MS	=Milestone
AI	=Action Item
PP	=Project Plan task

https://docs.google.com/spreadsheets/d/179ocCF6XHK48CJaFF4Rdg9T3atQKFeY51zwF6rfQ4Jw/edit#gid=126973602

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
27-Feb-20	MS	Close of Public comment forum on the Initial Report (45 days)	EPDP Team	EPDP Team		23-Mar-20	5-May-20	Yes	1.3.9	Original date, 23 March, pushed to 5 May	43
2-Apr-20	AI	Recommendation 2 – Accreditation of Governmental Entities – GAC representatives to review the PCRT, considering what changes should be made based on comments received, and input suggestions into the Discussion Table by COB Tuesday, 7 April.	EPDP Team	EPDP Team	#51	7-Apr-20		Open	1.4.2	See second AI below due 23 Apr.	
16-Apr-20	AI	GAC reps to review the Consolidated Rec. 1-2 document and provide input and updated text based on the clarification questions by Thursday, 23 April.	Chris Lewis-Evans	GAC	#53	23-Apr-20		Open	1.4.1	See third AI below due 30 Apr.	
16-Apr-20	AI	Review Recommendation 15 (Financial Sustainability) PCRT and populate Discussion Table by Tuesday, 21 April	EPDP Team	EPDP Team	#53	21-Apr-20		Open	1.4.1		
23-Apr-20	AI	EPDP GAC representatives to provide an update on when they plan to circulate an updated version of Recommendation 2 (accreditation of governmental entities).	Chris Lewis-Evans	GAC	#54	30-Apr-20		Open	1.4.1		
30-Apr-20	AI	In preparation for the next meeting, EPDP Team to review the public comments received for Recommendation 7 (authorization automated) and Recommendation 16 (automation) and the legal memo regarding automation. Please note EPDP Team Members DO NOT have to fill out the discussion tables for these recommendations. Instead, EPDP Team to review the staff support team's proposed edits to Recommendation 7 and 16 and come prepared to discuss additional edits or raise concerns if the Team feels the public comments were not captured correctly.	EPDP Team	EPDP Team	#55	6-May-20	6-May-20	Yes	1.4.1		0
30-Apr-20	AI	Staff Support Team to separate the urgent requests from Recommendation 8 and include it in a separate recommendation.	EPDP Support Staff	EPDP Support Staff	#55	4-May-20	4-May-20	Yes	1.4.1		0
30-Apr-20	AI	Chris Lewis-Evans to provide additional examples of categories of urgent requests for the Team's consideration.	Chris Lewis-Evans	GAC	#55	6-May-20		Open	1.4.1		
30-Apr-20	AI	Staff Support Team to update Recommendation 11 based on today's discussion	EPDP Support Staff	EPDP Support Staff	#55	4-May-20	4-May-20	Yes	1.4.1		0
30-Apr-20	AI	GAC reps to inform Janis when they expect to complete the update of Recommendation 2.	GAC	GAC	#55	6-May-20		Open	1.4.1		
24-Mar-20	MS	Close of Public comment forum on the Initial Report Addendum (40 days)	EPDP Team	EPDP Team		5-May-20	5-May-20	Yes	1.2.8	Original date, 24 March, pushed to 5 May	0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#56	7-May-20	7-May-20	Yes	1.4.1		
7-May-20	AI	EPDP Team members to review the cost estimate and provide advance questions via the email list by COB Monday, 11 May.	EPDP Team	EPDP Team	#56	11-May-20	11-May-20	Yes	1.2.9.1		0
7-May-20	AI	EPDP Team members who have not completed their homework on Recommendation 7 and 16 (automation) and Recommendations not considered by COB Tuesday, 12 May.	EPDP Team	EPDP Team	#56	12-May-20	12-May-20	Yes	1.4.1		0
7-May-20	AI	EPDP Team to review and provide input on the discussion table for Recommendation 4 (third party justification) and Recommendation 14 (retention) by COB Tuesday, 11 May.	EPDP Team	EPDP Team	#56	11-May-20	11-May-20	Yes	1.4.1		0
7-May-20	AI	Support Staff to update Recommendation 6 based on today's discussion and post for EPDP Team review by COB Monday, 11 May.	EPDP Support Staff	EPDP Support Staff	#56	11-May-20	11-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review of Cost Estimate for SSAD	EPDP Team	EPDP Team	#57	12-May-20	12-May-20	Yes	1.2.9.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#58	14-May-20	14-May-20	Yes	1.4.1		0
24-Mar-20	AI	Homework for additional Tuesday meetings is due on Monday's at 18.00 UTC for Tuesday's meeting items	EPDP Team	EPDP Team	#58	18-May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	AI	EPDP Team to further consider the path for automation in cases where it is confirmed that there is no legal risk.	EPDP Team	EPDP Team	#58	18-May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	AI	EPDP Team to provide its input on data retention (if not done so yet), acceptable use policy, query policy and terms of use by Monday 18 May at 18.00 UTC	EPDP Team	EPDP Team	#58	18-May-20	18-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#59	19-May-20	18-May-20	Yes	1.4.1		-1
19-May-20	AI	EPDP Team members who have not yet done so – please complete late homework by COB today, Tuesday, 19 May: review and provide input on the discussion table for Recommendation 14 (retention), Recommendation 12 (query policy) and Recommendation 13 (terms of use).	EPDP Team	EPDP Team	#59	19-May-20	19-May-20	Yes	1.4.1		0
19-May-20	AI	EPDP Team to review and provide input on the discussion tables for Recommendation 17 (logging), Recommendation 18 (audits), and implementation guidance i (multiple requests) by COB today, Tuesday, 19 May.	EPDP Team	EPDP Team	#59	19-May-20	19-May-20	Yes	1.4.1		0
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#60	21-May-20	21-May-20	Yes	1.4.1		0
21-May-20	AI	EPDP Team members who have not yet done so – please complete late homework by Monday, 25 May by 18:00 UTC: review and provide input on the discussion tables for Recommendation 17 [docs.google.com] (logging), Recommendation 18 [docs.google.com] (audits), and implementation guidance i[docs.google.com] (multiple requests).	EPDP Team	EPDP Team	#60	25-May-20	25-May-20	Yes	1.4.1		0
21-May-20	AI	EPDP Team members to review and provide input on the discussion table for Recommendation 15 (financial sustainability) and review the updated Recommendation 19 (evolutionary mechanism) and include "cannot live with items" in the chart within the document by COB Tuesday, 26 May.	EPDP Team	EPDP Team	#60	26-May-20		Open	1.4.1		
21-May-20	AI	Support Staff to update Recommendation 14 (retention), Recommendation 10 (Acceptable Use Policy) and Recommendation 12 (query policy) following the review of Recommendation 13 so that the recommendations may be considered together to avoid duplication.	EPDP Support Staff	EPDP Support Staff	#60	25-May-20	25-May-20	Yes	1.4.1		0

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complete	Complete?	WBS	Comments	Total Days
24-Mar-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#61	26- May-20	26-May-20	Yes	1.4.1		0
25-May-20	AI	EPDP Team members to review and provide input on the discussion table for Recommendation 15 (financial sustainability) and review the updated Recommendation 19 (evolutionary mechanism) and include "cannot live with items" in the chart within the document by COB Tuesday, 26 May.	EPDP Team	EPDP Team	#61	26- May-20	26-May-20	Yes	1.4.1		0
25-May-20	AI	EPDP Support Staff to update Recommendation 10, 12, 13, 14, and 17 based on the EPDP Team's recent discussions and post the updated recommendations by Friday, 29 May.	EPDP Support Staff	EPDP Support Staff	#61	29- May-20		Open	1.4.1		
21-May-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#62	28- May-20	28-May-20	Yes	1.4.1		0
28-May-20	AI	EPDP Team Members to review the remaining questions on the Rec. 15 Financial Sustainability Discussion Items List and provide feedback over the list in advance of the next meeting on Tuesday, 2 June	EPDP Team	EPDP Team	#62	2- Jun-20		Open	1.4.1		
28-May-20	AI	Beginning Saturday, 30 May, EPDP Team Members to begin reviewing the final draft recommendations and adding "cannot live with" items into the tables within the recommendations. EPDP Team Members to review the PCRTs and Discussion Tables for Priority 2 topics. All feedback on recommendations will be due Friday, 5 June.	EPDP Team	EPDP Team	#62	5- Jun-20		Open	1.4.1		
21-May-20	PP	Review Public Comments to Initial Report	EPDP Team	EPDP Team	#63	2- Jun-20		Open	1.4.1		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#64	9- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#65	11- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#66	16- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#67	18- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#68	23- Jun-20		Open	1.4.5		
21-May-20	PP	Prepare Final Report	EPDP Team	EPDP Team	#69	25- Jun-20		Open	1.4.5		
4-Dec-19	MS	Submit Final Report to GNSO Council	EPDP Team	EPDP Team		11- Jun-20		Open	1.4.8	14 June = GNSO Council Motions and Docs Deadline	