ICANN Community Leadership Digest

The ICANN org Policy Development Support team publishes this twice-weekly digest
to help ICANN community leaders track requests and updates.

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Information Sharing

NEW: DNS Fundamentals Course Now Available on ICANN Learn
Executive: Sally Costerton, Senior Vice President, Global Stakeholder Engagement

INFORMATION SHARING
DNS Fundamentals is a new foundational course available on **ICANN Learn**, ICANN's free and open
online learning platform that introduces the basics of the Domain Name System (DNS). The course
takes learners through the different components of the DNS; explaining resource records, the different
types, and why they are useful; delving into DNS processes such as DNS delegations, reverse
mapping, DNS resolution, and caching; and discussing the importance of avoiding security risks
associated with DNS behavior. Along with a forthcoming Policy Fundamentals course, DNS
Fundamentals will serve as a cornerstone for developing capacity in the ICANN ecosystem. Both
courses will be translated into Arabic, Chinese, French, Russian, and Spanish.

REMINDER: Webinars on Two Key ICANN Plans
ICANN org Announcement

INFORMATION SHARING
The Public Comment proceeding for the Draft FY21-FY25 Operating and Financial Plan and Draft FY21
Operating Plan and Budget is now open. In addition, the Public Comment proceeding has been
extended by seven days to 58 days (excluding holidays) to give the community more time to review the
documents.

To learn more and ask questions during the Public Comment window, webinars will be held on:
- Thursday, 9 January 2020 at 01:00 UTC https://icann.zoom.us/j/935036343
- Thursday, 9 January 2020 at 16:00 UTC https://icann.zoom.us/j/506858960
- Monday, 14 January 2020 at 16:00 UTC https://icann.zoom.us/j/257109807

ICANN org staff is available to meet with individual community groups to answer questions and help
increase understanding about the plans. Please email planning@icann.org to request a meeting.

REMINDER: **ATRT3 Draft Report Webinar**
Executive: Theresa Swinehart, Senior Vice President, Multistakeholder Strategy and Strategic Initiatives

INFORMATION SHARING
The Third Accountability and Transparency Review Team (ATRT3) invites the community to participate in a webinar on its draft report. There are two options to participate:
- Monday, 13 January 2020 at 20:00 UTC
- Tuesday, 14 January 2020 at 12:00 UTC

More information about the webinar and how to participate is available **here**.

REMINDER: **FY21 SO/AC Additional Budget Request Process**
Executive: Xavier Calvez, Chief Financial Officer

INFORMATION SHARING
The Fiscal Year 2021 (FY21) Supporting Organization and Advisory Committee (SO/AC) Additional Budget Request process has begun. This additional budget approval process is part of the overall ICANN annual budgeting process that is for the review of specific requests from the community that are not already included in the budget but serve to further the key objectives of the requesting community group. Your active participation and adherence to procedural guidelines is greatly appreciated.

Information concerning the FY21 SO/AC Additional Budget Request process, including timeline and request template can be found on the **Finance community wiki**. Additional Budget Requests are due **Friday, 31 January 2020**.

Please email any questions that you may have to planning@icann.org.

We look forward to your continued engagement on the SO/AC Additional Budget Request process for FY21.

REMINDER: **ICANN Fellowship Program Mentors**
Executive: Sally Costerton, Senior Vice President, Global Stakeholder Engagement

INFORMATION SHARING
ICANN's Supporting Organizations (SOs) and Advisory Committees (ACs) are invited to nominate one individual each (total of seven) to serve as a mentor in the ICANN Fellowship Program.

Mentors will serve a term that includes three consecutive ICANN Public Meetings, beginning with ICANN68. They will provide extensive pre-meeting preparation and on-site support for their assigned fellows, as well as complete a survey after each meeting.

Mentors are expected to follow Fellowship Program guidelines to help ensure consistency in capacity development opportunities for fellows. They also play an important role to help fellows actively participate in ICANN's work. Mentors will receive travel funding support.

Mentors cannot serve on the Fellowship Program Selection Committee at the same time they are serving as mentors. For more information on the guidelines and expectations for mentors, please read about the program here.

SOs/ACs should first select their respective Fellowship Program mentor by **Friday, 31 January 2020**, and notify fellowshipconsultation@icann.org. Individual self-nominations will not be considered.

ICANN67 Planning

REMINDER: **CROP Deadline for ICANN67**
Executive: David Olive, Senior Vice President, Policy Development Support

INFORMATION SHARING
For eligible groups planning to use Community Regional Outreach Program (CROP) funds to conduct outreach during ICANN67, requests must be submitted no later than **Friday, 17 January 2020**. No exceptions will be made.

When submitting a CROP travel request, please keep in mind the following: Trip requests must be approved by the respective community leadership team. For FY20, the trip request must be filled in by the CROP participant via the CROP workspace. In order to access it, applicants must first have an account; please let the CROP coordinator know if you need an account. All individuals requesting CROP funding must also review the CROP Guidelines prior to submitting a request.

Please contact crop-staff@icann.org with any questions.

REMINDER: **ICANN67 Publication Support**
Executive: David Olive, Senior Vice President, Policy Development Support

INFORMATION SHARING

Translation Deadline
If your ICANN67 publication requires translation, please provide the final material(s) by **Monday, 27 January 2020.** This ensures that there is enough time to translate the publication by the print deadline. If your materials required design assistance, please note that the final materials will have to be complete, including the edit/approval process, by this deadline in order to be translated.

Print-Only Deadline
If you only need your ICANN67 publication printed (meaning your publication is ready to send directly to the printer and needs no translation or design/layout modifications), please provide the file along with the quantity you want printed and dimensions of the publication by **Friday, 7 February 2020**.

Please work directly with your support staff to submit these requests to chantelle.doerksen@icann.org **and** liana.teo@icann.org.

REMINDER: **Opportunity for Strategic Outlook Trends Identification Sessions at ICANN67**
Executive: Theresa Swinehart, Senior Vice President, Multistakeholder Strategy and Strategic Initiatives

INFORMATION SHARING
ICANN org will hold Strategic Outlook Trends Identification sessions with the community at ICANN67. To prepare for that exercise, ICANN org will be seeking community feedback on possible formats and arrangements which will be sent through each community group's leadership.

The Strategic Outlook program is a joint effort among ICANN org, the community, and ICANN Board to identify and track trends that relate to ICANN and its mission and to make sure that relating opportunities and challenges are incorporated into ICANN's current and future strategy. New trends or shifts in existing trends impacting the operating plans (five-year or annual), and/or budget, will be factored into the annual iteration of those plans as appropriate. Significant shifts could also result in adjustments to the strategic plan.

Public Comment

Proposal for Future Root Zone KSK Rollover
Close Date: Friday, 31 January 2020

Third Accountability and Transparency Review Team (ATRT3) Draft Report
Close Date: Friday, 31 January 2020

Proposed Dates for ICANN Public Meetings 2024-2028 and Revised Dates in 2022
Close Date: Tuesday, 11 February 2020

Proposed Amendment 3 to the .COM Registry Agreement
Close Date: Friday, 14 February 2020

Proposed Final Report of the New gTLD Auction Proceeds Cross-Community Working Group
Close Date: Friday, 14 February 2020

Draft FY21-25 Operating & Financial Plan and Draft FY21 Operating Plan & Budget
Close Date: Tuesday, 25 February 2020