by **Tuesday, 23 July** .	0
1-Aug-19	AI	SSAC Use Case	Greg A., Ben B.	SSAC		7-Aug-19	7-Aug-19	Yes	1.2.7.1	SSAC to incorporate feedback from the EPDP Team in advance of the next EPDP Team meeting; the updates should also include an example of how accreditation can be done and by whom.	0
1-Aug-19	AI	ALAC Use Case	EPDP Team	EPDP Team		4-Aug-19	4-Aug-19	Yes	1.2.7.1	EPDP Team to provide additional input, via the comment functionality, to the google sheet for the ALAC use case ideally by Sunday, 4 August. Please note EPDP Team Members were sent an invitation to the Google Doc.	0
1-Aug-19	AI	SSAC Use Case	EPDP Team	EPDP Team		4-Aug-19	4-Aug-19	Yes	1.2.7.1	EPDP Team to provide additional input, via the comment functionality, to the google sheet for the SSAC use case ideally by **Friday, August 2** , but at the latest by **Sunday, 4 August** . Please note EPDP Team Members were sent an invitation to the Google Doc.	0
1-Aug-19	AI	Early input	EPDP Team	EPDP Team		13-Aug-19	13-Aug-19	Yes	1.2.7.1	EPDP Team to review the early input documents (the SSAD worksheet and the Google doc) that have been posted. Leadership will devote time to going over the input at the EPDP Team meeting in two weeks' time.	0
18-Jul-19	PP	First reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack Second reading: Investigation of criminal activity against a victim in the jurisdiction of the investigating LEA requesting data from either a local or non-local data controller.	All	EPDP Team	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1		0
31-Jul-19	PP	Group 2 - First reading continued: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack (SSAC 3) Group 4 - First reading: Online buyers identifying and validating the source or services/ Internet users validating the legitimacy of an email or a website to protect themselves (ALAC 1) (Note that SSAC2 scored marginally higher, but due to unavailability of SSAC reps for this meeting, the leadership team decided to commence with this use case)	All	EPDP Team	#11	1-Aug-19	1-Aug-19	Yes	1.2.7.1		0
31-Jul-19	AI	Members to submit edit/view/proposals for SSAC 3 and ALAC 1 in writing	All	SSAC		2-Aug-19	2-Aug-19	Yes	1.2.7.1		0
8-Aug-19	AI	Use case authors, with staff support as needed, to distribute updated SSAC 3 and ALAC 1 use cases, incorporating input received	EPDP Support Staff	SSAC, ALAC		6-Aug-19	6-Aug-19	Yes	1.2.7.1		0

https://docs.google.com/spreadsheets/d/179ocCF6XHK48CJaFF4Rdg9T3atQKFeY51zwF6rfQ4Jw/edit#gid=126973602

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
31-Jul-19	PP	Group 2 – Second/final reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack (SSAC 3) Group 4 - First reading continued: Online buyers identifying and validating the source or services/ Internet users validating the legitimacy of an email or a website to protect themselves (ALAC 1)	EPDP Team	EPDP Team	#12	8-Aug-19	8-Aug-19	Yes	1.2.7.1	Action: Greg and SSAC Team to propose edits to the use case based on comments received today as well as outstanding comments received this week and next week on the Google Doc. Following the fine-tuning of the document, a final reading will occur at a later meeting. Action: Hadia and ALAC Team to propose edits to the use case based on comments received today as well as outstanding comments received this week and next week on the Google Doc. Following the fine-tuning of the document, a final reading will occur at a later meeting.	0
8-Aug-19	PP	Members to submit edit/view/proposals for ALAC 1 in writing	EPDP Team	EPDP Team		9-Aug-19	9-Aug-19	Yes	1.2.7.1		0
8-Aug-19	PP	Use case author, with staff support as needed, to distribute updated ALAC 1 use case, incorporating input received. Final version of SSAC 3 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	EPDP Team	EPDP Team		13-Aug-19	13-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	Groups are welcome to provide additional comments in response to early input in the Early Input Google Doc over the next two weeks (by 29 August). Support Staff will consider input received when compiling the Zero Draft document.	EPDP Team	EPDP Team	#14	29-Aug-19	29-Aug-19	Yes	1.2.7.1	https://docs.google.com/document/d/1CXKIZmjBRUO3qRIiNl78S0692EIHDCum/edit	0
8-Aug-19	AI	EPDP Team to review Priority 2 Next Steps table for final review and comment	EPDP Team	EPDP Team	#14	16-Aug-19	16-Aug-19	Yes	1.2.10.1	Action from 8/8 meeting	0
13-Aug-19	PP	Review of EPDP-P2 Project Plan and Work Package	EPDP Support Staff	EPDP Team	#13	16-Aug-19	16-Aug-19	Yes	1.1.7.1	Announced at 8/8 meeting; Staff reviewed the project package with the team. It was forwarded to the GNSO Coucnil for review and approval	0
18-Jul-19	PP	Group 5 – First reading: Providers requesting access required to facilitate due process in the UDRP and URS (IP 5) (Note, this use case was tied with BC6 but as this use case was also discussed during phase 1, the leadership team recommends starting with this one)	EPDP Team	EPDP Team	#14	15-Aug-19	15-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	Members to submit edit/view/proposals for IP 5 in writing	EPDP Team	EPDP Team		16-Aug-19	16-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	Use case author, with staff support as needed, to distribute updated IP 5 use case, incorporating input received. Final version of ALAC 1 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	EPDP Team	EPDP Team		20-Aug-19	20-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	SSAC EPDP Team members to review comments received for SSAC 3 (Investigation of criminal activity where domain names are used. Typical specific example: PHISHING ATTACK) and distribute updated version of use case to EPDP Team by Tuesday 20 August in preparation for a final reading on Thursday, 22 August.	SSAC	SSAC		22-Aug-19	22-Aug-19	Yes	1.2.7.1		0
18-Jul-19	PP	Group 3 - First reading: When a network is undergoing an attack involving a domain name, and the operator(s) of that network need to contact the domain owner to remediate the security issue (DDOS, Botnet, etc.) (SSAC1) Group 5 – Second/final reading: Providers requesting access required to facilitate due process in the UDRP and URS (IP 5) Group 2 - Third/final reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack.	EPDP Team	EPDP Team	#15	22-Aug-19	22-Aug-19	Yes	1.2.7.1		0
15-Aug-19	PP	Member to submit edit/view/proposals for SSAC1 in writing	EPDP Team	EPDP Team		23-Aug-19	23-Aug-19	Yes	1.2.7.1		0
15-Aug-19	PP	EPDP Team to identify which use cases, or aspects of use cases, in each category are significantly different from use case already reviewed and need to be considered further.	EPDP Team	EPDP Team		23-Aug-19	23-Aug-19	Yes	1.2.7.1		0
15-Aug-19	PP	Use case author, with staff support as needed, to distribute updated SSAC 1 use case, incorporating input received. Final version of IP 5 use case to be distributed by use case author, with staff support as needed, and posted on wiki. Use case author, with staff support as needed, to distribute updated ALAC 1 use case, incorporating input received. Final version of ALAC 1 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	Alex Deacon, Hadia E.	EPDP Team		27-Aug-19	27-Aug-19	Yes	1.2.7.1		0
16-Aug-19	PP	Release of zero draft	Janis Karklins	EPDP Leadership Team		27-Aug-19	27-Aug-19	Yes	1.2.7.1		
18-Jul-19	PP	Group 1 – second/final reading, second use case Group 2 – first reading, second use case (to be determined based on input received)	EPDP Team	EPDP Team	#16	29-Aug-19	29-Aug-19	Yes	1.2.7.1	By 29 August meeting, EPDP Leadership to assess remaining use cases and determine whether further review should continue prior to F2F meeting or whether focus should shift to preparations for F2F meeting with further review continuing post-F2F meeting.	0

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	ate Complet	Complete?	WBS	Comments	Total Days
18-Jul-19	PP	Determine if the following Use Cases also need to be created 'Determine "Reputation" of domain name and/or elements associated with domain name registrations. -The establishment, exercise or defense of a legal claim involving a registrant of a domain name -Initial investigation of criminal activity against a victim and/or secondary victim where domain names are used in the commission of the crime -Search Engines, Messaging Services & Social Media Platforms seeking to confirm the authenticity of businesses advertising or Posting News on its Platform -Contacting the Registrant to resolve a Technical or Operational Issue with a Domain Name -Online buyers identifying and validating the source of goods or services/ Internet users validating the legitimacy of an email or a website to protect themselves. -Providers requesting access required to facilitate due process in the UDRP and URS. -Help a certification authority determine and validate the identity of the entity associated with a domain name that will be bound to an SSL/TLS certificate. -Consumer protection organizations. -M&A name portfolio due diligence or purchase of domain name from bankrupt entity or other seller. -Maintaining the domain name registration by the Registered Name Holder.	EPDP Team	EPDP Team		29-Aug-19	29-Aug-19	Yes	1.2.7.1	Should this AI be closed now that we moved on from Use Cases?	0
16-Jul-19	AI	Zero Draft Survey	Janis Karklins	EPDP Leadership Team		5-Sep-19	5-Sep-19	Yes	1.2.7.3	Conduct survey to assess which aspects of the zero draft are of most concern and as such should be prioritized for the F2F meeting: Monday 2 – Wednesday 4 September. Confirm priority items for F2F meeting and confirm 'homework' for F2F meeting: Thursday 5 September (regular EPDP Team meeting)	0
18-Jul-19	PP	Group 1 – second/final reading, second use case Group 2 – first reading, second use case (to be determined based on input received)	EPDP Team	EPDP Team	#17	5-Sep-19	5-Sep-19	Yes	1.2.7.1	Leadership team to share draft policy principles / recommendations derived from use case review for review and discussion during F2F meeting, incl. proposed schedule to continue review of use cases, if deemed necessary.	0
9-Sep-19	PP	Face to Face Los Angeles, September 9-11	EPDP Team	EPDP Team	F2F-LA1	11-Sep-19	11-Sep-19	Yes	1.2.11.2		0
22-Aug-19	AI	Brian King to consider comments made during 22-Aug-19 meeting regarding legal basis and amend the IP use case accordingly.	Brian King	IPC	#15	27-Aug-19	27-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	Greg Aaron to update the SSAC use case on crime and abuse investigation by non-law enforcement parties to reflect today's conversation. For the moment, the Team will park this use case and can revisit in the future when going through the zero draft.	Greg A., Ben B.	SSAC	#15	27-Aug-19	27-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	EPDP Team Members to add comments from today's discussion of SSAC use case on operational security in the corresponding Google Doc by tomorrow, Friday, 23 August.	EPDP Team	EPDP Team	#15	22-Aug-19	22-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	SSAC EPDP members to review comments and distribute updated version of the use case by Tuesday, 27 August in preparation for final reading on Thursday, 29 August.	Greg A., Ben B.	SSAC	#15	27-Aug-19	27-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	Support Staff to create and distribute a Google Doc for EPDP Team members to contribute questions for the face-to-face session with Göran and the Strawberry Team.	EPDP Staff Support	EPDP Staff Support	#15	27-Aug-19	27-Aug-19	Yes	1.2.11.2		0
29-Aug-19	AI	SSAC EPDP Team Members to make agreed to changes and notify EPDP Support Staff when complete.	Greg A., Ben B.	SSAC	#16	30-Aug-19	30-Aug-19	Yes	1.2.7.1.3		0
29-Aug-19	AI	EPDP Team members to submit comments for LEA-2 use case by tomorrow, Friday, 30 August. Please use the following link: https://docs.google.com/document/d/1bm8sdjrNHvNgftMK4f8s-U81FINSIe2TVNlQKCXZy5k/edit	EPDP Team	EPDP Team	#16	30-Aug-19	30-Aug-19	Yes	1.2.7.1.3		0
29-Aug-19	AI	GAC colleagues to update the LEA-2 use case based on comments received by Tuesday, 3 September.	Chris Lewis-Evans, Georgio	GAC	#16	3-Sep-19	3-Sep-19	Yes	1.2.7.1.3		0
29-Aug-19	AI	EPDP Team Members to provide any additional comments or expressions of concern by Thursday, 5 September 2019. Comments will be used to create the 0.1 draft for discussion in Los Angeles. Please find the Google doc here: https://docs.google.com/document/d/1TKw8tOe0qgkXgBNLjVxb7l7tu20UF9t-/edit#.	EPDP Team	EPDP Team	#17	5-Sep-19	5-Sep-19	Yes	1.2.7.3		0
29-Aug-19	AI	Support Staff to distribute a survey which will allow EPDP Team Members to rank topics or add topics they wish to discuss in Los Angeles.	EPDP Staff Support	EPDP Staff Support	#17	3-Sep-19	3-Sep-19	Yes	1.2.7.3		0
29-Aug-19	AI	EPDP Team Members to volunteer to draft an issue write-ups for topics that need to be further explored. Based on the collective write-up, the Team could begin discussing the issue in Los Angeles or beyond. (An example would be financial considerations.) Please find a link to the table here: https://docs.google.com/document/d/12DH3LoKyqLKzpxOo7fhqaXkkKWDs0jFmN/edit.	EPDP Team Members	EPDP Team Members	#17	6-Sep-19	6-Sep-19	Yes	1.2.7.3		0
5-Sep-19	AI	EPDP Leadership to distribute an initial draft F2F agenda by Saturday, 7 September (morning, European time)	EPDP Leadership Team	EPDP Leadership Team	#18	7- Sep-19	7-Sep-19	Yes	1.2.11.2		0

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complete	Complete?	WBS	Comments	Total Days
5-Sep-19	AI	EPDP Team to provide feedback on the initial proposal of the agenda by 15:00 UTC on Sunday, 8 September in order for feedback to be considered during the EPDP Leadership Team's further refinement of the F2F agenda.	EPDP Team	EPDP Team	#18	8-Sep-19	8-Sep-19	Yes	1.2.11.2		0
5-Sep-19	AI	Chris Lewis-Evans to modify agreed-upon changes to LEA-2 use case. Following these updates, this use case will be parked.	Chris Lewis-Evans	GAC	#18	6-Sep-19	6-Sep-19	Yes	1.2.7.1.3		0
5-Sep-19	AI	EPDP Team Members to provide input to BC-3 use case in writing by tomorrow, 6 September.	EPDP Team	EPDP Team	#18	6-Sep-19	6-Sep-19	Yes	1.2.7.1.3		0
5-Sep-19	AI	Margie Milam to incorporate feedback received from EPDP Team on BC-3 use case in advance of the F2F meeting on 9 September 2019.	Margie Milam	BC	#18	8-Sep-19	8-Sep-19	Yes	1.2.7.1.3		0
11-Sep-19	AI	Alex Deacon, Milton Mueller and other willing volunteers to draft a write-up of a potential accreditation model, taking into account the Team's F2F discussions, in advance of the Thursday, 19 September meeting.	Alex Deacon; Milton Muel	EPDP Team	F2F2	18-Sep-19	18-Sep-19	Yes	1.2.7.2.2		0
11-Sep-19	AI	IPC, BC, SSAC, and GAC reps to separately draft a vision for their "ideal accreditation model" in order to assist the group with what the baseline accreditation requirements could be as well as the attendant benefits of accreditation within the architecture of an SSAD by Wednesday, September 18.	IPC, BC, SSAC, and GAC re	EPDP Team	F2F2	18-Sep-19	18-Sep-19	Yes	1.2.7.2.2		0
11-Sep-19	AI	EPDP Members to contribute feedback to the staff-distributed Google table which includes a column for each lawful basis and a column for what a requesting party would be required to provide in its request, what is the expected response time, is automation likely, what are the standardized categories that may fall within that lawful basis, etc.	EPDP Team	EPDP Team	F2F2	9-Sep-19	8-Oct-19	Yes	1.2.7.2.3	Extended from 19 Sep to 08 Oct	29
11-Sep-19	AI	EPDP Team to review the legal memos and come back with the most relevant points that need to be factored in as the Staff Support Team produces the 1.0 draft by Thursday, September 19.	EPDP Team	EPDP Team	F2F2	19-Sep-19	14-Nov-19	Yes	1.2.10		56
11-Sep-19	AI	James and Mark Sv. to work together on a revised proposal for Building Block L (SSAD query policy) by Thursday, September 19. When discussing updates to Building Block L, Team members to consider if it is within the Team's charter to continue discussing this issue.	James Bladel; Mark Sv.	EPDP Team	F2F2	19-Sep-19	19-Sep-19	Yes	1.2.7.2.1		0
11-Sep-19	AI	Matt C. to review the legal advice on how to perform the balancing test and update Alan Woods' initial balancing test document into a simple guide to conduct the balancing test to be included in the next iteration of the zero draft by Thursday, September 19.	Matt Crossman	RySG	F2F2	19-Sep-19	30-Oct-19	Yes	1.2.7.2.3		41
11-Sep-19	AI	Contracted party Team members to draft letter to ICANN Board, outlining scenarios discussed, including where the disclosure decision lies within the SSAD, and inquire whether there are any options the Board would not be amenable to.	Ry and Rr EPDP Reps	EPDP Team	F2F2	27-Sep-19	27-Sep-19	Yes	1.2.7.2.6		0
17-Sep-19	PP	Legal Committee Meeting to address remaining questions	Legal Committee	Legal Committee		17- Sep-19	17-Sep-19	Yes	1.2.10		0
19-Sep-19	PP	Review team input on who should be responsible for disclosure decision; Criteria/content of requests (BB a) – first reading Retention and destruction of data (BB e) – first reading	EPDP Team	EPDP Team	#19	19-Sep-19	19-Sep-19	Yes	1.2.7.2.4		0
19-Sep-19	AI	Support Staff to update Building Block A (criteria/content of requests), following the feedback from today's conversation.	EPDP Support Staff	EPDP Support Staff	#19	26-Sep-19	26-Sep-19	Yes	1.2.7.2.4		0
19-Sep-19	AI	Support Staff to update Building Block E (retention/destruction of data), following the feedback from today's conversation.	EPDP Support Staff	EPDP Support Staff	#19	26-Sep-19	26-Sep-19	Yes	1.2.7.2.1		0
19-Sep-19	AI	With respect to where the disclosure decision is made, EPDP Team members who have not yet contributed to the table - please do so in advance of the next Team meeting by Monday, 23 September. Registrar Team members to consider the feedback today and reconsider the position noted in the table, if possible.	EPDP Team	EPDP Team	#19	23-Sep-19	23-Sep-19	Yes	1.2.7.2.3		0
24-Sep-19	PP	Acceptable Use Policy (BB d & h) – first reading. Receipt of acknowledgement (BB k) – first reading	EPDP Team	EPDP Team	#20	24- Sep-19	24-Sep-19	Yes	1.2.7.2.1		0
24-Sep-19	AI	EPDP Team Members to send a message to EPDP Leadership ASAP to let the leaders know the status of outstanding homework so that Leadership can plan the upcoming meetings accordingly.	EPDP Team	EPDP Team	#20	24- Sep-19	24-Sep-19	Yes	1.2.7.2.1		0
24-Sep-19	AI	Support Staff to review feedback received during today's meeting, and update Building Block D and H (acceptable use policy) accordingly.	EPDP Support Staff	EPDP Support Staff	#20	26- Sep-19	26-Sep-19	Yes	1.2.7.2.1		0
24-Sep-19	AI	For Building Block H, subpoint (b) (acceptable use policy), Thomas had suggested adding "or subset thereof" to the subpoint, "Must return current data [or subset thereof] in response to a request (no historic data)". The Team did not agree to this addition, and Janis requested Thomas propose alternate language for the EPDP Team's review.	Thomas Rickert	ISPCP	#20	26-Sep-19	14-Nov-19	Yes	1.2.7.2.1		49
24-Sep-19	AI	Support Staff to review feedback received during today's meeting, and update Building Block K (receipt of acknowledgement) accordingly.	EPDP Support Staff	EPDP Support Staff	#20	26- Sep-19	26-Sep-19	Yes	1.2.7.2.4		0

MS	=Milestone										
AI	=Action Item										
PP	=Project Plan task										

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
26-Sep-19	PP	Query Policy (BB i & l) – second reading, incl. review of updated language from James and Mark Sv. Accreditation (BB f & j) – review updated proposal from Alex and Milton Retention and destruction of data (BB e) – Second reading	EPDP Team	EPDP Team	#21	26- Sep-19	26-Sep-19	Yes	1.2.7.2.1	Query Policy (BB i & l) – second reading, incl. review of updated language from James and Mark Sv. moved to 3 Oct meeting	0
26-Sep-19	AI	EPDP Team members to review and provide edits to the registrar-proposed questions to ICANN org to by Tuesday, 1 October.	EPDP Team	EPDP Team	#21	1-Oct-19	1-Oct-19	Yes	1.2.7.2.1		0
26-Sep-19	AI	Support Staff to edit the accreditation building block in accordance with materials received and the discussion during today's meeting by Monday, 7 October.	EPDP Support Staff	EPDP Support Staff	#21	7-Oct-19	7-Oct-19	Yes	1.2.7.2.2		0
26-Sep-19	AI	Support Staff to edit the retention building block in light of today's discussion by Tuesday, 1 October.	EPDP Support Staff	EPDP Support Staff	#21	1-Oct-19	1-Oct-19	Yes	1.2.7.2.1.2		0
26-Sep-19	AI	EPDP Team members to review edited language and provide suggested updates (if any) by Monday, 7 October.	EPDP Team	EPDP Team	#21	7- Oct-19	7-Oct-19	Yes	1.2.7.2.1.2		0
1-Oct-19	PP	Legal Committee Meeting to address remaining questions	Legal Committee	Legal Committee		1- Oct-19	2-Oct-19	Yes	1.2.10		1
3-Oct-19	PP	Query Policy (BB i & l) – second reading, incl. review of updated language from James and Mark Sv. Acceptable Use Policy (BB d & h) – second/final reading Criteria/content of requests (BB a) – second/final reading	EPDP Team	EPDP Team	#22	1- Oct-19	1-Oct-19	Yes	1.2.7.2.1		0
3-Oct-19	AI	ICANN org liaisons to informally share draft questions with ICANN org. Following review of CPH letter, the EPDP Team will determine if CPH draft questions should be included in a formal letter to ICANN org, ICANN Board, or both.	ICANN org liaisons	ICANN org liaisons	#22	8- Oct-19	8-Oct-19	Yes	0.0		0
3-Oct-19	AI	EPDP Team to continue providing feedback (by group) into the lawful basis comparison table by Wednesday, 9 October at 16:00 UTC.	EPDP Team	EPDP Team	#22	9- Oct-19	9-Oct-19	Yes	1.2.7.2.3		0
3-Oct-19	AI	EPDP Support Staff to review the feedback provided and provide a summary to the EPDP Team by Thursday, 10 October.	EPDP Support Staff	EPDP Support Staff	#22	10- Oct-19	10-Oct-19	Yes	1.2.7.2.1		0
3-Oct-19	AI	James Bladel to provide an illustrative but non-exhaustive list of examples of illegitimate requests or requests of an abusive nature by Tuesday, 8 October. James to also consider how the list could be included in the building block I/L (query policy). (Note: Mark Sv. has offered to assist.)	James Bladel (Mark Sv.)	EPDP Team	#22	8- Oct-19	8-Oct-19	Yes	1.2.7.2.1.2.3		0
3-Oct-19	AI	EPDP Support Staff to provide suggested updates to building block L (query policy) based on today's discussion following receipt of James and Mark Sv's updates.	EPDP Support Staff	EPDP Support Staff	#22	10- Oct-19	21-Oct-19	Yes	1.2.7.2.1.2.1		11
8-Oct-19	PP	Accreditation (BB f & j) – second/final reading Receipt of acknowledgement (BB k) – second/final reading	EPDP Team	EPDP Team	#23	8- Oct-19	8-Oct-19	Yes	1.2.7.2.4		0
8-Oct-19	AI	EPDP Team to register disagreement with the structure/overall approach of the accreditation building block proposal in advance of next EPDP Team meeting.	EPDP Team	EPDP Team	#23	10- Oct-19	10-Oct-19	Yes	1.2.7.2.2		0
8-Oct-19	AI	James Bladel to work with board liaisons and edit the last sentence of the Board questions letter. James to send updated letter to the Team for a 24-hour silent review period. Absent any objections, EPDP Support Staff to send the letter to the Board.	James Bladel EPDP Team EPDP Support Staff	James Bladel EPDP Team EPDP Support Staff	#23	11- Oct-19	11-Oct-19	Yes	0.0		0
8-Oct-19	AI	Margie and Amr to work together to find a mutually acceptable solution to subsection C of Building Block D to share with the group by Friday, 11 October.	Margie Milam Amr Elsadr	BC, NCSG	#23	11- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3	Started	26
8-Oct-19	AI	Support Staff to reach out to Thomas regarding Building Block H, Subsection b. In absence of suggestion from Thomas, "or subset thereof" will be deleted.	EPDP Support Staff	EPDP Support Staff	#23	10- Oct-19	10-Oct-19	Yes	1.2.7.2.1.2.3		0
8-Oct-19	AI	Support Staff to check the building blocks for consistency - specifically, review the text to ensure there is no reference to notifications to the data subject on a per-disclosure basis.	EPDP Support Staff	EPDP Support Staff	#23	11- Oct-19	11-Oct-19	Yes	0.0		0
8-Oct-19	AI	Support Staff to organize a conference call with interested members, including James, Chris and Amr to work together on compromise solution for Building Block H, Subpoint J re: confidentiality of LEA requests by Friday, 11 October.	EPDP Support Staff	EPDP Support Staff	#23	11- Oct-19	11-Oct-19	Yes	1.2.7.2.1.2	Completed, scheduled for 11 Oct	0
8-Oct-19	AI	Support Staff to edit Subpoint C of Building Block A to address Volker's concern regarding information provided by the requestor to be specific to the domain name for which disclosure is requested. Following receipt of edited text from Support Staff, EPDP Team will have 24 hours for silent review to express objections.	EPDP Team	EPDP Team	#23	9- Oct-19	9-Oct-19	Yes	1.2.7.2.4		0
10-Oct-19	PP	Response requirements / expectations, including timeline/SLAs (BB g) – first reading Terms of use / disclosure agreements / privacy policies (BB m) – first reading	EPDP Team	EPDP Team	#24	10- Oct-19	10-Oct-19	Yes	1.2.7.2.4		0
11-Oct-19	AI	Chris to draft proposed language and James, Amr to review proposal on compromise solution for Building Block H, Subpoint H re: confidentiality of LEA requests	Chris Lewis-Evans	GAC		15- Oct-19	28-Oct-19	Yes	1.2.7.2.1.2	Delivery extended to 24 Oct	13

https://docs.google.com/spreadsheets/d/179ocCF6XHK48CJaFF4Rdg9T3atQKFeY51zwF6rfQ4Jw/edit#gid=126973602

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	ate Complet	Complete?	WBS	Comments	Total Days
15-Oct-19	PP	Legal Committee Meeting to address remaining questions	Legal Committee	Legal Committee		15- Oct-19	15-Oct-19	Yes	1.2.10		0
17-Oct-19	PP	Purposes (BB b) – second reading User Groups (BB c) – second reading Financial Stability (BB n) – second reading Start review of policy principles	EPDP Team	EPDP Team	#25	17- Oct-19	17-Oct-19	Yes	1.2.7.2.8		0
17-Oct-19	AI	Support Staff to update the text of the Accreditation Building Block and Financial Sustainability Block based on today's discussion.	EPDP Support Staff	EPDP Support Staff	#25	18- Oct-19	18-Oct-19	Yes	1.2.7.2.8		0
17-Oct-19	AI	EPDP Team to provide additional edits to Accreditation Building Block implementation guidance and defitions by Friday, 18 October.	EPDP Team	EPDP Team	#25	18- Oct-19	18-Oct-19	Yes	1.2.7.2.2		0
17-Oct-19	AI	EPDP Team to provide additional edits from today's conversation to the Financial Sustainability Block by Friday, 18 October.	EPDP Team	EPDP Team	#25	18- Oct-19	18-Oct-19	Yes	1.2.7.2.8		0
17-Oct-19	AI	EPDP Volunteers needed to propose initial text for Building Block M – Terms of Use/Disclosure Agreements/Privacy Policies by Monday, 21 October.	EPDP Team	EPDP TEam	#25	21- Oct-19	30-Oct-19	Yes	1.2.7.2.1.2.3		9
22-Oct-19	PP	Accreditation (BB f & j) – second/final reading Terms of use / disclosure agreements / privacy policies (BB m) – second/final reading	EPDP Team	EPDP Team	#26	22- Oct-19	22-Oct-19	Yes	1.2.7.2.1		0
22-Oct-19	AI	Amr to propose new text re: Building Block d, subpoint c on compatible purposes – for Building Block d based on today's discussion by Thursday, 24 October.	Amr Elsadr	NCSG	#26	24- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3		13
22-Oct-19	AI	Support Staff to review subpoint d and ensure relevant points are captured in the Auditing building block by Wednesday, 23 October.	EPDP Support Staff	EPDP Support Staff	#26	23- Oct-19	21-Oct-19	Yes	1.2.7.2.1.2.3		-2
22-Oct-19	AI	Chris Lewis-Evans to work with colleagues to update Building Block h, subpoint h by Thursday, 24 October.	Chris Lewis-Evans	GAC	#26	24- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3		13
22-Oct-19	AI	Support staff to review and revise Building Block h, subpoint i based on today's discussion by Wednesday, 23 October.	EPDP Support Staff	EPDP Support Staff	#26	23- Oct-19	22-Oct-19	Yes	1.2.7.2.1.2.3		-1
22-Oct-19	AI	EPDP Team to provide concerns and objections (if any) to the Priority 2 next steps proposal by Friday, 25 October.	EPDP Team	EPDP Team	#26	25- Oct-19	25-Oct-19	Yes	1.2.8		0
24-Oct-19	PP	Response requirements / expectations, including timeline/SLAs (BB g) – second/final reading Terms of use / disclosure agreements / privacy policies (BB m) – second/final reading	EPDP Team	EPDP Team	#27	24- Oct-19	24-Oct-19	Yes	1.3.3		0
24-Oct-19	AI	Alex Deacon to update Accreditation Building Block Subsections G and R based on today's discussion by Friday, 25 October.	Alex Deacon	EPDP Team	#27	25- Oct-19	25-Oct-19	Yes			0
24-Oct-19	AI	EPDP Support Staff to update the Accreditation Building Block based on today's discussion and send a clean version to the EPDP Team	EPDP Support Staff	EPDP Support Staff	#27	24- Oct-19	24-Oct-19	Yes			0
24-Oct-19	AI	EPDP Team to provide additional edits to the Accreditation Building Block by COB Friday, 25 October. In providing edits, EPDP Team to consider if any policy principles belong in implementation guidance and vice versa.	EPDP Team	EPDP Team	#27	25- Oct-19	25-Oct-19	Yes			0
24-Oct-19	AI	EPDP Team to provide input on building blocks by Wednesday, 30 October at 21:00 UTC as EPDP Leadership will freeze edit capabilities at 21:00.	EPDP Team	EPDP Team	#27	30- Oct-19	30-Oct-19	Yes		Reminder announced at 29 Oct meeting	0
24-Oct-19	AI	EPDP Team to provide additional edits to Building Block B (Purposes) and Building Block C (user groups) by COB Monday, 28 October.	EPDP Team	EPDP Team	#27	28- Oct-19	28-Oct-19	Yes	1.2.7.1		0
24-Oct-19	AI	Survey to determine which topics from 1.0 draft should be prioritized for EPDP Team F2F meeting	EPDP Team	EPDP Team	#27	28- Oct-19	28-Oct-19	Yes	1.2.7.4		0
29-Oct-19	PP	Review and discuss agenda for EPDP Team meetings at ICANN66	EPDP Team	EPDP Team	#28	29- Oct-19	29-Oct-19	Yes	1.3.3		0
29-Oct-19	AI	Alex Deacon to reconcile the Accreditation BB and remove references to framework and make it clear this is the policy for the Accreditation Authority.	Alex Deacon	IPC	#28	31- Oct-19	31-Oct-19	Yes	1.2.7.2.2		0
29-Oct-19	AI	Registrar team to review brackets in sub-point f and confirm that it aligns with https://rrsg.org/minimum-required-information-for-whois-data-requests.	RrSG	RrSG	#28	31- Oct-19	6-Nov-19	Yes	1.2.7.2.2		6
29-Oct-19	AI	Alex Deacon with the assistance of staff support to review EPDP Team input received re: Single identity / multiple authorizations and propose updates to section F.	Alex Deacon, EPDP Suppo	EPDP Support Staff	#28	31- Oct-19	31-Oct-19	Yes	1.2.7.2.2		0
29-Oct-19	AI	Margie and Volker to propose revised language for sub-point n), consider splitting into two points, one for individuals and one for entities.	Margie Milam, Volker Gre	IPC, RrSG	#28	31- Oct-19	2-Nov-19	Yes	1.2.7.2.2		2
29-Oct-19	AI	James to propose language for sub-point q).	James Bladel	RrSG	#28	31- Oct-19	6-Nov-19	Yes	1.2.7.2.2		6
29-Oct-19	AI	James and Greg to work on proposed modifications to sub-point t).	James Bladel, Greg Aaron	RrSG, SSAC	#28	31- Oct-19	31-Oct-19	Yes	1.2.7.2.2		0
29-Oct-19	AI	Staff to send out calendar invites for ICANN66	EPDP Support Staff	EPDP Support Staff	#28	29- Oct-19	29-Oct-19	Yes	1.2.11.3		0
17-Oct-19	PP	Priority 1 draft 1.0 documents for ICANN66 Montreal	EPDP Team	EPDP Team	F2F3	31- Oct-19	31-Oct-19	Yes	1.2.7.4		0
2-Nov-19	PP	ICANN66 - Montreal	EPDP Team	EPDP Team	F2F3	7- Nov-19	7-Nov-19	Yes	1.2.11.3		0

MS	=Milestone									
AI	=Action Item									
PP	=Project Plan task									

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
7-Nov-19	AI	Provide input / comments / suggestions to Logging, Audit, & Response Requirements building blocks	EPDP Team	EPDP Team	F2F3	12- Nov-19	12-Nov-19	Yes	1.2.7.2.1	Logging - https://docs.google.com/document/d/130z5SNuYgGhlH9hnAHJcjuZ_9F5zP7uJ4P4g_XcILpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97tGzQNjh52hZNxSsCw5ps4-dLvfRiAyk/edit Response requirements - https://docs.google.com/document/d/1KqfkWfbC6gBIrmE3OTTw7MYpThciaMc03Lu6M9skEEI/edit	0
7-Nov-19	PP	Deliberation of Logging, Audit, and Response requirements Building Blocks	EPDP Team	EPDP Team	#29	14- Nov-19	14-Nov-19	Yes	1.2.7.2.1		0
14-Nov-19	AI	Support Staff to apply the agreed-upon edits (including deletions, where applicable) to the Logging, Auditing, and Response Requirements Building Blocks by Friday, 15 November.	EPDP Support Staff	EPDP Support Staff	#29	15- Nov-19	14-Nov-19	Yes	1.2.7.2.1		-1
14-Nov-19	AI	EPDP Team to review updated Logging and Auditing Building Blocks by Thursday, 21 November.	EPDP Team	EPDP Team	#29	21- Nov-19	23-Nov-19	Yes	1.2.7.2.1		2
7-Nov-19	PP	Legal Committee Meeting: -Outstanding SSAD questions -Review of Batch 1 memo summaries -Accuracy and WHOIS ARS -City Field Redaction	EPDP Team	EPDP Team	LS#10	19- Nov-19	19-Nov-19	Yes	1.2.10		0
7-Nov-19	AI	Provide input / comments / suggestions to Terms of use, Automation, Financial Stability building blocks	EPDP Team	EPDP Team	F2F3	19- Nov-19	23-Nov-19	Yes	.7.2.6, 1.2.7.	Logging - https://docs.google.com/document/d/130z5SNuYgGhlH9hnAHJcjuZ_9F5zP7uJ4P4g_XcILpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97tGzQNjh52hZNxSsCw5ps4-dLvfRiAyk/edit Response requirements - https://docs.google.com/document/d/1KqfkWfbC6gBIrmE3OTTw7MYpThciaMc03Lu6M9skEEI/edit	4
7-Nov-19	PP	Deliberation of Terms of use, Automation, Financial Stability building blocks	EPDP Team	EPDP Team	#30	21- Nov-19	21-Nov-19	Yes	.7.2.6, 1.2.7.2.8		0
21-Nov-19	AI	Support Staff to assist in working with the volunteers for the new Authorization Provider Building Block. Volunteers are Sarah, Marc A., Margie, and Alex.	EPDP Support Staff	EPDP Support Staff	#30	26- Nov-19	26-Nov-19	Yes	.7.2.6, 1.2.7.	https://docs.google.com/document/d/1XeHP_YZN7fR0LwQ4DzRuY9PqB39uOzHXot-yH0fcvbc/edit	0
21-Nov-19	AI	Janis to send chair-proposed questions to ICANN org regarding a cost-benefit analysis of the SSAD.	Janis Karklins	EPDP Team Chair	#30	25- Nov-19	25-Nov-19	Yes	1.2.7.2.8		0
21-Nov-19	AI	Support Staff to update the Financial Sustainability Building Block in light of the discussion during the meeting.	EPDP Support Staff	EPDP Support Staff	#30	21- Nov-19	21-Nov-19	Yes	1.2.7.2.8	https://docs.google.com/document/d/1Ci-wvA1P9yoKjJ5DPeRbZ5FOHL2D8ExGsN2SV9TPELM/edit	0
21-Nov-19	AI	EPDP Team to review the updated Financial Sustainability Building Block before the next meeting on Tuesday, 26 November.	EPDP Support Staff	EPDP Support Staff	#30	26- Nov-19	26-Nov-19	Yes	1.2.7.2.8	https://docs.google.com/document/d/1Ci-wvA1P9yoKjJ5DPeRbZ5FOHL2D8ExGsN2SV9TPELM/edit	0
7-Nov-19	AI	Provide input / comments / suggestions to Balancing test & Policy principles building blocks	EPDP Team	EPDP Team	F2F4	27- Nov-19	27-Nov-19	Yes	1.2.7.2.3	Logging - https://docs.google.com/document/d/130z5SNuYgGhlH9hnAHJcjuZ_9F5zP7uJ4P4g_XcILpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97tGzQNjh52hZNxSsCw5ps4-dLvfRiAyk/edit Response requirements - https://docs.google.com/document/d/1KqfkWfbC6gBIrmE3OTTw7MYpThciaMc03Lu6M9skEEI/edit	0
7-Nov-19	PP	Deliberation of Terms of use, Automation, Financial Stability building blocks	EPDP Team	EPDP Team	#31	26- Nov-19	26-Nov-19	Yes	.7.2.6, 1.2.7.2.8		0
26-Nov-19	AI	EPDP Team to review the updated CPH-proposed language on Financial Sustainability by Tuesday, 3 December.	EPDP Team	EPDP Team	#31	3- Dec-19	3-Dec-19	Yes	1.2.7.2.8		0
26-Nov-19	AI	Support Staff to update the Response Requirements building block based on the EPDP Team's discussion by Wednesday, 27 November.	EPDP Support Staff	EPDP Support Staff	#31	27- Nov-19	27-Nov-19	Yes	1.2.7.2.4		0
26-Nov-19	AI	Support Staff to distribute the draft Initial Report by Thursday, 28 November.	EPDP Support Staff	EPDP Support Staff	#31	28- Nov-19	27-Nov-19	Yes	1.3		-1
7-Nov-19	PP	Legal Committee Meeting: -Display of Information of affiliated vs. accredited P/P Providers -Feasibility of unique contacts to have uniform anonymized email address -Legal vs. Natural	EPDP Team	EPDP Team	LS#11	3- Dec-19	3-Dec-19	Yes	1.2.10		0
21-Nov-19	PP	Review Project delay scenarios & decision; Deliberate Response Requirements and Authorization Provider building blocks	EPDP Team	EPDP Team	#32	4- Dec-19	4-Dec-19	Yes	1.2.7.2.10		0
4-Dec-19	PP	Deliberate Authorization Provider Building Block	EPDP Team	EPDP Team	#33	5- Dec-19	5-Dec-19	Yes	1.2.7.2.10		0
5-Dec-19	AI	EPDP Leadership to further consider the appropriate channel to further consider the geographic differentiation issue.	Janis Karklins	EPDP Team Chair	#33	5- Dec-19	5-Dec-19	Yes	1.2.9		0
5-Dec-19	AI	EPDP Team may continue to provide comments on the structure, formatting, and diagrams within the Initial Report Google Doc in comment mode (please refrain from line edits in the document).	EPDP Team	EPDP Team	#33	5- Dec-19	5-Dec-19	Yes	1.3		0
5-Dec-19	AI	EPDP Team to provide additional comments (if any) on the Authorization Provider Building Block by Friday, 6 December.	EPDP Team	EPDP Team	#33	6- Dec-19	6-Dec-19	Yes	1.2.7.2.10		0
5-Dec-19	AI	EPDP Support Staff to propose compromise text, where possible, in response to the Team's discussion and additional comments for the Authorization Provider Building Block for the Team's review by Monday, 9 December.	EPDP Support Staff	EPDP Support Staff	#33	9- Dec-19	9-Dec-19	Yes	1.2.7.2.10		0
4-Dec-19	AI	Deadline for comments and suggestions for Terms of use and Automation	EPDP Team	EPDP Team	#34	8- Dec-19	8-Dec-19	Yes	1.2.7.2.6		0
4-Dec-19	PP	Deliberate Authorization Provider Building Block	EPDP Team	EPDP Team	#34	10- Dec-19	10-Dec-19	Yes	1.2.7.2.10		0
4-Dec-19	AI	Deadline for comments and suggestions for Response Requirements and User Groups	EPDP Team	EPDP Team	#35	10- Dec-19	10-Dec-19	Yes	1.2.7.2.4		0
4-Dec-19	PP	Deliberate Terms of Use and Automation	EPDP Team	EPDP Team	#35	12- Dec-19	13-Dec-19	Yes	1.2.7.2.6		1
12-Dec-19	AI	EPDP Support Staff to update the Terms of Use Building Block to change "data processing agreement" to "disclosure agreement" by Friday, 13 December.	EPDP Support Staff	EPDP Support Staff	#35	13- Dec-19	13-Dec-19	Yes	1.2.7.2.6		0

https://docs.google.com/spreadsheets/d/179ocCF6XHK48CJaFF4Rdg9T3atQKFeY51zwF6rfQ4Jw/edit#gid=126973602

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
12-Dec-19	AI	EPDP Support Staff to include a footnote in the Authorization Provider Building Block, noting the Team will return to the discussion once a decision on who will be the authorization provider by Friday, 13 December. EPDP Team to revisit the "should vs. must" discussion following additional guidance from ICANN org.	EPDP Support Staff	EPDP Support Staff	#35	13- Dec-19	13-Dec-19	Yes	1.2.7.2.10		0
12-Dec-19	AI	EPDP Support Staff to include implementation guidance on examples of online and offline infrastructure.	EPDP Support Staff	EPDP Support Staff	#35	13- Dec-19	13-Dec-19	Yes	1.2.7.2.10		0
12-Dec-19	AI	EPDP Team to provide examples within the updated text (implementation guidance on examples of online and offline infrastructure) by Wednesday, 18 December.	EPDP Team	EPDP Team	#35	18- Dec-19	18-Dec-19	Yes	1.2.7.2.10		0
4-Dec-19	PP	Legal Committee Meeting - Continued review of Priority 2 issues	EPDP Team	EPDP Team	LS#12	17- Dec-19	17-Dec-19	Yes	1.2.10		0
4-Dec-19	AI	Deadline for comments and suggestions for Purposes and Acceptable Use	EPDP Team	EPDP Team	#36	17- Dec-19	17-Dec-19	Yes	1.2.7.2.9		0
4-Dec-19	PP	Deliberate Purposes and Acceptable Use Policy	EPDP Team	EPDP Team	#36	19- Dec-19	19-Dec-19	Yes	1.2.7.2.9		0
4-Dec-19	PP	Legal Committee Meeting - Continued review of Priority 2 issues	EPDP Team	EPDP Team	LS#13	7- Jan-20	7-Jan-20	Yes	1.2.10		0
4-Dec-19	AI	Deadline for comments on Initial Report (apart from preliminary recommendations already addressed); Initial Report language on Financial sustainability and Audits	EPDP Team	EPDP Team	#37	7- Jan-20	7-Jan-20	Yes	1.2.7.2.8		0
4-Dec-19	PP	Deliberate Financial sustainability and Audits	EPDP Team	EPDP Team	#37	9- Jan-20	9-Jan-20	Yes	1.2.7.2.8		0
4-Dec-19	PP	Initial Report issues identified	EPDP Team	EPDP Team	#38	14- Jan-20	14-Jan-20	Yes	1.3		0
4-Dec-19	PP	Initial Report issues identified	EPDP Team	EPDP Team	#39	16- Jan-20	16-Jan-20	Yes	1.3		0
16-Jan-20	AI	EPDP Team to share ideas / thoughts / proposals in response to the CPH proposal and Mark Sv. slides, both of which are attached herein, by COB Friday, 17 January.	EPDP Team	EPDP Team	#39	17- Jan-20	17-Jan-20	Yes			0
16-Jan-20	AI	Following receipt of proposals, EPDP Support Staff to develop new proposal factoring in the input received and the small team discussions by Tuesday, 21 January.	EPDP Support Staff	EPDP Support Staff	#39	21- Jan-20	21-Jan-20	Yes			0
16-Jan-20	AI	EPDP Team to provide detailed concerns or proposed edits to the questions proposed by the Legal Committee, attached herein, by COB Friday, 17 January.	EPDP Team	EPDP Team	#39	17- Jan-20	17-Jan-20	Yes			0
16-Jan-20	AI	IPC/BC and ISPCP colleagues to update the Initial Report Google doc to include previously-submitted feedback by Monday, 20 January.	EPDP Team	IPC/BC/ISPCP Members	#39	20- Jan-20	20-Jan-20	Yes			0
16-Jan-20	AI	Brian K. to propose a footnote clarifying cost causation under Financial Sustainability section by Monday, 20 January.	EPDP Team	IPC	#39	20- Jan-20	20-Jan-20	Yes			0
16-Jan-20	AI	Amr, Brian, Stephanie & Franck to clarify intent of statement "under no circumstances should registered name holders be expected…" under Financial Sustainability section by Monday, 20 January.	EPDP Team	IPC/NCSG	#39	20- Jan-20	20-Jan-20	Yes			0
4-Dec-19	PP	Legal Committee Meeting - Continued review of Priority 2 issues	EPDP Team	EPDP Team	LS#14	21- Jan-20	21-Jan-20	Yes	1.2.10		0
4-Dec-19	PP	Initial Report issues identified	EPDP Team	EPDP Team	#40	23- Jan-20	23-Jan-20	Yes	1.3		0
4-Dec-19	PP	Face-to-face #4 - Los Angeles	EPDP Team	EPDP Team	F2F4	27- Jan-20	27-Jan-20	Yes	1.2.11.4		0
4-Dec-19	PP	Face-to-face #4 - Los Angeles	EPDP Team	EPDP Team	F2F4	28- Jan-20	28-Jan-20	Yes	1.2.11.4		0
4-Dec-19	PP	Face-to-face #4 - Los Angeles	EPDP Team	EPDP Team	F2F4	29- Jan-20	29-Jan-20	Yes	1.2.11.4		0
4-Dec-19	PP	Initial Report review final issues	EPDP Team	EPDP Team	#41	6- Feb-20	6-Feb-20	Yes	1.3		0
4-Dec-19	PP	Publish Initial Report for Public Comment	EPDP Team	EPDP Team		7- Feb-20	7-Feb-20	Yes	1.3.7	Original date 4 Dec 2019	0
4-Dec-19	PP	Public comment forum on the Initial Report (45 days)	EPDP Team	EPDP Team		7- Feb-20	7-Feb-20	Yes	1.3.8	Original date 4 Dec 2019	0
12-Feb-20	PP	Webinar	EPDP Team	EPDP Team	#42	20- Feb-20	13-Mar-20	Yes	1.3.8		22
12-Feb-20	PP	Consider EPDP Team input & finalize priority 2 questions for submission to legal counsel Feasibility of unique contacts to have a uniform anonymized email address • EPDP Legal Committee to review legal guidance and make recommendation for next steps to EPDP Team.	EPDP Team - Legal Committee	EPDP Team - Legal Committee	#15	18- Feb-20	18-Feb-20	Yes	1.2.10.3		0
12-Feb-20	PP	Display of information of affiliated vs. accredited privacy / proxy providers (priority 2) • EPDP Team to review ICANN Org feedback and consider Support Staff proposed recommendation	EPDP Team	EPDP Team	#43	20- Feb-20	20-Feb-20	Yes	1.2.8.2		0
20-Feb-20	AI	EPDP Team to review the Priority 2 compilation overview and timetable in detail and flag any major scheduling concerns by Tuesday, 25 February.	EPDP Team	EPDP Team	#43	25- Feb-20	25-Feb-20	Yes	1.2.8.2		0
20-Feb-20	AI	EPDP Team members are encouraged to provide feedback on Priority 2 topics via the list in advance of the scheduled date(s) for discussion.	EPDP Team	EPDP Team	#43	25- Feb-20	25-Feb-20	Yes	1.2.8.2		0
20-Feb-20	AI	EPDP Team to review the EPDP Support Staff's proposed updated recommendation for the display of information of affiliated vs. accredited privacy / proxy providers by Wednesday, 26 February COB. Specifically, if any EPDP Team members cannot live with the updated recommendation as proposed, please provide an alternate proposal to the list by Wednesday, 26 February COB.	EPDP Team	EPDP Team	#43	26- Feb-20	26-Feb-20	Yes	1.2.8.2		0
20-Feb-20	AI	For those EPDP Team members interested in participating in the small team discussion on automation use cases, please attend the meeting on Tuesday, 25 February at 14:00 UTC. EPDP Support Staff sent a calendar invite to the Team; if you did not receive the invite and would like to attend, please reach out to gnso-secs@icann.org.	EPDP Team	EPDP Team	#43	25- Feb-20	25-Feb-20	Yes	1.2.8.2		0
12-Feb-20	PP	Small team to further review and consider possible automation use cases	EPDP Team	EPDP Team	#44	25- Feb-20	25-Feb-20	Yes	1.2.7.1.3		0

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
27-Feb-20	AI	The EPDP Team expressed no objections to EPDP Support Staff's proposal on data retention to reconfirm its Phase 1 Recommendation #15.2, which was adopted on an interim basis, and provides that registration data must be retained for a period of fifteen months following the life of the registration plus three months to implement the deletion, i.e., 18 months. Any EPDP Team members who cannot live with this proposal to provide a rationale and proposed alternative by Wednesday, 4 March. Following the deadline, Support Staff to develop proposed language by Friday, 6 March.	EPDP Team	EPDP Team	#44	4- Mar-20	4-Mar-20	Yes	1.2.8.5		0
27-Feb-20	AI	EPDP Support Staff to create and distribute a table, detailing the board-approved purposes from Phase 1, Recommendation 1, and allowing EPDP Members to identify any gaps or additional purposes (if any) that may be needed as a result of the Board not adopting Purpose 2. EPDP Team members to use the table to identify gaps and additional purposes by Wednesday, 4 March.	EPDP Support Staff	EPDP Support Staff	#44	4- Mar-20	4-Mar-20	Yes	1.2.7.2.9		0
27-Feb-20	AI	Volker and Brian to start a discussion on reformulating "Purpose 2" to ensure it is fit for purpose for the SSAD by COB Monday, 2 March.	Volker, Brian	RrSG, IPC	#44	2- Mar-20	10-Mar-20	Yes	1.2.7.2.9		8
27-Feb-20	AI	Following the receipt of Volker and Brian's message, EPDP Team Members to respond, discuss the necessity of an updated "Purpose 2", and discuss the corresponding processing activities on-list by COB Monday, 9 March.	EPDP Team	EPDP Team	#44	9- Mar-20	10-Mar-20	Yes	1.2.7.2.9		1
12-Feb-20	PP	City field redaction (priority 2) • Legal committee to review and analyze legal advice received on this topic and recommend next steps to the EPDP Team, which could include modification of the phase 1 recommendation, maintaining phase 1 recommendation as is, and/or additional legal guidance to help inform a determination on whether or not the recommendation should be modified.	EPDP Team - Legal Committee	EPDP Team - Legal Committee	#16	3- Mar-20	3-Mar-20	Yes	1.2.10.3		0
27-Feb-20	PP	Feasibility of unique contacts to have a uniform anonymized email address (priority 2) • Consider legal committee recommendation Second / final reading: • Data retention • City field redaction (consider legal committee recommendation) Further consider: • Automation Use Cases – small team recommendations • Potential OCTO Purpose (awaiting ICANN Org response) • Accuracy and WHOIS Accuracy Reporting System (consider ICANN Org / GNSO Council correspondence)	EPDP Team	EPDP Team	#45	5- Mar-20	5-Mar-20	Yes	1.2.8.7		0
5-Mar-20	AI	EPDP Support Staff to send the proposed draft answers to ICANN Org's questions and assumptions re: the financial considerations for SSAD to the EPDP Team for its review.	EPDP Support Staff	EPDP Support Staff	#45	5- Mar-20	5-Mar-20	Yes	1.2.7.2.8		0
5-Mar-20	AI	EPDP Team to review the draft financial consideration answers. Becky, Amr, Volker, Franck, Marc A., and Mark Sv. to provide feedback on the draft answers by Wednesday, 11 March for the plenary Team's review.	EPDP Team	EPDP Team	#45	11- Mar-20	11-Mar-20	Yes	1.2.7.2.8		0
5-Mar-20	AI	Re: Feasibility of unique contacts, no EPDP Team members objected to the Legal Committee's proposal. EPDP Support Staff to incorporate the draft recommendation into the draft Priority 2 addendum.	EPDP Support Staff	EPDP Support Staff	#45	6- Mar-20	7-Mar-20	Yes	1.2.8.7		1
5-Mar-20	AI	Re: City field redaction, Margie to propose, on-list, an automated use case for the disclosure of city field to share with the EPDP Team by Monday, 9 March.	Margie	BC	#45	9- Mar-20	9-Mar-20	Yes	1.2.8.4		0
5-Mar-20	AI	EPDP support staff to propose text based on today's city field redaction discussion for the EPDP Team's review in advance of Tuesday, 10 March	EPDP Support Staff	EPDP Support Staff	#45	10- Mar-20	10-Mar-20	Yes	1.2.8.4		0
5-Mar-20	AI	Re: Potential OCTO Purpose, EPDP Team to review ICANN org's recent response and ICANN Org's responses from Phase 1 re: the use of nonpublic registration data prior to effective date of GDPR. Following review of the questions and answers from Phase 1, EPDP Team members who believe an additional question/response from ICANN org is still necessary, to provide the draft question and rationale for the EPDP Team's review by Monday, 9 March.	EPDP Team	EPDP Team	#45	9- Mar-20	17- Mar-20	Yes	1.2.8.6		8
27-Feb-20	PP	Second / final reading: • Feasibility of unique contacts to have a uniform anonymized email address • Data retention • City field redaction (consider legal committee recommendation) Further consider: • Automation Use Cases – small team recommendations • Potential OCTO Purpose • Accuracy and WHOIS Accuracy Reporting System (consider ICANN Org / GNSO Council correspondence)	EPDP Team	EPDP Team	Remote1	10- Mar-20	10-Mar-20	Yes	1.2.8.5		0

https://docs.google.com/spreadsheets/d/179ocCF6XHK48CJaFF4Rdg9T3atQKFeY51zwF6rfQ4Jw/edit#gid=126973602

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
10-Mar-20	AI	The EPDP Team agreed on the draft recommendation text for the display of information for affiliated vs. accredited privacy/proxy providers and data retention. Staff Support to include these draft recommendations in the addendum on Priority 2 items, which will be published for public comment.	EPDP Support Staff	EPDP Support Staff	Remote1	12-Mar-20	10-Mar-20	Yes	1.2.8.2		-2
10-Mar-20	AI	In advance of the next EPDP meeting on Thursday, 12 March, all EPDP Groups to review the draft automation use cases and fill out the may vs. must chart. Specifically, each group to indicate, using the chart, whether they can live with the specific use case as a MAY automate, MUST automate, and, if applicable, what might be necessary to change convert the use case from MAY to MUST (either now or over a certain period of time – for example, some suggested to make it all MAY now, do a DPIA and then review again in the future).	EPDP Team	EPDP Team	Remote1	12-Mar-20	12-Mar-20	Yes	1.2.7.2.6		0
10-Mar-20	AI	Board liaisons to report back to the EPDP Team with further input re: the revised Purpose 2. For reference, revised purpose 2 (provided by Brian King) reads: "Enabling ICANN, in its role as data controller, to enforce policies related to the "maintenance of and access to accurate and up-to-date information concerning registered names and name servers," including the Registration Data Policy and *Placeholder Name for Phase 2 Policy (if not also Registration Data Policy)*. (ICANN Bylaws, Annex G-1; ICANN Bylaws, Annex G-2)".	Board Liaison	Board Liaison	Remote1	12-Mar-20	10-Mar-20	Yes	1.2.7.2.9		-2
10-Mar-20	AI	Reminder: EPDP Team to review the draft financial consideration answers. Becky, Amr, Volker, Franck, Marc A., and Mark Sv. to provide feedback on the draft answers by Wednesday, 11 March for the plenary Team's review.	EPDP Team	EPDP Team	Remote1	11-Mar-20	11-Mar-20	Yes	1.2.7.2.8		0
27-Feb-20	PP	• Final reading of items from previous meetings • Confirm action items & next steps	EPDP Team	EPDP Team	Remote2	12-Mar-20	12-Mar-20	Yes	1.2.11.5		0
12-Mar-20	AI	Purpose 2: Following the EPDP Team's non-objection to the Board's proposed update to Purpose 2, EPDP Support Staff to circulate a proposed recommendation for updated Purpose 2 by Friday, 13 March.	EPDP Support Staff	EPDP Support Staff	Remote2	13-Mar-20	13-Mar-20	Yes	1.2.7.2.9		0
12-Mar-20	AI	Purpose 2:) EPDP Team to provide feedback via the Google doc by Tuesday, 17 March.	EPDP Team	EPDP Team	Remote2	17-Mar-20	17-Mar-20	Yes	1.2.7.2.9		0
12-Mar-20	AI	The EPDP Team agreed to the draft recommendation text for both the feasibility of unique contacts to have a uniform anonymized email address and city field redaction. Staff Support to include these draft recommendations in the addendum on Priority 2 items, which will be published for public comment.	EPDP Support Staff	EPDP Support Staff	Remote2	15-Mar-20	15-Mar-20	Yes	1.2.8.7		0
12-Mar-20	AI	EPDP Support Staff to highlight within the Financial consideration questions document the specific areas where feedback is requested.	EPDP Support Staff	EPDP Support Staff	Remote2	13-Mar-20	13-Mar-20	Yes	1.2.7.2.8		0
12-Mar-20	AI	Each EPDP group to provide additional feedback on the Financial consideration questions by Monday, 16 March; please provide feedback using side-bar comments within the Google Doc. The Small Team for Financial Considerations will meet on Tuesday, 17 March to discuss feedback received.	EPDP Team	EPDP Team	Remote2	16-Mar-20	18-Mar-20	Yes	1.2.7.2.8		2
12-Mar-20	AI	Mark Sv. to review Automation Use Case #8 and update the text based on the today's discussion by Tuesday, 17 March.	MarkSV	BC	Remote2	17-Mar-20	17-Mar-20	Yes	1.2.7.2.6		0
12-Mar-20	AI	Matthew Crossman to draft bullet points, regarding the suggestion to send the automation use cases to outside counsel for further guidance on liability and risk, for the Legal Committee's review, by Tuesday, 17 March.	Matt Crossman	RySG	Remote2	17-Mar-20	17-Mar-20	Yes	1.2.7.2.6		0
12-Mar-20	AI	Support Staff to provide a draft summary of the automation use cases topic based on today's discussion by Monday, 16 March.	EPDP Support Staff	EPDP Support Staff	Remote2	16-Mar-20	17-Mar-20	Yes	1.2.7.2.6		1
27-Feb-20	PP	Final reading of remaining priority 2 items	EPDP Team	EPDP Team	#46	17-Mar-20	17-Mar-20	Yes	1.2.8		0
27-Feb-20	PP	Final reading of remaining priority 2 items	EPDP Team	EPDP Team	#47	19-Mar-20	19-Mar-20	Yes	1.3.10.1		0
19-Mar-20	AI	EPDP to review "Can't Live with Items" from Addendum Report	EPDP Team	EPDP Team	#47	23-Mar-20	23-Mar-20	Yes	1.3.10.1		0
27-Feb-20	MS	Close of Public comment forum on the Initial Report (45 days)	EPDP Team	EPDP Team		23-Mar-20	5-May-20	Yes	1.3.9	Original date, 23 March, pushed to 5 May	43
27-Feb-20	PP	Final reading of remaining priority 2 items	EPDP Team	EPDP Team	#48	24-Mar-20	24-Mar-20	Yes	1.3.10.1		0
24-Mar-20	AI	EPDP to review "Can't Live with Items", Minor Edits from Addendum Report	EPDP Team	EPDP Team	#48	24-Mar-20	24-Mar-20	Yes	1.3.10.1		0
27-Feb-20	PP	Legal Committee Meeting - Consent; Automation	Legal Committee	Legal Committee	#18	25-Mar-20	25-Mar-20	Yes	1.4.4		0
24-Mar-20	PP	Final reading of remaining priority 2 items; REview Public Comments approach	EPDP Team	EPDP Team	#49	26-Mar-20	26-Mar-20	Yes	1.3.10.1		0
26-Mar-20	AI	EPDP Support Team to incorporate the edits agreed to during today's meeting and publish the addendum for public comment today. The public comment period of the addendum will close on 5 May 2020.	EPDP Support Staff	EPDP Support Staff	#49	26-Mar-20	26-Mar-20	Yes	1.3.10.1		0
26-Mar-20	AI	EPDP Support Team to send the automation use case legal questions to the EPDP Team.	EPDP Support Staff	EPDP Support Staff	#49	26-Mar-20	26-Mar-20	Yes	1.3.10.1		0
26-Mar-20	AI	Following review of the Public Comment Review Tool for Recommendation 19 and the Recommendation 19 Discussion Table, EPDP Team to provide feedback on the Mechanism Brainstorming Document via the input table at the bottom of the document by COB Monday, 30 March.	EPDP Team	EPDP Team	#49	30-Mar-20	2-Apr-20	Yes	1.3.10.1		3
27-Feb-20	PP	Publication for review by EPDP Team of proposed Initial Report addendum on priority 2 items	EPDP Team	EPDP Team	#49	24-Mar-20	26-Mar-20	Yes	1.3.10.3	Original date, 24 March, pushed to 26 March	2
27-Feb-20	MS	Publish Initial Report Addendum (40 days)	EPDP Team	EPDP Team		24-Mar-20	26-Mar-20	Yes	1.3.10.5	Original date, 24 March, pushed to 26 March	2

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
24-Mar-20	PP	PCRT & Discussion Docs review, Mechanism, Reporting	EPDP Team	EPDP Team	#50	31- Mar-20	31-Mar-20	Yes	1.4.1		0
31-Mar-20	AI	Brian K., with the help of volunteers (Laureen, Alan G., Marc A.), to propose draft terms of reference for the proposed mechanism (what will it do) and modus operandi (how it will be done) by Tuesday, 7 April.	Brian King	EPDP Team	#50	31- Mar-20	2-Apr-20	Yes	1.4.2		2
31-Mar-20	AI	EPDP Team to review the discussion table for Recommendation #9 – SLAs and provide comments prior to the next meeting on Thursday, 2 April.	EPDP Team	EPDP Team	#50	31- Mar-20	2-Apr-20	Yes	1.4.2		2
24-Mar-20	PP	Review Public Comments to Initial Report - SLAs	EPDP Team	EPDP Team	#51	2- Apr-20	2-Apr-20	Yes	1.4.1		0
2-Apr-20	AI	Rec #9 Support Staff to consider the discussion for Priority 1 and Priority 2 requests and formulate an update, considering the Team's discussion by Thursday, 7 April.	EPDP Support Staff	EPDP Support Staff	#51	7- Apr-20	7-Apr-20	Yes	1.4.1		0
2-Apr-20	AI	Rec #9 Mark Sv. to review Priority 3 concerns and propose an update, factoring in today's discussion, by Thursday, 7 April.	MarkSV	BC	#51	7- Apr-20	17-Apr-20	Yes	1.4.1		10
2-Apr-20	AI	Rec #9 Mark Sv. and Volker to review the clarifications in the Recommendation 9 Discussion table and provide additional guidance by Thursday, 7 April.	MarkSV, Volker	EPDP Team	#51	7- Apr-20	17-Apr-20	Yes	1.4.1		10
2-Apr-20	AI	Rec #9 EPDP Team to review the remaining items in the Recommendation 9 Discussion table, e.g., Mean Response Times and Review of Targets and provide feedback into the Discussion Table by Thursday, 7 April.	EPDP Team	EPDP Team	#51	7- Apr-20	17-Apr-20	Yes	1.4.1		10
2-Apr-20	AI	Recommendation 1 - Accreditation – all groups to review the PCRT, considering what changes should be made based on comments received, and input suggestions into the Discussion Table, by COB Tuesday, 7 April. Recommendation 1 - Accreditation – all groups to review the PCRT, considering what changes should be made based on comments received, and input suggestions into the Discussion Table, by COB Tuesday, 7 April.	EPDP Team	EPDP Team	#51	7- Apr-20	16-Apr-20	Yes	1.4.2		9
24-Mar-20	PP	Review Public Comments to Initial Report - Accreditation	EPDP Team	EPDP Team	#52	9- Apr-20	2-Apr-20	Yes	1.4.1		-7
9-Apr-20	AI	Recommendation 1: Based on today's discussion, EPDP Support Staff to propose edits to Recommendation 1 for EPDP Team review by Tuesday, 14 April.	EPDP Support Staff	EPDP Support Staff	#52	14- Apr-20	14-Apr-20	Yes	1.4.1		0
9-Apr-20	AI	Recommendation 2: In preparation for the next meeting, EPDP Support Staff to work with GAC reps to identify the unique provisions of Recommendation 2 that require a separate recommendation (and cannot be incorporated into Recommendation 1).	EPDP Support Staff	EPDP Support Staff	#52	14- Apr-20	14-Apr-20	Yes	1.4.1		0
9-Apr-20	AI	Recommendations 3, 5, 8: EPDP Team to review all public comments (via the public comment review tools) and provide feedback into the relevant discussion table by COB Tuesday, 14 April.	EPDP Team	EPDP Team	#52	14- Apr-20	27-Apr-20	Yes	1.4.1		13
9-Apr-20	AI	Timeline: Rafik to reach out to GNSO Council and request guidance about a possible extension of the EPDP Team's timeline due to COVID-19. Rafik to flag to the Council that an extension will also involve the selection of a new chair due to Janis' availability.	Rafik	EPDP leadership Team	#52	14- Apr-20	14-Apr-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#53	16- Apr-20	16-Apr-20	Yes	1.4.1		0
16-Apr-20	AI	EPDP Support Staff to update recommendation 1, 3, and 5 based on today's discussion.	EPDP Support Staff	EPDP Support Staff	#53	21- Apr-20	27-Apr-20	Yes	1.4.1		6
16-Apr-20	AI	EPDP Support Staff to send updated Discussion Issues for Recommendation 8.	EPDP Team	EPDP Team	#53	21- Apr-20	23-Apr-20	Yes	1.4.1		2
16-Apr-20	AI	Review Recommendation 6 (CP Authorization) PCRT and populate Discussion Table by Tuesday, 21 April	EPDP Team	EPDP Team	#53	21- Apr-20	23-Apr-20	Yes	1.4.1		2
16-Apr-20	AI	Review Recommendation 11 (Disclosure Requirement) PCRT and populate Discussion Table by Tuesday, 21 April	EPDP Team	EPDP Team	#53	21- Apr-20	23-Apr-20	Yes	1.4.1		2
16-Apr-20	AI	Review the Updated Discussion Issues for Recommendation 8 (once received) in advance of Thursday, 23 April	EPDP Team	EPDP Team	#53	23- Apr-20	23-Apr-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#54	23- Apr-20	23-Apr-20	Yes	1.4.1		0
23-Apr-20	AI	EPDP Support Staff to update Recommendation 8 based on today's discussion.	EPDP Support Staff	EPDP Support Staff	#54	27- Apr-20	27-Apr-20	Yes	1.4.1		0
23-Apr-20	AI	EPDP Team to review the attached discussion issue documents for Recommendation 8 (beginning at the takeaways following Question 8), Recommendation 11, and Recommendation 6. EPDP Team to come prepared to answer the questions highlighted within these documents during the next EPDP Team meeting on Thursday, 30 April.	EPDP Team	EPDP Team	#54	30- Apr-20	30-Apr-20	Yes	1.4.1		0
23-Mar-20	PP	Legal committee to review Automation and Accuracy advice	Legal Committee	Legal Committee	#19	28- Apr-20	28-Apr-20	Yes	1.4.4		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#55	30- Apr-20	30-Apr-20	Yes	1.4.1		0
30-Apr-20	AI	In preparation for the next meeting, EPDP Team to review the public comments received for Recommendation 7 (authorization automated) and Recommendation 16 (automation) and the legal memo regarding automation. Please note EPDP Team Members DO NOT have to fill out the discussion tables for these recommendations. Instead, EPDP Team to review the staff support team's proposed edits to Recommendation 7 and 16 and come prepared to discuss additional edits or raise concerns if the Team feels the public comments were not captured correctly.	EPDP Team	EPDP Team	#55	6- May-20	6-May-20	Yes	1.4.1		0
30-Apr-20	AI	Staff Support Team to separate the urgent requests from Recommendation 8 and include it in a separate recommendation.	EPDP Support Staff	EPDP Support Staff	#55	4- May-20	4-May-20	Yes	1.4.1		0
30-Apr-20	AI	Staff Support Team to update Recommendation 11 based on today's discussion	EPDP Support Staff	EPDP Support Staff	#55	4- May-20	4-May-20	Yes	1.4.1		0
24-Mar-20	MS	Close of Public comment forum on the Initial Report Addendum (40 days)	EPDP Team	EPDP Team		5- May-20	5-May-20	Yes	1.2.8	Original date, 24 March, pushed to 5 May	0

MS	=Milestone
AI	=Action Item
PP	=Project Plan task

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complete	Complete?	WBS	Comments	Total Days
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#56	7- May-20	7-May-20	Yes	1.4.1		0
7-May-20	AI	EPDP Team members to review the cost estimate and provide advance questions via the email list by COB Monday, 11 May.	EPDP Team	EPDP Team	#56	11- May-20	11-May-20	Yes	1.2.9.1		0
7-May-20	AI	EPDP Team members who have not completed their homework on Recommendation 7 and 16 (automation) and Recommendations not considered by COB Tuesday, 12 May.	EPDP Team	EPDP Team	#56	12- May-20	12-May-20	Yes	1.4.1		0
7-May-20	AI	EPDP Team to review and provide input on the discussion table for Recommendation 4 (third party justification) and Recommendation 14 (retention) by COB Tuesday, 11 May.	EPDP Team	EPDP Team	#56	11- May-20	11-May-20	Yes	1.4.1		0
7-May-20	AI	Support Staff to update Recommendation 6 based on today's discussion and post for EPDP Team review by COB Monday, 11 May.	EPDP Support Staff	EPDP Support Staff	#56	11- May-20	11-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review of Cost Estimate for SSAD	EPDP Team	EPDP Team	#57	12- May-20	12-May-20	Yes	1.2.9.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#58	14- May-20	14-May-20	Yes	1.4.1		0
24-Mar-20	AI	Homework for additional Tuesday meetings is due on Monday's at 18.00 UTC for Tuesday's meeting items	EPDP Team	EPDP Team	#58	18- May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	AI	EPDP Team to further consider the path for automation in cases where it is confirmed that there is no legal risk.	EPDP Team	EPDP Team	#58	18- May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	AI	EPDP Team to provide its input on data retention (if not done so yet), acceptable use policy, query policy and terms of use by Monday 18 May at 18.00 UTC	EPDP Team	EPDP Team	#58	18- May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#59	19- May-20	18-May-20	Yes	1.4.1		-1
19-May-20	AI	EPDP Team members who have not yet done so – please complete late homework by COB today, Tuesday, 19 May: review and provide input on the discussion table for Recommendation 14 (retention), Recommendation 12 (query policy) and Recommendation 13 (terms of use).	EPDP Team	EPDP Team	#59	19- May-20	19-May-20	Yes	1.4.1		0
19-May-20	AI	EPDP Team to review and provide input on the discussion tables for Recommendation 17 (logging), Recommendation 18 (audits), and implementation guidance i (multiple requests) by COB today, Tuesday, 19 May.	EPDP Team	EPDP Team	#59	19- May-20	19-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#60	21- May-20	21-May-20	Yes	1.4.1		0
21-May-20	AI	EPDP Team members who have not yet done so – please complete late homework by Monday, 25 May by 18:00 UTC: review and provide input on the discussion tables for Recommendation 17 [docs.google.com] (logging), Recommendation 18 [docs.google.com] (audits), and implementation guidance i[docs.google.com] (multiple requests).	EPDP Team	EPDP Team	#60	25- May-20	25-May-20	Yes	1.4.1		0
21-May-20	AI	EPDP Team members to review and provide input on the discussion table for Recommendation 15 (financial sustainability) and review the updated Recommendation 19 (evolutionary mechanism) and include "cannot live with items" in the chart within the document by COB Tuesday, 26 May.	EPDP Team	EPDP Team	#60	26- May-20	26-May-20	Yes	1.4.1		0
21-May-20	AI	Support Staff to update Recommendation 14 (retention), Recommendation 10 (Acceptable Use Policy) and Recommendation 12 (query policy) following the review of Recommendation 13 so that the recommendations may be considered together to avoid duplication.	EPDP Support Staff	EPDP Support Staff	#60	25- May-20	25-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#61	26- May-20	26-May-20	Yes	1.4.1		0
25-May-20	AI	EPDP Team members to review and provide input on the discussion table for Recommendation 15 (financial sustainability) and review the updated Recommendation 19 (evolutionary mechanism) and include "cannot live with items" in the chart within the document by COB Tuesday, 26 May.	EPDP Team	EPDP Team	#61	26- May-20	26-May-20	Yes	1.4.1		0
21-May-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#62	28- May-20	28-May-20	Yes	1.4.1		0