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BRENDA BREWER:	Good day, everyone. Welcome to SSR2 Review Team Plenary Call #62 on 28 February 2019, at 15:00 UTC.
	Attending the call today, we have Ram, Russ, Naveed, Norm, Kaveh, Denise, Laurin, and KC. We have apologies from Scott and Jabhera. And it looks like Ameen just joined us.
	Attending the meeting today from ICANN organization is Negar, Steve, Jennifer, and Brenda.
	Today's call is being recorded. I'd like to remind you to please state your name before speaking for the transcript. And I'll turn the call over to you, Russ. Thank you.
RUSS HOUSLEY:	Thank you.
LAURIN WEISSINGER:	Sorry, Russ. Quick note. We also have apologies from Boban.
RUSS HOUSLEY:	Ah, yes, we do.
BRENDA BREWER:	Apology noted, thank you.

Note: The following is the output resulting from transcribing an audio file into a word/text document. Although the transcription is largely accurate, in some cases may be incomplete or inaccurate due to inaudible passages and grammatical corrections. It is posted as an aid to the original audio file, but should not be treated as an authoritative record.

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RUSS HOUSLEY: Today we got a note from the ICANN board asking for a session in Kobe. No details yet, but they would like us to meet with the caucus group and have a discussion about how the review team is going. So I haven't thought about it since I just saw the note half an hour ago. But what I think we should do is talk more about that on the 8th in Kobe. That way, we can come to consensus on what message we want to provide in that meeting and maybe come up with a few slides. But I wanted to point all of you to that note that should have [arrived in your] inbox about half an hour ago.

KAVEH RANJBAR: Russ, may I interject?

RUSS HOUSLEY: Sure. Please.

KAVEH RANJBAR: Quickly. Based on what you said, can I take [it] that the team is [willing] to have that informal session with the board? Because [inaudible], so if the team sees no reason for that, I can relay that back to the board. But what I heard from you [inaudible] feel that you're happy to have [an informal meeting] with the board caucus on SSR2. Is that right?

RUSS HOUSLEY: I, for one, am pleased to have such a session. Does anyone think that's not a good idea?

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DENISE MICHEL: I'm sorry. I'm on the phone in transit and not on Adobe. Of course, the team has a general policy of meeting with any ICANN group that is interested in meeting them, and I would say the board's group is no exception. If you could, Kaveh, when you have a chance send the team a note on who is in this caucus group so we could be reminded. I think it's a good idea to meet. Thanks.

KAVEH RANJBAR: Sure. I will do that, Denise. And just to clarify a bit, basically, it's an informal meeting. So we don't have any special agenda items yet. If the board has [developed] questions or agenda items, I will for sure forward it to the group. But at the moment, it's just having a chat about the progress and if there's anything the [can] do to provide and things like that. But sure, I will also [inaudible] actually check the caucus group because there might have been one or two changes in the membership. I don't know. I will check that and send to the list. Thank you.

LAURIN WEISSINGER: Just due to the lack of a tick button because I'm not in Adobe, I also think it's a great idea to meet with the board.

RUSS HOUSLEY: So in the chat, Norm has suggested that we meet in the days preceding, which I think he's suggesting that it would be possible to carve out some of the time on the 8th or the 9th and have the caucus group join us. And he says, "Yep." So, Kaveh, if that works for you, let us know and we can

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carve out a piece of agenda on the two days that we're there. It might be easier if all of the people in the caucus group are already going to be there at that time to find a place where all of the board members can be there who want to be.

KAVEH RANJBAR: Sure, I will do that. And I think it's very helpful that today we got the general acceptance of the meeting because I think that gives us enough time to try to find the best possible slot. So I will get on it right after the call to make sure that they try to find a time that works for both groups. And, of course, I will [inaudible] message, that's normal with any board caucus group, that any other board member can join. But the aim is to basically have at least the caucus group members in that meeting.

RUSS HOUSLEY: Okay. My preference would be to not do it at the morning of the 8th, but any time on the 9th or the afternoon of the 8th. That way, we will have had time to talk about what messages we have consensus on before the meeting.

DENISE MICHEL: Aren't we there all week?

RUSS HOUSLEY: We are. Norm suggested that that might be a time that there would be less conflicts, that's all.

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DENISE MICHEL: Ah, okay. I guess my preference would be later in the week. I'm hopeful we'll have a lot of progress on the 8th and 9th and probably have even more to talk about. But I look forward to discussing on the list, I guess, what the openings are and what our options are.

RUSS HOUSLEY: Okay, turning to the next agenda item. I'm not seeing any hands. I'm not seeing anything in the chat. So the next agenda item is the ICANN SSR discussion. What we want to do is something similar to what we did last week with the DNS SSR. We want to walk through the topics and see if there's any information we need to gather other than the questions that have already been asked. And we want to highlight places where the questions have already come in so that the folks who have signed up for that topic can begin putting their text together.

So normally, Boban would be the one to lead us through that, but he couldn't make it and sent regrets. And so Laurin has agreed to guide us [through] that.

LAURIN WEISSINGER: Yeah, first of all, my apologies for not having Adobe open. As I said, I'm walking to a meeting. I also have to say that [inaudible] planned to be quite long and I assumed it would be, I did a review of [inaudible] and [inaudible] and unfortunately for the [inaudible] SSR, we do not have answers back for Subtopics 1-5. Where we do have answers back is [Subtopics] 6 onwards [which is mainly on the finance side of things].

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Which [inaudible] Denise are more skilled to speak to. [inaudible] a lot of answers that I wasn't aware of until I checked the whole document and realized, oh wait, there's a lot of stuff missing. So I'm not sure how this [is discussable] on this call simply because we don't have answers for Topics 1-5.

RUSS HOUSLEY: Yeah, Laurin, I knew that. But I do want to at least visit those and make sure that there's no other information that someone needs to gather so that we have it in hand as soon as possible.

LAURIN WEISSINGER: Okay, that's fine. I can do that. If someone can just help me with what Topics 1, 2, 3, 4, 5 are, so that I don't put it in the wrong order. As I said, I'm walking on the street so I can't [see it].

RUSS HOUSLEY: Sure, I can help with that.

LAURIN WEISSINGER: Thank you.

RUSS HOUSLEY: Number 1 is ICANN's information security management system.

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LAURIN WEISSINGER: Okay. So ICANN's [inaudible] security management system [inaudible] questions. Right now, we don't really have any answers to these questions, obviously, and I at least do not see anything I would like to ask right now considering that I don't know the answers to the previous questions.

The people who are on Adobe, I'm not sure if you see the questions on your screens. So if there's anything that you think we need, please raise your hands, tell me what it could be, and I'll try to [inaudible] penholders and check what we can put in or just feel free to jot down your ideas in the document [and I'll review them later]. Of course, I can't see hands.

RUSS HOUSLEY: Right, I got that. I'm not seeing any hands, so I'm taking that to mean that people believe once these questions are answered we will have the information we need to move forward on that topic.

LAURIN WEISSINGER: Yes, or in some cases I think there will be follow up questions.

RUSS HOUSLEY: Sure.

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LAURIN WEISSINGER:	And a few others, but [inaudible] right now [inaudible] have an overview coming from these questions and I can continue [out]. Okay, next one?
RUSS HOUSLEY:	Okay, Topic 2 is the business continuity management system.
LAURIN WEISSINGER:	It's, again, I think similar. I think [inaudible] the questions this morning [inaudible] answers. I do not currently have anything until these are back to us. And so [inaudible] review and [inaudible] there is anything we can add, we should add it. So the idea behind this section for those who are wondering is essentially what is ICANN doing to make sure that if anything happens [inaudible] events, etc., [inaudible] business can continue or business can be restored, etc.
RUSS HOUSLEY:	Okay, I'm seeing no hands, so what I'm taking that to mean is that if these questions come with complete answers, then we'll have everything we need.
LAURIN WEISSINGER:	Yeah.
RUSS HOUSLEY:	Okay, the third topic then is ICANN's risk assessment management methodology and framework.

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LAURIN WEISSINGER: Yes. So a quick rundown what this is. It revolves around [inaudible]. It is the kind of thing that is done in information security management, as we all know. And we just want to know what is being done by ICANN. How is it done? What are the procedures? Right now, we requested a lot of [inaudible] like what is your methodology [inaudible] staff, and we haven't really seen much documentation yet. So that means we don't really know what they do right now. Which, again, leads to the same problem that we cannot [inaudible] on these documents yet because we don't know what the documents are. If anyone sees anything we should add or discuss, please raise your hand and [we'll just] add it [inaudible].

RUSS HOUSLEY: Okay, I'm not seeing any hands.

LAURIN WEISSINGER: Okay, next.

RUSS HOUSLEY: Moving to the fourth topic, which is security incident management and response processes.

LAURIN WEISSINGER: Yes. So essentially, again, [inaudible] essentially, it's if something [adverse] happens, what are the processes, procedures, systems with

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which these incidents or events are [tackled]. Again, it's one of those where we have been told things exist and we're waiting to hear a bit more on what's going on right now. Again, I don't see anything we can do without the answers, but happy to add as usual.

RUSS HOUSLEY: Okay.

LAURIN WEISSINGER: No hands, I assume?

RUSS HOUSLEY: Something jumped on my screen, but I guess no hands.

LAURIN WEISSINGER: Okay.

RUSS HOUSLEY: All right, the next one is ICANN's operation processes and services.

LAURIN WEISSINGER: Which topic is that? Number 4?

RUSS HOUSLEY: 5.

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LAURIN WEISSINGER: Oh, Number 5. Okay, yes. So let me think. I think it's essentially the same thing. We have been asking a variety of questions. On this one, if I'm not mistaken, again, I didn't see any glaring [inaudible] right now. It's a bit like the rest of this. ICANN SSR [inaudible] we need to have some basic understanding and then [inaudible] with questions because in a lot of cases, and this one if I remember correctly too – I have to say my memory is more [wonky] on that one than the others – that there is nothing I can think of right now needs to be done until we receive some [inaudible] answers [inaudible] documentation [inaudible] review and then we can move ahead. [inaudible] any additions, please [inaudible].

RUSS HOUSLEY: Okay, so now we enter the place where we do have the answers, right?

LAURIN WEISSINGER: Yep.

RUSS HOUSLEY: So this is Topic 6, which is how effectively ICANN has implemented its processes around vetting registry operators and services concerning new gTLD delegation and transition.

LAURIN WEISSINGER: Yes, this is more on the compliance side. So I'm not as [inaudible] to this. I believe, if I'm not mistaken, on the call Denise and I'm not sure if Kerry-Ann is on the call. Because I think they were the two doing those. Denise, am I mistaken?

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RUSS HOUSLEY: No, I see Norm and Ram.

LAURIN WEISSINGER: Oh, they're there as well? Okay, would it be okay to hand this to someone who has actual knowledge into the drafting? Because [inaudible] involved with that.

RUSS HOUSLEY: So can Norm or Ram speak to this? I realize the questions, maybe you just saw the answers this past week, but where are we?

NORM RITCHIE: Hi. Yeah, I think we have most of the answers for Topic 6. Some of these updates I think are minor, and we can probably get that fairly quickly to finish that off. So it's all good.

RUSS HOUSLEY: Okay. I think if we find that we did not get as complete an answer as we would like, it's going to be important to generate a follow up question quickly in order for that not to become a roadblock.

NORM RITCHIE: I think these are the questions here. But [they're] referencing the spreadsheet, so I'm not sure if those questions have been submitted or not. I'm lost in all the questions and answers.

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RUSS HOUSLEY: Okay. If you look at the two links that were put in the chat by Jennifer, I think you'll find that the first one has the SSR Review Team questions to ICANN org coming out of the L.A. meeting. It doesn't have the answers there, but those are the questions.

NORM RITCHIE: Yeah.

RUSS HOUSLEY: Okay. She had a….

NORM RITCHIE: My question is, have these questions been submitted?

RUSS HOUSLEY: They have been answered.

NORM RITCHIE: Oh, okay.

RUSS HOUSLEY: Yeah, we got the answers this week. And so if you would look at your e-mail, you will find the answers came in.

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NORM RITCHIE:	Okay, sorry. I have not seen those e-mails. I haven't read them yet.
RUSS HOUSLEY:	All right. Well, they're in a note from Jennifer, and they begin with the words "ICANN SSR Answers."
NORM RITCHIE:	Perfect.
RUSS HOUSLEY:	Okay. All right, so if you guys could quickly just determine whether the responses are sufficiently complete that you're not going to have a follow up, that would be important so that we can do a follow up if needed.
NORM RITCHIE:	Okay.
RUSS HOUSLEY:	Okay. And I guess that takes us to the seventh topic, which is how effectively ICANN has implemented the process to ensure compliance regarding register agreements and consensus policies.
	And Jennifer just promised to inline the answers into the questions doc, so she'll take care of that.
	Did we lose Laurin? Did we lose Laurin? Did we lose me?

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UNIDENTIFIED MALE: No.

UNIDENTIFIED FEMALE: I can hear you, Russ. I can't hear Laurin.

RUSS HOUSLEY: All right. Okay, so Topic 7, the names I see here are Denise and Kerry-Ann. So have you had a chance to look at the answers regarding 7 yet? I think Denise is the only one on the call.

DENISE MICHEL: No, I haven't. Not yet.

RUSS HOUSLEY: Okay. All right, so same. If you could take a look at those so that if there's any follow up, we can get those out as soon as possible. All right. And if they're complete, of course, we can start the writing.

So that's what we needed to get done today in preparation for Kobe. Is there any other business we need to take care of today? I see a hand from Eric.

ERIC OSTERWEIL: Hey. Sorry, I'm late, so this might have been covered or this might be off topic or something. But just as a – I for one am planning to do a lot of work between here and Kobe. And one of the things I was just going to

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ask, and I apologize if this has been covered, but in this document I see a bunch of questions and I know there's a bunch of answers in e-mails. If I were to basically unplug and be on a plane for a long time and want to synthesize things into one place, is it reasonable for us to have a document that has questions and answers all in one place so that, especially in an offline situation, it's just easy to have that one document and go through my homework, for example. I mean, I'm not sure if this was what Norm was alluding to as [trying to] tracing back and forth. But I know we have gotten a lot of e-mails, and I know that we ought to be able to pull things together. But is there a way to streamline this for asynchronous work?

RUSS HOUSLEY: So that is what Jennifer promised to do, is to go through the Google docs with the questions in it and put the answers after them.

ERIC OSTERWEIL: Cool. Thank you. Sorry about that then.

RUSS HOUSLEY: No problem. Kerry-Ann, go ahead. Kerry-Ann, if you're speaking, I'm not hearing you. So, Kerry-Ann, you have a hand up, but I'm not hearing you. I don't think anyone else is either. Can you type in the chat? Because we see you were able to do that earlier. There are little sound waves beside your microphone. Try again, Kerry-Ann. No, not hearing anything. Okay, thank you, Kerry-Ann. So she's confirming that she will

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be available for calling in during the sessions we're able to set up midweek for when we're working on writing. So thank you.

All right, any other business? Okay, Jennifer, would you take us through the actions? Thank you.

JENNIFER BRYCE: Sure. Thanks, Russ. Everybody, hello. The action items for today: Kaveh and ICANN organization are going to confirm with the caucus group that the review team accepted the offer to meet, and we'll share the membership of the caucus group to the list and then also work to find a time that works for the meeting and confirm this as soon as possible. And then staff to insert the answers to the questions into the Google document to help with streamlining.

Is there anything else that you want me to add to this list?

RUSS HOUSLEY: I don't know of anything else. Okay, if there's no other business, let's give you almost a half hour back. Thank you so much, and we'll see you in Kobe.

[END OF TRANSCRIPTION]