RSSAC Admin Teleconference Call
Tuesday, 05 February 2019

Agenda
1.RSSAC 037/038
- Summary email to RSSAC
- Response team – mailing list?
- Concept Paper and next steps
  MA to create a mailing list for the Response Team.

2. RSSAC001v2 work party next steps
- Name and mailing list
- Shepherds: Brad and Wes
  MA to create a mailing list named "RSS Metrics Work Party"
  Staff to send a note to the RSSAC about the SOW and members' engagement.
  MA to circulate a sign-up form to the RSSAC.

3. Workshop Planning
- Finalize Reston
- Travel support
- Caucus invitations
  MA to follow up with MTS on contracting hotel and conference room
  MA to circulate a sign-up form to the RSSAC
  MA to submit final list of funded travelers
  Staff circulate the criteria for the Caucus participation at the workshop.
  MA to circulate a sign-up form to the Caucus.

4. ICANN64 Planning
- Session topics
- Joint meetings: questions (Board and OCTO)
- ALAC invitation
- How it Works slides
  AM to follow up with ALAC staff on the "How it Works" session and request for additional time.

5. IETF104
- Any work party activities?
  AM to work on the agenda for IETF104 session(s)

6. Any Other Business
  RSSAC to discuss the RSO Independence pending action item during the next Admin teleconference.