
CLAUDIA RUIZ: Good morning, good afternoon, good evening, everyone. Welcome to the ICANN 64 Planning Committee call on Tuesday the 5th of February 2019 at 18:00 UTC.

On the call today we have Maureen Hilyard, Cheryl Langdon-Orr, Daniel Nanghaka, Olivier Crépin-Leblond, John Laprise, and Marita Moll. We have apologies from Alberto Soto, Jonathan Zuck, and Joanna Kulesza.

From staff, we have Heidi Ulrich, Gisella Gruber, and myself, Claudia Ruiz on call management. And before we begin, I would like to remind everyone to please state their names before speaking for the transcription purposes. Thank you, and with this, I turn it over to you, Maureen.

MAUREEN HILYARD: Thank you, Claudia, and just thanking our small group for turning up today. Yes, I won't be spending much time – initially, I want Gisella to be able to introduce the program as we actually – as it's been organized at the moment. One of the things that I have actually done so far is to try to fill in as many of the sessions that people have actually asked to use for various activities, but what I have done is at the moment left Sunday – Saturday and Sunday are the ALAC days, and Saturday is very much taken up with GNSO sessions that we will all be attending, and Sunday has been left relatively clear because it's a day that I'd really like to spend with Jonathan on policy issues, and some limited sessions on the administration side of things that we may need to cover.

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So, that's just an intro, and I think we'll probably get more as we go through the issues that Gisella has actually raised in the agenda. So we'll leave it up to her, and then we'll – put your hand up if you've got any questions or queries. Thank you, Gisella.

GISELLA GRUBER:

Thank you, Maureen. So just to come to agenda item two, the general sessions, [inaudible] Q&A with the ICANN execs. I had an update a short while ago from Tanzanica King just to say that this session has not yet been finalized. However, it is looking more than likely for it to be on Monday after the public forum. So it would be linked to the public forum and we'd then end at 7:00 p.m.

The only issue we're waiting to hear back on to make that happen is whether the host is able to accommodate the 30-minute extension of the meeting day, because we've got the gala that evening. So just to make sure that we can get to the gala venue and that the gala can take place without too much disruption.

Tanzanica did say that she was feeling quite confident that it would be then, so that would then change our Wednesday morning, we would then be able to accommodate Jamie Hedlund from 10:00 to 1:00 or thereabouts. We'll work on that when we get to Wednesday.

There were no other major conflicts at this stage, and I know that a new version of iScheduler has been published today. I know that Tanzanica was working on it until a few minutes ago, and you have the link to the iScheduler document in today's agenda, and I thought we might just be able to put that up and scroll through it if you wish to do so, unless

Maureen, you'd like for us to go through day by day what we put on the Wiki so far.

MAUREEN HILYARD: Yeah, we'll just go briefly through this, and then through our schedule. That'd be fine. Thanks.

GISELLA GRUBER: Thank you, Maureen. So just to say that there have been changes, as you can see, on the 5th of February 14:00 UTC. I've been waiting for updates on that schedule, so I haven't yet been able to cross-check with our schedule to see whether anything else was added. I do wish to point out that on Sunday, you'll see that we do have the ISOC Japan meeting in there, which is running from 15:30 to 16:30 in the lilac room. Note that will then be red because it'll be a closed session. It's not going to be on the main ICANN schedule. Information is only going to be sent to those invited to that meeting. And the same goes for the Saturday development session. It'll be in red, which means that when it's in red, it's a closed session and it's not on the public schedule.

So what I'm going to do when we finish the call and after dinner is I'm going to cross-check that iScheduler with our schedule, and then I'll immediately point out if there are any overlaps that we need to deal with this week. Yesim's going to send out a Doodle poll after this call to set up another call this week. I thought it could be useful, Maureen, from what we've said in the chat earlier on. [We can have] Jonathan and Joanna on as well to discuss the capacity building, outreach and engagement, etc. I know we've got Daniel on the call today.

Just a second call this week would be very useful to start working in more detail on the agendas as we have deadlines for the translation of the agendas, but more so from my perspective, we have to finalize the titles of the sessions, ideally this week to get it in, and next week, we can fine tune if anything else comes up. But on the 18th of February, the schedule will be made public, and after that, I can't make any more changes. So if you don't mind and if you'll bear with us, we can have another call this week and we will still have our call next Tuesday.

So if you're in agreement, we can go on to the day by day schedule. Yesim and I worked on this earlier on, and we've started putting together the At-Large Wiki pages which will give you a better overview of our sessions. Sorry, just bear with me a second because I've just got to change the name. It's too long to upload onto my screen. But I'm going to put the link in the AC chat. These have just been set up, so I'm going to send the link in the AC chat if you and your computers at home would already like to have a quick look to see how we've set these days up, and I'll bring that on to our screen momentarily.

Can you all see that on your screens? There we go, now we're bringing it up here. As you can see, we've put the SubPro work team five, and bear with me, the full title of the session will be in there, the link to the Adobe Connect will be in there, the link to the ICANN schedule will be in there to give full remote participation details. So everything will be on this Wiki page as and when we get the information. And also, I'll put the full sessions of the title so that people don't have to work with abbreviations.

Over the lunch, we've got At-Large leadership development session with David [inaudible] Again, the first question that I have is whether we wish to have this here. I have for now put by invitation only. I usually do that for all sessions where people will be getting personal invitations to these sessions. And hopefully by that, they will understand that if they haven't been invited to the session, that it is – I don't like putting closed sessions usually, but I'm very happy to put what anyone would like there. and then again, we go through to the afternoon on the new gTLD Subsequent Procedures, and our last session of the day, Maureen, I've put the notes that you've put on your document there again just to give a few highlights of what we'll be talking about.

Any questions or comments?

MAUREEN HILYARD:

Just for me, yeah, the notes were just very general notes that I jotted down, it's not the final [listing.] I will ask for any other entries that people may want to make during that initial session. So yeah, that's just a one-off at the moment. Thanks. Thank you, Gisella.

GISELLA GRUBER:

Thank you. And I see, thank you for Cheryl and John, my invitation only sounds good. And we'll be getting an e-mail out, I assume maybe – we should never assume, but to the people just to make sure that they are fully aware that they are invited to that session and expected to attend. We'll be serving them lunch for the first 30 minutes so that everyone can [inaudible] everyone can just get settled into the session and then a two-hour working session which we'll be very much looking forward to.

I'll now share with you Sunday. Yes, better working than closed. Closed never sounds too good. Sorry, just bear with me as I get up Sunday. There we go. So Sunday, for now, there's no numbering to the sessions, there's nothing in the sessions. I've only put, again, where we had confirmations I the afternoon. For the SSAC, the regional leaders working session I've put the second slot that we've actually got 60 minutes and then Keith will be joining us, and at the same time, we've got the joint APRALO, APAC and ISOC Japan meeting. Again, I've put by invitation only. And our last session is with Katrina, and it may not be an hour, an hour and a half. ccNSO might decide that they only need an hour. And I've also put EPDP. The green usually meaning that those are parallel sessions of importance. And all the sessions that are running, the general sessions, for instance I know the APAC space will go on there, and any other sessions of importance will be in green on our schedules to make sure that everyone's aware of what is happening in parallel to our sessions even though I think Maureen will explain that everyone is obviously expected to be at our At-Large sessions when we're holding them.

MAUREEN HILYARD:

Are there any questions or queries relating to that? Just a little explanation for those who were unaware about the joint APRALO, APAC and ISOC Japan meeting. ISOC Japan, if you have any connection with the Internet Society, they've got a new board, and the board is very interested in learning about how they can also be an effective ALS, and this is our opportunity. They've been in a bit of a lull at the moment, and so they just want to be advised and to see what support they can

get from APRALO and APAC, the GSE team. So this is an opportunity for us to actually have the one on one with one of our ALSes.

And I know that for example the two members of the ISOC board who are going to be attending this particular meeting mentioned that they were more the techies and were not that – [inaudible] the Internet governance part of the ISOC work, and they wanted to know how they could get some support in that area as well. So this is an opportunity for us to work with them, which we're happy to do. And I notice Olivier has his hand up. Olivier.

OLIVIER CRÉPIN-LEBLOND: Thanks very much, Maureen. I should just note that Tomohiro Fujisaki, the new chair – or I think he's just ongoing chair – has been at many ICANN meetings. In fact, you might have recognized him a few times. He has been attending a lot of At-Large meetings, but he just stays in the back seats and never really taken much part at the table, but has been listening quite carefully and so on. And I wonder if something couldn't be done perhaps to gently bring him to the table or I'm not sure if there's any plan for this, but I do hope that he and his colleagues will not just remain in the back seat and will take that step forward. I don't quite know how to bring them to the table. Maybe Cheryl has ideas, but yeah, it's not that he's a newcomer. Thank you. He's not a newcomer.

MAUREEN HILYARD: Exactly. No, he's not a newcomer. In fact, as you say, he attends our APRALO meetings online monthly call, and although he doesn't say very much, I've had discussions with him in the past, and similarly with

[Atushi] who's their new treasurer, I think, and [inaudible] who will be there, they too – [Atushi] is a ccNSO member, so he's with JPRS, and [inaudible] we know him through the DotAsia board. And he's probably better in English than Tomohiro, but I think it's just a language issue and what we'd like to try to engender amongst the ISOC Japan community is to try to establish more communication links between each other, because one of the reasons why it's just the two of them attending our meeting is because the others are in Tokyo and may not be able to get to the Kobe meeting. So it's just that we're offering whatever support that we can give. And giving some examples, one of the things that I did do, they wanted to know what other ALSes, because I think both of these two are new to the board of a chapter such as this, so I've actually given them a copy of our decade of diversity book from 2017 for APRALO, plus the APRALO yearbook from last year which actually had our newsletters in and basically demonstrated what other ALSes were doing as well during the year, just to give them some ideas of the sorts of things that ALSes were involved in. Cheryl. Sorry.

CHERYL LANGDON-ORR:

Thanks, Maureen. Just to also embellish slightly, it would be advisable for us to ask in writing for them to sit at the table. That's the appropriate thing to do in a more traditional culture. And it is slightly more complicated, of course, as you well know, Maureen, because of the close working relationship and nexus between JPRS and ISOC Japan. And there is a natural hierarchy there as well.

But that said, the entities, if not all of the individuals, have been with us since foundation of the RALO, but it would be as inappropriate for a

mere At-Large structure president, even if that person was holding some other rank in some other entity, to presume that as an At-Large structure, they should be sitting with the ALAC and regional leadership at table without a formal invitation.

If that invitation is declined – which I doubt – or if the presence is predominantly decorative, albeit not interactive or perhaps sometimes silent, the gesture will be appreciated, and it is certainly not lost as a courtesy. But more importantly, both JPRS and ISOC Japan have been the frontrunners in reaching out to their Internet community and keeping their community up to date on everything ICANN does. Olivier back in his day did videos for them, I certainly did, I'm assuming Alan probably did as well. They do readouts and stuff and have been doing it since the early years. So they're actually very busy locally. But yeah, needs to be formal. Thanks. Yeah, protocol, protocol, protocol. That's right.

MAUREEN HILYARD:

Yeah. And I think these are two new guys who have – I'm not quite sure where the initial approach was made, but Jia-Rong, it was obviously in collaboration with Jia-Rong, and he actually reached out to Satish and myself to be involved, and I spoke to [Atushi] in another area, and he's very keen just to have the chat. And it was interesting, I don't know too much about Internet governance, but he is well aware that Hiro Hotta, his boss, is very involved in our APR IGF, and so I think what he wants to make sure that he, as you say, Cheryl, he just wants to be up with the play and to be doing the best that he can, because he's on show for JPRS as well as for ISOC Japan.

CHERYL LANGDON-ORR: That's right. And if I can, Maureen, on that, staff can invite him formally for he and one or two of his officers, appropriate to be two, but one or two is a reasonable terminology, and I can do so in your name, but unless it's in your name, that is your table, not ALAC's table. That is your table.

And the other thing is, guys, do remember we're – in a normal Japanese context, seniors are normally sat in a room, and note that the way our usual ALAC room is set up is the exact reverse of what it should be, with our backs to the door, and that is just wrong on so many levels. But we need to be aware of that, and we probably should note it and apologize for that. Tell everyone that it's cost-prohibitive, apparently, to have us turned around the more appropriate way, because it will be quite shocking for the chair of a meeting to be – [inaudible] and you should be center table, but not to be the furthest from the door. Just be aware.

MAUREEN HILYARD: Okay. So, is ICANN aware of the setup for rooms? Do you know? Does anyone know?

CHERYL LANGDON-ORR: Who knows? But we've been asked to be turned around for the last three meetings, and it's all too expensive. It's bloody ridiculous that your audience is at your back. We need to be the reverse order like a GNSO room is. But apparently if we have to have three monitors, it's expensive. Well, we're all looking at our bloody screens anyway, so we

can just have one monitor for the top table and that allows your presenters to use it. But that's a work in progress. Gisella's fought the good fight. We haven't won it yet, but in Japan, it will be shocking.

MAUREEN HILYARD: Yeah. Okay. I'm going to have to raise that with somebody. Heidi.

GISELLA GRUBER: Heidi – Cheryl, I just missed that last point when you said you'll find that in Japan [inaudible].

CHERYL LANGDON-ORR: In Japan, your most senior rank and important person in the room is center table [furthest] from the door. The most junior, unimportant people in the room are at the doorway. And to have our backs –

UNIDENTIFIED FEMALE: I must be sitting outside of the door.

CHERYL LANGDON-ORR: Don't be silly. If our backs are to an audience, it is making very serious statements. And it's certainly telling them that they may look but not touch, because what they are doing is watching the equivalent of a ceremony. So you won't get them to interact and you won't get them to feel welcome. They can look through the wires and look longingly at the emperor and all their new clothes. Just saying. But we're an American organization.

GISELLA GRUBER: No, we are looking into the cultural etiquette, but I haven't had any confirmation at HR that they'll actually be providing [inaudible] to staff. But At-Large staff have received very useful tips, especially from Heidi's links.

MAUREEN HILYARD: Yeah. I think it's something that we should raise. That's alright, Cheryl, you can [inaudible]. Okay, right, that's a side issue and something that we will definitely work on, because I think it's important. And especially as we are trying to make one of our core ALSes in that particular area of our region, trying to make them welcome, I think we need to be making as much attempt as we can to make sure that the welcome actually does incorporate what is culturally relevant.

Okay, going on to Monday then, Gisella.

GISELLA GRUBER: Thank you, Maureen. So on Monday, we've got the main sessions. In the morning, we've got the joint At-Large and NCUC outreach session which is against the high-interest session of strategic planning. High-interest topic, sorry. I'll make that change.

Note that over the lunch [– sorry, that was missed out –] is the joint At-Large and NCUC outreach session will continue over lunch. And Olivier, you may have seen the e-mail that I sent around as we have found funding for part of that, and I've asked the NCUC what they are able to contribute.

Phase two, once we have what NCUC and At-Large has to put in the pot, I will then, if you would like to – and obviously, I'll first ask you about that – is whether you would still like then the fellows, the NextGen to join us, because they actually have funding for their lunches, but they will be at this point in separate meeting rooms, only just because we weren't able to fund the lunch. So Olivier, if you have any thoughts on that.

OLIVIER CRÉPIN-LEBLOND: Yeah. Thanks very much, Gisella. So if I get this correctly, the fellows will be there for the first part of the session, and then they're completely leaving, they can't stay for the second part at all because they have to go to their lunch?

GISELLA GRUBER: They have to go to lunch which is provided for them. So if we were to have lunch, if we're able to put together funds between NCUC and At-Large, we would then still be able to invite them back into our room. They've just got a meeting room secured for them to eat, but obviously, if we have lunch, then they can put their 15 people in with us and Siranush in any case as she was planning to do before I said we didn't have funds, would have brought her fellows as well which would have brought a very big and nice group together.

OLIVIER CRÉPIN-LEBLOND: Okay. Shall I leave it in your hands then to try and work out?

GISELLA GRUBER: Yes.

OLIVIER CRÉPIN-LEBLOND: Because I don't think [there's much point] discussing it here.

GISELLA GRUBER: No, just to see if you're still comfortable with me just including the fellows and the NextGen if it's still possible.

OLIVIER CRÉPIN-LEBLOND: Yes, absolutely. Otherwise, who are we going to be speaking to, each other?

GISELLA GRUBER: Sure.

OLIVIER CRÉPIN-LEBLOND: it's great to talk about ICANN for newcomers, but you need newcomers to be there. Alright. Thanks.

GISELLA GRUBER: Thank you very much.

OLIVIER CRÉPIN-LEBLOND: [inaudible] is there protocol to that as well?

GISELLA GRUBER: Well, actually, no, we'd have the western lunch. To include Japanese is really more expensive, but I'm sure that there'll be loads of etiquette that we will be needing to adhere to, but we'll sort that out in phase two. We've got the afternoon session – sorry, yes.

OLIVIER CRÉPIN-LEBLOND: Okay. Just checking [inaudible] and it might sound like a joke, but I just wonder if, seriously speaking, is it extremely rude to be having our lunch while starting the program again?

GISELLA GRUBER: I haven't read through all the document [inaudible].

CHERYL LANGDON-ORR: I can jump in a bit. Working lunches are unusual in Japan. One's eating time is one's breakaway from the assumed to be highly focused and undiverted attention to your workspace. There is, however, some exceptions with the development of – and particularly – well, it's twofold. There is a tradition of high-level informal meetings where huge deals are actually done over the testing of one's valiant opponent over food and conversation. I use that term advisedly, because swords are occasionally drawn, and the more modern business-type lunch or dinner that goes on. But that's sort of business you have when you shouldn't really be noticing you're having a business, and handshakes will happen at the back of the day. But just be aware for rank and file, one's lunch break is exactly that, break is the vital word. So it is an international conference, I think you can get perhaps in an informal setting some

reasonable flexibility. And of course, the box lunch thing is a big thing, albeit not the sort of boxes we're usually used to.

So, sitting at one's desk and eating while is showing oneself as a hugely diligent underling would also not be all that unusual because of the highly competitive nature of juniors. But if you're eating and working, unless it's a capital W working lunch, you're probably seen as an unimportant underling.

OLIVIER CRÉPIN-LEBLOND: Okay. Thank you.

GISELLA GRUBER: Thank you, Cheryl. Just to go on to the afternoon session, which will be the joint At-Large and NPOC session, I'll let Maureen fill us in on that session. Those are actually our three only sessions of the day, so the morning outreach, lunch time joint session – sorry, lunch time outreach session and this afternoon session with NPOC. Maureen, do you wish to add anything?

MAUREEN HILYARD: Yeah. I'm just waiting on some feedback from the group. I know that they've been having conversations, and they're looking at something that [inaudible] mentioned in Barcelona about developing resources that can introduce – basically the sort of thing that we're actually talking with about with the GAC and that kind of stuff, how do we make policy more relevant to what the members may need?

This is just from the initial discussions that I was involved in, and in conjunction with the outreach and engagement, I'll pass them on to the outreach and engagement team to work with them as part of that capacity building and outreach activity, but focusing on policy. More on that as I get some response from them. But that's a session that they requested, and also because [inaudible] with the NCUC, we've got a GNSO day almost, and developing those relationships can't do us any harm. Thank you.

GISELLA GRUBER:

Thank you, Maureen. Going on on that day, the public forum is running from 17:00 to 18:30. I'll note that we are trying to put the Q&A session with the ICANN execs running until 19:00. So it will be less [inaudible] public forum one as I said previously. If we're able to get the gala to run smoothly with the meetings ending at 19:00, so that's what Meetings team is trying to establish with the host, then that would be the preferred option to run the Q&A session with that public forum one labeled on this Wiki page ending at [inaudible] straight on to the gala. The meetings team are fairly confident that this Q&A session will not be held on the Wednesday which conflicts or kind of runs into our ALAC and GAC session, because it does conflict with ccNSO and GAC sessions on Wednesday morning.

Gala, no details yet. It will be off-site, and I'm sure it will be spectacular. So running swiftly on to Tuesday – let me just get Tuesday up on the screen, and Tuesday, Maureen, if you would like to start on Tuesday, I'm just bringing it up on the screen. I know we start, off the top of my head, with the outreach and engagement session, and then the At-Large

RALOs and regional partners outreach and engagement planning meeting. So if you'd like to say any – Daniel or Maureen, if you'd like to elaborate on those two sessions.

MAUREEN HILYARD: Daniel, do you want to say anything? Apart from you've got your visa.

DANIEL NANGHAKA: Thank you very much. Yeah, currently, the sessions are still under preparation, and we shall be updating you accordingly. And also, [inaudible] the respective agendas [inaudible] and we shall be getting back to the group. Thank you. [Maybe Maureen would like to add something.]

MAUREEN HILYARD: Great. Thank you. Yeah, that's a normal formal meeting that outreach and engagement would hold. And then of course we've got the regional partners meeting at 10:30, which is again another outreach and engagement planning-type meeting where we're hoping that the RALOs will have started to work on their strategic plans for FY20, but it would be an opportunity for them to meet face-to-face with regional partners, GSE, the RIRs have been invited, and any other partners who might be integral to the strategic planning.

I guess APRALO is leading on this because we're starting to look at our strategic plan for FY20 and we are involving of course in collaboration with GSE for a start, but that as we've mentioned, APNIC and DotAsia have a lot to do with the regional activities, regional events that happen

within the Asia Pacific, mainly towards the Asian side of the Asian side of the Asia Pacific region. We don't seem to venture much towards the central and Middle Eastern section of the APRALO region, we just haven't built relationships with the partners on that side, and it seems that a lot of the activity that they are involved in is with EURALO. So we have to look at how we can manage that in future.

But we're focusing on the importance of region partners with respect to strengthening those links that we have at the moment and continue to build those relationships with the RALOs. So that's the purpose of that particular meeting.

That is the meeting that GSE is coming to, Heidi. And I understand that Sally will introduce it. The purpose, the agenda starts with the introduction of the GSE team, and Sally will, according to a message I got this morning from Adam, Sally's keen to come along and do that introduction for us, so that's great.

And of course –

HEIDI ULLRICH: Maureen?

GISELLA GRUBER: Yes, Heidi. Sorry.

HEIDI ULLRICH: Maureen, I've had an update from Adam, and basically, all of the regional VPs have confirmed except just a few, but he expects them to be there, and also Patrick Jones who is part of their team, he works very hard behind the scenes. So he will be there, Adiel also, Akplogan from the OCTO team will be there. And he works closely with the GSE, so we will have a good number of people there.

I'm just confirming, is that session going to be with At-Large and GSE only, or will the RIRs be at that one, or will they be at the 10:30 session?

MAUREEN HILYARD: No, they will be – we're talking about the 10:30 session.

HEIDI ULLRICH: So the one with the GSE is the 10:30 session.

MAUREEN HILYARD: Yeah.

HEIDI ULLRICH: Where are the RIRs going to be? Are they also going to be at that session? [inaudible]

MAUREEN HILYARD: [inaudible] We're talking regional partners, we're talking about – yeah, it's really just introducing all the regional partners and the types of activities that they want to – that they are actually offering.

HEIDI ULLRICH: Okay. [inaudible].

MAUREEN HILYARD: Daniel's got his hand up.

DANIEL NANGHAKA: Thank you very much. [inaudible] the main components of the O&E meeting, we're going to be discussing different prospective strategies and making final amendments during that meeting, and from there, we shall be able to [pass it on.] Then from there, we'll be able to create a benchmark into the FY20. This general workshop is going to [involve like the] GSE, different key stakeholders, different key partners, whereby they're going to kind of interact and dialog on how they can come up with proper [policy] collaboration and input into the different development policy. So how can we be able to tap into the existing networks for the different existing events that they're organizing, activities, such that you can be able to bring up more engagement [within the] policy development [work.] That's the main goal of the workshop. So GSE will be there, RIRs will be there, APTLD will be there, all different regional partners who are key [inaudible] goals and objectives of ICANN. Thank you. Back to you, Maureen.

MAUREEN HILYARD: Yeah. Thank you, Daniel. That's [good to know.] Okay. Shall we move on then? And I'm glad to see that Satish has decided to have a regional leaders – yes. Heidi, is that you wanting to say something again?

GISELLA GRUBER: No, sorry, this was me, Maureen. So the At-Large regional leaders meeting, we have a 90-minute session at all ICANN meetings. However, when you said about Satish wanting to have a meeting, I think you may be referring to the APRALO meeting which is the –

MAUREEN HILYARD: Yes, I was, sorry, [I got it wrong.]

GISELLA GRUBER: Not at all. I'm not going to label it as an APRALO monthly meeting. I'll check with him exactly how he wishes to have this label. This is going to be held alongside the APRALO AFRICANN meeting. I'm submitting the form and I'm waiting on Tanzania on exactly how we're going to be able to slot it in, because initially when I did submit the forms, he did say that he didn't want to hold a separate APRALO meeting.

So on Tuesday, we've got the At-Large regional leaders meeting, which will be a 90-minute session. We'll then follow with the joint board and GAC meeting. Again, this is put in on the block schedule for 90 minutes. What happened at the last meeting is that it only ran for 60 minutes, but at this stage, we're keeping it there for 90 minutes because that's all the information I hold not only from the block schedule but as well as from the GAC support team.

And then we will have the At-Large capacity building session, which I will hand – again, Maureen, apologies, I did put your notes there. I'll hand it over to you to [inaudible].

MAUREEN HILYARD: Yeah. [inaudible] why do I always forget his name? They were two offers for capacity building, and I thought we could probably put them together and there may be some other interest to go in there with –but I'm sure that Joanna will be able to fill any gaps up. But yes, I just needed to get some confirmation from those two people as to whether that time actually suited them. Has anyone heard [inaudible]?

GISELLA GRUBER: Maureen, was that from [inaudible] and Joanna?

MAUREEN HILYARD: Fred Baker gave a name. I can't remember off the top of my head, but he has the name of a person who they actually send around to the various sections to give them the RSSAC 101 delivery.

GISELLA GRUBER: Heidi, are you familiar with this?

HEIDI ULLRICH: No, I'll look into that. I'm making an action item. Thank you.

GISELLA GRUBER: Thank you, Heidi. Grand. And then we finish with the giant APAC and APRALO networking event. Again, we haven't come up with the final title on that one. So that will be a joint drinks and canape event with a

few speeches. We'll be joining forces with Jia-Rong and his team, and that will be Tuesday evening running until about 19:45, I would assume.

MAUREEN HILYARD: [inaudible].

GISELLA GRUBER: That's all for Tuesday. Any comments? Yes. I'm working with APAC Hub team even though it is their new year, so happy Chinese New Year. We're working on the catering requirements, because the deadline is this coming Friday, so it'll be quite tight on timing.

Swiftly moving on to Wednesday – sorry, it won't be much longer – sorry, Daniel had his hand up. Is that an old hand or a new hand, Daniel?

MAUREEN HILYARD: It's a new hand.

GISELLA GRUBER: My apologies.

DANIEL NANGHAKA: It's an old hand. Sorry.

MAUREEN HILYARD: Okay. Thank you, Dan.

GISELLA GRUBER: Perfect. Thank you. Sorry, just coming back to the APAC event on Tuesday evening – I know [inaudible] Wednesday coming back to the sponsorship on that. Thank you, Heidi. We will have APAC Hub contribution, we will have the At-Large networking funding which we used to refer to as the showcase. We also have APNIC generously putting \$600 towards this, and Maureen, we're still waiting for DotAsia to confirm their contribution and then we will have full funding for this event.

MAUREEN HILYARD: Right.

GISELLA GRUBER: [inaudible]. Swiftly moving to Wednesday. We start with the joint board and ALAC meeting. We will then have a transition break. My notes are that we will be inviting Jamie Hedlund to join us. Now, what we do try and do is stick to the block timing, because Meetings team get awfully irritated with us when we don't. However, in order to fit Jamie Hedlund in for a 60-minute session, this can be fine-tuned, Maureen. I was just putting this in as we have a 30-minute session followed by a 15-minute coffee break, followed by a 45-minute session before we need to make our way to the GAC room knowing that people if they don't get their mid-morning break can be awfully cranky, as Cheryl would put. So we can fine tune that. It was just to say that you'd initially had Jamie Hedlund penciled in for 60 minutes. Here we've got a 75-minute session, so we'll work on the details later. We'll then move on to the

joint GAC and ALAC session. In the afternoon, we have the joint AFRALO-AFRICANN meeting, and I just need to [inaudible] confirmation from Tanzania that we can hold the At-Large-APRALO meeting running against the AFRALO-AFRICANN meeting. And then in the afternoon, we'll have the At-Large leadership wrap-up part one. You'll see that it's second slot, afternoon slot, as the last slot of the day. Maureen will be attending the action proceeds, so I don't know if you wish to say anything further there on the wrap-up as well as that afternoon last session of the day.

MAUREEN HILYARD:

Yeah. Okay. Well, the wrap-up, I think that's pretty much a standard kind of thing, but I wanted to mention the 17:00 working session. We've just recently had the request to hold a session for the GCSE, Olivier, and that is basically the only time that we've got spare. And I wondered if that might be an okay time for that. Heidi, have you got something to say before I ask Olivier to –

HEIDI ULLRICH:

Yes. Thank you, Maureen. Very quickly. I have been in touch with Mandy Carver with Government Engagement at ICANN, and she is now looking into who from her department are the most appropriate people to possibly be the ICANN speakers. I've also heard that Theresa Swinehart is involved with this, so it might be Theresa and likely Elaina from GE who might be the ICANN speakers. Thank you.

MAUREEN HILYARD: That's great. Olivier, any further information on that? Do you think that that would be an okay time for that particular slot? It's the only one we've got available, actually.

OLIVIER CRÉPIN-LEBLOND: Thanks very much for this, Maureen. I haven't gone back to Wolfgang yet, because I was waiting for your confirmation for that slot. I can definitely send him an e-mail immediately and get back to you hopefully pretty soon. But if you can just remind me the exact – so it's the Wednesday?

MAUREEN HILYARD: Yeah, Wednesday 17:00.

OLIVIER CRÉPIN-LEBLOND: Wednesday 17:00 local time. Okay. I will –

MAUREEN HILYARD: And you would be leading that.

OLIVIER CRÉPIN-LEBLOND: Okay. That's fine. Then I'll send that over to Wolfgang Kleinwaechter and we'll follow up on this.

MAUREEN HILYARD: Okay. Awesome. Great.

OLIVIER CRÉPIN-LEBLOND: Thank you.

MAUREEN HILYARD: Thank you. Okay, next.

GISELLA GRUBER: Thank you, Maureen.

OLIVIER CRÉPIN-LEBLOND: I'm sorry, and that would be in the ALAC room, so it would effectively be [inaudible] the ALAC room, or how would that work out?

MAUREEN HILYARD: I'm assuming I n the ALAC room because it's a working session.

OLIVIER CRÉPIN-LEBLOND: Okay. Alright.

MAUREEN HILYARD: It's a normal working session.

OLIVIER CRÉPIN-LEBLOND: Yeah, it's just to find out the number of seats and whatever that we'll have in there. [inaudible] might be interested in this. They might have some invitees as well that will come in. Thank you.

MAUREEN HILYARD: Okay, great. Thank you. Last day.

GISELLA GRUBER: Thank you. Back on to Thursday. Thursday, we've got one session which is – just checking with you, Maureen, you've put it as ALAC and ALT Plus debriefing next steps and prep for Marrakech. Are we going to label that as At-Large leadership wrap-up 2, or would you like it to be more specific?

MAUREEN HILYARD: Yeah, whatever. We can put that into the agenda-type thing, but yes.

GISELLA GRUBER: Perfect. I'll just keep it as bla bla wrap-up two.

MAUREEN HILYARD: Yeah.

GISELLA GRUBER: Okay. Thank you. Just because I've got to amend the meeting [inaudible]. Then we've got the cross-community session on universal acceptance, IDNs. During the lunch break, there will be – by invitation only – the ICANN 65 kickoff meeting. Afternoon, we'll have the ICANN board session on governance, public forum, public board meeting, and the wrap-up cocktail, and hey ho, we have finished Kobe. Not that

we've started yet. And there we go. I don't know if there are any [inaudible] questions.

MAUREEN HILYARD:

All right. [inaudible]. Nothing? Yeah, we've got a few action items to follow up on, so there's still quite a bit to be done, but thank you, Gisella. It's looking good. I think it's looking quite challenging too, but I think that the Sunday, for Sunday, if we can have that meeting later on in the week and we talk to Joanna, we'll talk to Jonathan in particular so that we can see what he needs to slot in, and then we'll have pretty much the program ready by the end of the week. Looks good. Anything else? Staff, anything? Can we close the meeting?

GISELLA GRUBER:

Sorry, just to say that the Doodle is out for Thursday to have a potential call on Thursday to see what you can do. We'll obviously keep a close eye on John's availability so that we can work a little bit more, maybe on the policy-related issues. And I'll be sending an updated Excel document, but I'll also be making sure that all these – what we've discussed today is reflected on the At-Large Wiki pages.

MAUREEN HILYARD:

Okay. Righty. Sounds good. Any questions or queries on that?

HEIDI ULLRICH:

Maureen?

MAUREEN HILYARD: Heidi, yes.

HEIDI ULLRICH: Just a different point here is, one, given the gift-giving culture in Japan, would it be appropriate that you have some gifts to hand out to honorary speakers, guests, etc.? And if so, what kinds of gifts would those be? That's one point. And then the second one, Daniel, as you prepare your agenda for that upcoming outreach and engagement call, could you note an item, please, on what kind of promotional materials and brochures that you'll be needing? Thank you.

DANIEL NANGHAKA: Thank you very much. [inaudible].

MAUREEN HILYARD: Thanks, [inaudible]. Cheryl.

CHERYL LANGDON-ORR: Yeah. Look, a [inaudible] per person would be fine if you were speaking at certain levels of conference, but trust me, ours is not that. If you were being gifted from Japanese, you would probably be getting in some cases the more culturally important gift the more important you are seen by the gift giver. So for example, [small tea] accoutrement would be a valued gift because it links to the tea ceremony, bla bla. But

we're not Japanese, we're supposedly global American organization. So you can get away with a lot.

That does not mean cute things like labeled thumb drives, they're a dime a dozen. But it can mean something which can be quite cheaply got, such as because business cards are so big, just little business card holders, something people can hold business cards in, as in with them in their pockets, are appreciated. If such a thing exists with ICANN's logo on it, then that's even more appropriate for general gifts.

But if I was ICANN, if I was Maureen and I was giving business card holders to speakers and guests, I'd be giving plain black or brown plastic up through leather to them, or pleather to them, and to my host and most senior people, I would give metal and preferably even beautifully decorated. Again, we're only talking a \$15 gift here. In the U.S., it's probably half that price.

So have a think about that. But that's the type of thing. If you're going to do a pen, then it needs to be a pen of quality, because writing is so valued as a culture, and there's a big difference between a Bic and a Mont Blanc. So I'd almost avoid that. But you can in fact give stationary, etc., but whatever it is, as simple as it can be, chocolates are always appreciated, small cakes and simple things, always appreciated. God, even a rice cake is appreciated. The wrapping should be exquisite. So a simple rice cake, boxed and wrapped, is okay. But again, that's more culturally appropriate from Japanese to us than it is from us to Japanese. Yes, Marita, it is a cultural minefield.

MAUREEN HILYARD:

I did actually raise that with [Atushi] as I was asked to do, and he said that within the normal ICANN meeting routines that are part of the ICANN program, [he told me] he didn't feel that it was necessary to provide gifts. For example, our ISOC Japan meeting, we wondered whether we should be taking gifts because we're having a meeting specifically with a Japanese group. But he said no.

But if it was a formal meeting – and probably at board level, if they were meeting with Japanese dignitaries or something like that, it would be really appropriate for them, if we had special guests attending an ALAC meeting or something like that, it would be appropriate for us to do that. But at the same time, I don't think we are planning on having – we couldn't just actually have people turning up. We have to know that they're coming so that we can be prepared for them coming, and as Cheryl said.

CHERYL LANGDON-ORR:

Yeah. Basically, Maureen, I don't know whether you can grab half a dozen or more bits of your Cook Island cloth work. It's your home stuff, but you, madam chair, will be given gifts, and so, madam chair, if staff had in a briefcase somewhere in the bottom of one of their walkie bags stuff that you can quickly access to return and you have a couple in your bag and staff have always got one or two with them, that saves any form of "Thank you so much, sorry I can't give you anything back." But absolutely appropriate to be culturally appropriate from Cook Islands, but it should be simple, small, and easily packaged.

MAUREEN HILYARD: Yeah. okay. That's easy enough.

CHERYL LANGDON-ORR: I'm available all this week. [inaudible].

MAUREEN HILYARD: Gosh, I know. Well, to be honest though, wherever we go, there are cultural issues. But I think that specifically with Japan and some of the Asian cultures, there are taboos and we just have to make sure that we're not breaking any cultural rules and that kind of thing.

Okay, now we've gone over time, but thank you very much for your contributions, and I hope you're looking forward to the discussions and the program that we're planning. I'm looking forward to it, and yeah, it's just sort of firming up now as we have to do on some of those programs that we've got. It's good to see Daniel here because he's going to be involved in a lot of those, and we'll be touching base with Jonathan later. So we'll be in touch if you want to come along to the next meeting with Jonathan and Joanna, hopefully at a time when they're both available, and we'll go through everything again. Thank you. Bye.

UNIDENTIFIED FEMALE: Bye.

UNIDENTIFIED FEMALE: Thank you, everyone.

GISELLA GRUBER: [inaudible] Thursday, look out for the Doodle. Please complete the Doodle. Thank you, everyone.

UNIDENTIFIED MALE: Thank you. Bye.

CLAUDIA RUIZ: Thank you, everyone, for joining this call. The meeting is now adjourned. Please remember to disconnect your lines. Thank you.

[END OF TRANSCRIPTION]