

AI = Action Item  
PP = Project Plan

Date Assigned	Type	EPDP-P2 Task / Action Item	WBS	Assigned To	Group	Date Due	Meeting #?	Complete?	Comments
2-May-19	AI	Summary Issue Worksheet Templates		EPDP Staff Support	EPDP Staff Support	Ongoing		Open	Staff to develop worksheet templates for all topics in phase 2. EPDP Team Members to provide feedback on proposed worksheet template, both substance and outline.
30-May-19	AI	Priority 2 worksheets		EPDP Team	EPDP Team	Ongoing		Open	EPDP Team Members who are unable to attend the scheduled calls on Priority 2 worksheets may provide feedback via google docs (see <a href="https://community.icam.org/display/102560079-Worksheets">https://community.icam.org/display/102560079-Worksheets</a> ).
1-Aug-19	AI	Early input	1.2.7.1	EPDP Team	EPDP Team	13-Aug-19		Late	EPDP Team to review the early input documents (the SSAD worksheet and the Google doc) that have been posted. Leadership will devote time to going over the input at the EPDP Team meeting in two weeks' time.
31-Jul-19	PP	Group 2 – Second/final reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack (SSAC 3) Group 4 – First reading continued: Online buyers identifying and validating the source or services/ Internet users validating the legitimacy of an email or a website to protect themselves (ALAC 1)	1.2.7.1	EPDP Team	EPDP Team	8-Aug-19	#12	Late	Action: Greg and SSAC Team to propose edits to the use case based on comments received today as well as outstanding comments received this week and next week on the Google Doc. Following the fine-tuning of the document, a final reading will occur at a later meeting.
8-Aug-19	PP	Members to submit edit/view/proposals for ALAC 1 in writing	1.2.7.1	EPDP Team	EPDP Team	9-Aug-19		Late	
8-Aug-19	PP	Use case author, with staff support as needed, to distribute updated ALAC 1 use case, incorporating input received. Final version of SSAC 3 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	1.2.7.1	EPDP Team	EPDP Team	13-Aug-19		Late	
15-Aug-19	AI	Groups are welcome to provide additional comments in response to early input in the Early Input Google Doc over the next two weeks (By 29 August). Support Staff will consider input received when compiling the Zero Draft document.	1.2.7.1	EPDP Team	EPDP Team	29-Aug-19	#14	Yes	<a href="https://docs.google.com/document/d/1CXKl2mBBU03oRiN7850692EIHdCUM/edit">https://docs.google.com/document/d/1CXKl2mBBU03oRiN7850692EIHdCUM/edit</a>
8-Aug-19	AI	EPDP Team to review Priority 2 Next Steps table for final review and comment	1.2.10.1	EPDP Team	EPDP Team	16-Aug-19	#14	Yes	Action from 8/8 meeting
15-Aug-19	AI	Members to submit edit/view/proposals for IP 5 in writing	1.2.7.1	EPDP Team	EPDP Team	16-Aug-19		Yes	
15-Aug-19	AI	Use case author, with staff support as needed, to distribute updated IP 5 use case, incorporating input received. Final version of ALAC 1 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	1.2.7.1	EPDP Team	EPDP Team	20-Aug-19		Yes	
18-Jul-19	PP	Group 3 – First reading: When a network is undergoing an attack involving a domain name, and the operator(s) of that network need to contact the domain owner to remediate the security issue (DDOS, Botnet, etc.) (SSAC1) Group 5 – Second/final reading: Provider's requesting access required to facilitate due process in the UDRP and URS (IP 5) Group 2 – Third/final reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack.	1.2.7.1	EPDP Team	EPDP Team	22-Aug-19	#15	Yes	
15-Aug-19	PP	Member to submit edit/view/proposals for SSAC1 in writing	1.2.7.1	EPDP Team	EPDP Team	23-Aug-19		Planned	
15-Aug-19	PP	EPDP Team to identify which use cases, or aspects of use cases, in each category are significantly different from use case already reviewed and need to be considered further.	1.2.7.1	EPDP Team	EPDP Team	23-Aug-19		Planned	
15-Aug-19	PP	Use case author, with staff support as needed, to distribute updated SSAC 1 use case, incorporating input received. Final version of IP 5 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	1.2.7.1	Alex Deacon, Hadia E.	EPDP Team	27-Aug-19		Yes	
16-Aug-19	PP	Release of zero draft	1.2.7.1	Janis Karklins	EPDP Leadership Team	27-Aug-19		Yes	
22-Aug-19	AI	Brian King to consider comments made during 22-Aug-19 meeting regarding legal basis and amend the IP use case accordingly.		Brian King	EPDP Team	27-Aug-19	#15	Yes	
22-Aug-19	AI	Greg Aaron to update the SSAC use case on crime and abuse investigation by non-law enforcement parties to reflect today's conversation. For the moment, the Team will park this use case and can revisit in the future when going through the zero draft.		Greg A., Ben B.	EPDP Team	27-Aug-19	#15	Yes	
22-Aug-19	AI	EPDP Team Members to add comments from today's discussion of SSAC use case on operational security in the corresponding Google Doc by tomorrow, Friday, 23 August.		EPDP Team	EPDP Team	22-Aug-19	#15	Yes	
22-Aug-19	AI	SSAC EPDP members to review comments and distribute updated version of the use case by Tuesday, 27 August in preparation for final reading on Thursday, 29 August.		Greg A., Ben B.	EPDP Team	27-Aug-19	#15	Yes	
29-Aug-19	AI	SSAC EPDP Team Members to make agreed to changes and notify EPDP Support Staff when complete.		Greg A., Ben B.	EPDP Team	30-Aug-19	#16	Yes	
29-Aug-19	AI	EPDP Team members to submit comments for LEA-2 use case by tomorrow, Friday, 30 August. Please use the following link: <a href="https://docs.google.com/document/d/1bms8sdrjwNvNtMk4t8s-URlFlnSiz2VYKCKCzS/edit">https://docs.google.com/document/d/1bms8sdrjwNvNtMk4t8s-URlFlnSiz2VYKCKCzS/edit</a>		EPDP Team	EPDP Team	30-Aug-19	#16	Open	
29-Aug-19	AI	GAC colleagues to update the LEA-2 use case based on comments received by Tuesday, 3 September.		Chris Lewis-Evans, Georgios Tselos	EPDP Team	3-Sept-19	#16	Open	
29-Aug-19	AI	EPDP Team Members to provide any additional comments or expressions of concern by Thursday, 5 September 2019. Comments will be used to create the 0.1 draft for discussion in Los Angeles. Please find the Google doc here: <a href="https://docs.google.com/document/d/17AwkDc8qg8GnJ3ab77tZ0U9r/edit#">https://docs.google.com/document/d/17AwkDc8qg8GnJ3ab77tZ0U9r/edit#</a>		EPDP Team	EPDP Team	5-Sept-19	#17	Open	
29-Aug-19	AI	Support Staff to distribute a survey which will allow EPDP Team Members to rank topics or add topics they wish to discuss in Los Angeles.		EPDP Staff Support	EPDP Staff Support	3-Sept-19	#17	Open	
29-Aug-19	AI	EPDP Team Members to volunteer to draft an issue write-ups for topics that need to be further explored. Based on the collective write-up, the Team could begin discussing the issue in Los Angeles or beyond. (An example would be financial considerations.) Please find a link to the table here: <a href="https://docs.google.com/document/d/12DH3LokYgKzpxDo7hqaXkXWdJfMn/edit#">https://docs.google.com/document/d/12DH3LokYgKzpxDo7hqaXkXWdJfMn/edit#</a>		EPDP Team Members	EPDP Team Members	6-Sept-19	#17	Open	
18-Jul-19	PP	Group 3 – Second/final reading: When a network is undergoing an attack involving a domain name, and the operator(s) of that network need to contact the domain owner to remediate the security issue (DDOS, Botnet, etc.) (SSAC1) Group 1 – first reading, second use case (to be determined based on input received by 16 August)	1.2.7.1	EPDP Team	EPDP Team	29-Aug-19	#16	Planned	By 29 August meeting, EPDP Leadership to assess remaining use cases and determine whether further review should continue prior to F2F meeting or whether focus should shift to preparations for F2F meeting with further review continuing post-F2F meeting.
18-Jul-19	PP	Group 2 – Second/final reading: Online buyers identifying and validating the source or services/ Internet users validating the legitimacy of an email or a website to protect themselves (ALAC 1) Group 1 – second/final reading, second use case	1.2.7.1	EPDP Team	EPDP Team	5-Sep-19	#17	Planned	Leadership team to share draft policy principles / recommendations derived from use case review for review and discussion during F2F meeting, incl. proposed schedule to continue review of use cases, if deemed necessary.
16-Jul-19	AI	Zero Draft Survey		Janis Karklins	EPDP Leadership Team	5-Sep-19		Planned	Conduct survey to assess which aspects of the zero draft are of most concern and as such should be prioritized for the F2F meeting: Monday 2 – Wednesday 4 September. Confirm priority items for F2F meeting and confirm "homework" for F2F meeting: Thursday 5 September (regular EPDP Team meeting)
18-Jul-19	PP	Determine if the following Use Cases also need to be created: -Determine "Reputation" of domain name and/or elements associated with domain name registrations. -The establishment, exercise or defense of a legal claim involving a registrant of a domain name. -Initial investigation of criminal activity against a victim and/or secondary victim where domain names are used in the commission of the crime -Search Engines, Messaging Services & Social Media Platforms seeking to confirm the authenticity of businesses advertising or Posting News on its Platform -Contacting the Registrant to resolve a Technical or Operational Issue with a Domain Name -Online buyers identifying and validating the source of goods or services/ Internet users validating the legitimacy of an email or a website to protect themselves. -Providers requesting access required to facilitate due process in the UDRP and URS. -Help a certification authority determine and validate the identity of the entity associated with a domain name that will be bound to an SSL/TLS certificate. -Consumer protection organizations. -M&A name portfolio due diligence or purchase of domain name from bankrupt entity or other seller. -Maintaining the domain name registration by the Registered Name Holder.	1.2.7.1	EPDP Team	EPDP Team	29-Aug-19		Planned	
15-Jul-19	PP	On-going legal question review	1.2.12.3	Legal Comm	Legal Comm	Ongoing	-	Open	
9-Sep-19	PP	Face to Face Los Angeles, September 9-11	202	EPDP Team	EPDP Team	11-Sep-19	F2F-LA1	Planned	