

ATRT3
Plenary Call #04
27 February 2019 – 21:00 – 22:30 UTC

Review Team Members:

Cheryl Langdon-Orr, Jacques Blanc, Sebastien Bachollet, Osvaldo Novoa, Daniel Nanghaka, Maarten Botterman, Jaap Akkerhuis, Vanda Scartezini, Demi Getschko, Erika Varlese, Tola Sogbesan, Geoff Huston, Michael Karanicolas, Pat Kane, Wolfgang Kleinwaechter

Apologies :

Ramet Khalili

Observers:

Chokri Ben Romdhane, John J Fanning, Yang Hunyu, Herb Waye, Abdeldjalil Bachar Bong, Avri Doria, Jim Prendergast

ICANN Org:

Jean-Baptiste Deroulez, Brenda Brewer

These high-level notes are designed to help review team members navigate through the content of the call and are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: <https://community.icann.org/x/uoc2Bg>.

The ATRT3 undertook the following during this session:

1. Welcome, roll-call, Sol

There were no updates to Statements of Interest. Cheryl Langdon-Orr asked that anyone who has an update to its Statements of Interest to mention it either on record or in chat at the beginning of each call.

Decision reached: Continuous exposure for ATRT3 members updating their Statements of Interest.

2. Terms of Reference

Pat Kane presented key sections of the terms of reference, following the template that was shared with the review team prior to the call.

Pat put an emphasis on the following sections:

- Define scope through the development of Objectives
- Agree upon the definitions, deliverables (reports), timeline, work process

Objectives stated in the ICANN Bylaws Section 4.6(c)(ii) were enunciated, and the five trends that ICANN Leadership is currently focused on. Pat also added that ATRT3 may also consider undertaking a discussion on how to streamline Specific Reviews to make them more effective and impactful.

Cheryl Langdon-Orr added that on the MSSl pre-ICANN64 Webinar the following was listed: "ATRT3 will review these standards as part of the team's work.", however this was not decided by the review team, and will need to be discussed. Maarten Botterman added he would like to make sure the review team

includes the Operating Standards as guide to the way the review team works if this is not yet a final version.

Action item: ICANN org to share slide on Operating Standards from today's MSSI pre-ICANN64 webinar with review team.

Review team was asked when engagement with the community should take place, how to gather and act on the input received.

Pat listed the two current timelines based on when the first substantive meeting is taking place:

- June 3rd – Terms of Reference, Workplan, Timeline
- April 5th, 2020 – Final Draft

Pat suggested the review team gather topic/areas for review and rank them, so that a recommended list of four to six topics is discussed in LA. Work parties would be created around those objectives to add details to workplan, and take a first cut at Recommendations based upon investigations. The review team agreed with this approach.

Action item: Review team members to provide personal feelings on what the topics are/areas of review should be by March 11.

Action item: ICANN org to set up a document for the receipt of suggestions to list the topics.

Pat then presented the different definitions when reaching consensus, used by the GNSO and now use by various groups within the community.

Jacques Blanc suggested to quantify what “strong” or “small” means in these definitions.

Action item: For the designations on slide 13, review team to identify whether there is a numerical number that we believe that each number should be defined by. What the review team believe consensus should be from a numerical standpoint.

Sébastien Bachollet noted that no decisions should be taken at introductory meetings, but also invited Pat to slow down when speaking to the review team which includes non-native English speakers, given the importance of decisions taken.

3. Face-to-Face Meetings

Cheryl reminded all about the upcoming face-to-face meeting in L.A. on April 3-5, 2019. ICANN org added that review team members should now all have received information from Travel Support.

Pat mentioned that the review team should confirm whether it would like a face-to-face meeting to be set up before or during ICANN65. Sebastien asked why the review team is thinking of doing a meeting, since on the last call the review team did not want to meet at face-to-face meetings. Pat replied that Kobe was too close and not ideal to set up a face-to-face meeting. Cheryl added that Kobe was the issue not all ICANN Meetings. Sebastien added that he was sure, the rule applied for all ICANN meetings, however has no issue if such meeting should take place.

Maarten added that he would not be able to participate if the meeting takes place before the ICANN meeting. He also added that it is essential that the review team meets with the community.

Michael added that he supported the idea of meeting during ICANN meetings, considering he has less available time to meet for ICANN related meetings outside of the three scheduled ICANN meetings.

Cheryl has asked that review team also look into the possibility of holding a meeting after ICANN65. ICANN org replied that meetings team has asked to only look at face-to-face meetings before or after ICANN65.

Action item: ICANN org to liaise with Meetings team whether a face-to-face meeting at a different location than ICANN65 venue would be a possibility.

Action item: ICANN org to send out a doodle poll to determine whether a face-to-face meeting would be better before, during or after ICANN65.

Sebastien asked that the formal interface with the community takes place during the ICANN meeting.

4. Transparency: Guiding Principles

There was not enough time to cover this topic.

Action item: Discussion on **Transparency: Guiding Principles** moved to next plenary meeting.

5. ICANN64: Informal Meeting Opportunity

ICANN org presented the results of the [doodle poll](#) to set up an informal meeting opportunity. Meeting will be hosted in Verisign's room (Iris meeting room)

Action item: Pat to look out at Verisign's room availability on given dates and send out a note to the review team.

6. A.O.B.

ICANN org reminded review team to identify a finance liaison.

Action item: ICANN org to send out a brief job descriptions for ATRT3 Finance Liaison, Pat to send out call for volunteers.

Consensus reached on decisions/action items: **YES**