

YESIM NAZLAR:

Good morning, good afternoon, and good evening to everyone. Welcome to the ICANN 64 Planning Committee call taking place on Wednesday 12th of December 2018 at 17:00 UTC.

On our call today, we have Maureen Hilyard, Cheryl Langdon-Orr, Daniel Nanghaka, Hadia Elminiawi, Alberto Soto, John Laprise, and Marita Moll. We have received an apology from Humberto Carrasco. And from staff, we have Heidi Ullrich, Gisella Gruber; and myself, Yesim Nazlar. I will be managing today's call as well.

Before we start, kind reminder to state your names, please, before speaking for the transcription purposes. I would like to leave the floor over to you, Maureen. Thank you very much.

MAUREEN HILYARD:

Thank you, Yesim, and welcome everybody. Thank you very much for coming along. Good morning, good afternoon, good evening, everyone. This morning for me. It's an important one because it's going to outline to everyone the types of difficulties that Gisella is going to be having right up until we have the Kobe meeting. So, I think if we can help her along the way to get our program organized, that would be really good. It is a shame that Jonathan is not here because I note he had some very interesting ideas about what we do in Kobe. But at the same time, there's lots to be done before then. I'd like to pass it over to Gisella who is going to be the main driver for us with regards to this planning. Thank you. Gisella?

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GISELLA GRUBER:

Thank you, Maureen. If no one has anything to add to the agenda that I did put together which is running through the production calendar, at the second point, we'll then be going over the ICANN 64 block schedule, the At-Large draft schedule, just to start working on the main meetings, the APRALO social event deciding on how many meetings we wish to have with this group, and then any other business.

So, going straight into ICANN 64 production calendar, I just wanted to touch base on this. This is what we received from Tanzania. You can see in the document that we've got a specific date to which we need to adhere. The most important dates that are coming up is the 7th of January to the 16th of January. I just want to explain to you how it works on submitting [inaudible] request form. I submit all the meeting request forms for all the At-Large meetings and when we've in the past had joint outreach event meetings, I've also submitted those as well.

You will see that on the 7th of January, the submission forms open for the SO/AC sessions. Basically, from the 7th to the 16th, we get priority on submitting forms. However, also just bear in mind that the ALAC room is kept aside for the duration of the meeting, and if ever [inaudible] any other meeting, I work closely with Tanzania to make sure that we don't need it at that time.

So, as the forms get submitted, we can see it on an internal planning which will then be sent out to the SO/AC chairs by Tanzania as we get to the first production call on the 17th of January.

The 16th of January is when the general submission is open to all the other ICANN Org requests. Then on the 23rd of January, the [EMF] which is the meeting forms submission, is closed.

After the 23rd of January, we can't add any more meetings. If we change the title of a meeting or the description of the meeting, that is still possible. However, we can't add any meetings. I find the sneaky way around that is to make sure that if we're not 100% about a meeting, let's submit the form, have the room blocked, and if we need to, we can then cancel the meeting. I just wanted to give you those initial dates which we'll be working towards as the first one is the 7th of January. Again, if I stop submitting the forms the second week of January, we'll be absolutely find, but we need to work rapidly on blocking out our times. Then we'll be fine-tuning the agendas as we go on.

There will also be production calls to which the SO/AC chairs are invited as well as the RALO leaders and you have all this information on the schedule here and hope that will be useful to help put the schedule together.

That was just touching base on the production calendar. Are there any questions on that? Perfect. We can then run into the ICANN 64 block schedule.

Again, just having a quick look, you will be able to see the Saturday and Sunday, both days are kept open for our work, for our own group work. Monday and Thursday we've got cross-community and high-interest topics. We've got the usual opening ceremony on Monday, public forum ending off with the gala which will be off-site. Then on the Thursday

we've got the second part of the public forum and the board meeting. Also, what we have on the Thursday at lunchtime which is invitation only, again, for the SO/AC chairs and the RALO leaders is the ICANN 65 kickoff which will be for Marrakech in June.

What we've now tried to do is, taking all this, put this on the Excel spreadsheet that I've sent around, I've put all these meetings on there. I've also put the GNSO meetings that we are aware of on our At-Large draft schedule. So, with all those elements, we are trying to move forward and put our schedule together now. I hope that helps.

Is there anything that you wish ... Any questions on the block schedule? Checking hands. Seeing nothing, hearing nothing, we'll go onto the draft At-Large schedule. Not easy to display on the AC room, so if you wish to open it on your computers, I'll run you through the color-coding and various annotations, bearing in mind that this is a living document. It's really what I work towards and make [inaudible] just to make sure that we do our best for meetings not to slip through the net.

We've got, starting on Thursday and Friday of the leadership program which we'll be running – it's not for us, but I just thought I'd point that out that that will be happening on Thursday and Friday. I've also got the SO/AC chairs meeting with the ICANN executives. They're still talking about what the format is going to be in Kobe, so that will be amended as and when we hear back from that. Then, the start of the meeting is on Saturday the 9th of March for us.

Maureen, how would you like to do this? Would you like to already run through what I've switched on the schedule here which is what I've

picked up from the other groups and the block schedule or would you like to dive into the discussion of the groups which [inaudible]? Sorry, I was just looking at the agenda which was the next point. The main groups to meet is ICANN 64 and then the topics for discussion, how we're going to collect those, whether we're going to do a survey or we're going to do those by e-mail. Any preference?

Okay, not hearing anything. I'm just going to run through the meetings that we've got on here and I can already talk you through what we've got penciled in.

Saturday we could start with an ALT-Plus breakfast working session. That will just be meeting at the hotel and having an informal or, if you'd like, more formal. We can see if there's a space at the hotel. I'm not 100% on what the hotel venue is going to be like but I'll be looking into that. We have on Saturday the ALAC working session.

One of the action items that did come out not only of ICANN 63 but of the sub-committee on outreach and engagement is the title of our working sessions. So, we need to make sure that the action item [inaudible] At-Large sessions to include the substantive topic being discussed be added and not just "At-Large Leadership Session 1, 2, 3" up to however many sessions we have. So, that is something that needs to be worked on early on in the process just to make sure that when I submit the meeting forms – again, they can be tweaked until early February but that we can already put our minds to the fact that we would like to define the working sessions whether that be policy, procedures, inviting staff members, other groups, etc. to our session.

So, that's something that we have to bear in mind. For now, I've just put ALAC working session. That was just a draft. All day Saturday.

Running parallel with that, we've got the EPDP on Saturday morning and the new gTLD subsequent procedures on Saturday afternoon. There is also the chairing skills program. No timing yet concerned for Saturday. Then I'll let Heidi, if you're able to touch base on the leadership skills and strategic planning session which is possibly going to be scheduled for the Saturday. Sorry, Heidi or Maureen if you wish to.

HEIDI ULLRICH:

Hi, Gisella. I'm happy to do that. I think we've had some movement [inaudible] on that. Thank you, Gisella. Maureen and I had been discussing the possibility of a strategic workshops. There are funds for it. This is something that David [Culp] who is a facilitator for all of the Academy courses over the last several years – he is actually in Kobe due to the Academy. And he has said that he would be able to facilitate this workshop.

So, we're looking at it to be on Saturday, likely now Saturday lunchtime for between 90 minutes and two hours. The aim of this would be a leadership skills development. Now, this could be further defined by you. It could be further defined by the ARIWG with the implementation of the At-Large Review Plan. That does, on issue two, discuss actions toward getting closer to individuals, etc. So, there could be some combination of a strategic leadership session as well as how to actually move forward working closer with individuals and the ALS members in

your region. So, this is what that session is and I'm very excited about it. Any comments, Maureen, that you want to add?

MAUREEN HILYARD: Thanks, Heidi. Can you hear me? I must have been muted before.

HEIDI ULLRICH: Yes.

MAUREEN HILYARD: That's good. That's just one of the things that has actually popped up in the last few days and I think it's something we should take advantage of, especially if we've got someone, an expert. This is a short burst of a little bit of support for the leadership team. If anyone else is interested, [inaudible] hopefully, but yes, that's one of the key sessions for us anyway.

I think that one of the things that we should do is get some ideas from everyone about what it is that they think is important to include into our sessions.

Of these sessions that's covering [inaudible], how many sessions are there? I haven't gone through to count them. But how many sessions are actually available to us for workshopping or whatever it is for our working sessions themselves? I think that people who are considering taking a particular session – and I know that we're going to have probably a few more sessions dedicated towards policy which I know is

something that Jonathan would like to do and he can [inaudible] on that in a second.

But I just think that if we can get some more ideas, too, from the other people on the call and from other suggestions that people might have so that we actually get through the things that are important to the ALAC, especially [inaudible], Daniel will have his Outreach and Engagement meeting and another similar opportunity has come up. I'm sorry, Heidi, I forgot the guy's name who is doing the registrant session.

HEIDI ULLRICH:

Yeah. Brian.

MAUREEN HILYARD:

Yeah. Of course, there was interest in again, too, looking at how we can engage NextGen and Fellows and introducing them to At-Large in a more meaningful way. I think that one of the things that I've often said is that they come in to see us and we're always busy doing our thing and they really don't get to engage much at all in our meetings when we're not being all that user-friendly to our fellows.

So, we could do something with them that's a little bit more directed in the time that they're outside of their fellowship time, but also we'd have to make sure that if we were going to do anything with them, that was also aligned to it is – so that we're not conflicting with anything that's already within their program.

So, that's just an aside, but it's something that's come up in the last probably 24 hours. I'd be interested to hear from the rest of the team

that we've got here. Just very, very briefly, because I know there are other things on our agenda. But if there's anything that's on top that people want to raise at this particular point in time. Heidi, is that a new hand?

HEIDI ULLRICH:

Yeah. Thank you, Maureen. In response to your first question when you took the floor about how many sessions we normally have, through the years, depending on the chair, that has changed. There used to be just long blocks. Saturday and Sunday was one meeting and there were just topics put into that all-day session.

Under Alan, we divided it into a series of sessions during the day, all day Saturday, all day Sunday. So, we increased the number of individual sessions. We heard some concerns that those sessions were being too packed, that there was not enough time to discuss any policy in any deeper, deep way.

One of the action items that came out of the development session in Barcelona was to ensure that the priority was given to policy discussions. In fact, 80% of the time was supposed to be set aside for policy while 20% was admin. A lot of that could be done in e-mail, etc.

Also, Maureen, you and I had discussed the idea of your wish to see more of a workshop type approach, not just sessions where one person is speaking and people are responding to that. So, it might be useful to have longer sessions with maybe one topic that you can do a deep dive in. It might be a policy issue, etc. So, that's something that, again, you've agreed to already that policy should be the main focus and I'm

suggesting one way that might happen, again through longer workshops. Thank you.

MAUREEN HILYARD:

It's still pretty flexible. But I do like the fact that we have them chopped up a bit. And even if we were doing policy, it could be a discussion between us bringing in some experts or whatever into [inaudible] and then following up with other things, so a policy issue, as you say, and doing a deep dive where we actually can mix and match, a whole lot of things. But we've got people waiting to speak. We've got Hadia first.

HADIA ELMINIAWI:

First I would like to say [inaudible] support for what Heidi just mentioned and I would [inaudible]. The other thing that I think [inaudible] a session or more than one session that [inaudible] for fellows to attend and [inaudible] people responsible for the first [inaudible], for example, those two or three sessions are recommended for fellows. So, [inaudible] fellows [inaudible] to join ALAC and [inaudible] from what they're hearing. I don't know, though, [inaudible] after the schedule is there or maybe while making the schedule we could have this in mind. We should think about which sessions [inaudible] for the fellows or are good for the fellows to attend and [inaudible] know about. Thank you.

MAUREEN HILYARD:

Thank you, Hadia. Jonathan?

JONATHAN ZUCK: Yes. Can you hear me okay?

UNIDENTIFIED FEMALE: [inaudible].

JONATHAN ZUCK: Great. Thanks. And thanks for letting me be part of this group. Obviously, the idea of workshops and doing deep dive into policy discussions is something that is music to my ears and I think is something we should pursue, and definitely, as Hadia mentioned, highlight those types of sessions for the fellows.

I think if we had an overall guiding principle, it should be the kind of leverage, the fact that people are together and also resource specificity.

So, what I mean by leverage is that we've got all the regional leaders. It seems to me that we ought to hear from them in some way. Right now, we have a bunch of people sitting around a table that are mostly quiet over the course of several days. I think we need the session to be more interactive and delve into some of the things that are going on at the regional level and help that people need or materials that people need, etc., to better evangelize the positions of the At-Large or get feedback from the community on At-Large activities, etc. So, I think we need to do something with the regional leaders that's more interactive and more specific to those regions. Did somebody want to say something? Okay.

The second thing that I'd like to suggest is trying to get reports back from people that are participating on behalf of At-Large around the

ICANN community. So, people that are participating in working groups or review teams, etc., ought to be asked to come and give a presentation to the broader group, explain the issues that are being addressed in those venues, what the key issues are for end users, and again, to seek feedback, to educate and seek feedback to make sure that the positions that are taking and espousing on behalf of the At-Large make sense to the group as a whole. So, there's a lot of people that are participating in work groups and review teams and things like that, that [inaudible] part of At-Large but we do very little to bring them together as Maria has mentioned in the context of work stream five.

So, I'd love to see some people reporting in, gaining consensus and going away with a sense of what the consensus positions of the At-Large group are in those activities that are dispersed around the rest of the community.

Then, the third bit of leverage in specificity has to do with these presentations or meetings with folks outside the At-Large, whether it's other parts of the community or with staff or the board, etc. Far too often, they seem to be generic presentations that are given over and over again in [inaudible] few days, whether it's on the budget or contract compliance or whatever it is. They could easily just be webinars beforehand and I think it would far better serve [inaudible] if we made those kinds of meetings more specific to the things that interest us, so that we don't waste 15 minutes of a presentation getting a generate presentation on how things are going with the budget generally, but instead specify in advance these are the three things we'd like to discuss. We're not interested in any other slides. And [inaudible] an

effort because those folks are doing a lot to prepare for these meetings as well.

I think for those kinds of interactions to be useful, whether it's with the budget team or with NCUC. It's starting with a real agenda that's very specific and discreet will make those meetings much more valuable than they did in the past.

Finally, giving people suggestions as the things that they ought to see outside the meetings and where people ought to be going to get more information in the ICANN meeting generally, so they don't spend all their time in the room together, but instead have these assignments to go out and learn about specific things [inaudible] going on at an ICANN meeting.

So, those are all things, broad suggestions I'd like to make as far as improving, [about] the way that we do our meetings at ICANN.

MAUREEN HILYARD:

Thank you, Jonathan. All really great ideas and I think that's the sort of thing that we needed to have for this meeting is actually to look outside of what we've normally done. For example, when you mentioned about the people who come to tell us what they want to tell us. I think that the invitation should actually be for people ... There will probably be a block of people that we might put them all into one session or something, but sometimes people that we need to see within the ICANN system, we do need to see them but they need to fit in to what it is that we're actually talking about and to provide us with the information that we need to know when we need to know it, not all the other stuff. So,

what you're saying is just perfect. We'll use that as a basis for our planning. Marita?

MARITA MOLL:

Hi. Yes. I'm just sitting here having this wonderful vision of what Jonathan was describing of people, ALAC people going out from the room gathering information of what they're seeing and then coming back into the room and sharing that information. That would be absolutely wonderful. I don't know that everyone would be comfortable with doing that, but it feels like we're actually part of a bigger thing than a lot of people sitting in a room just talking amongst themselves. I love that idea. Implementation is going to be a lot more difficult. Maybe a little bit of time at the beginning and/or at the end of sessions to do that kind of feedback thing, but I think it could make us all feel like we're part of a bigger thing and also make us not feel guilty when we go out into another interesting session because we feel like we should have been at the ALAC session that was held at the same time.

My other point is there's an interesting discussion going on on the list about – Maureen, I know you weighed in on this. What should be the priority of ALAC and how does policy and outreach match and fit in and where should we be spending our efforts? I guess that is a topic that I know [inaudible] a lot of times but probably we shouldn't ignore it and it might be a topic that should fit in somewhere in this schedule. Thank you.

MAUREEN HILYARD: That sounds like a good session starter. Thank you, Marita. Anyone else?

CHERYL LANGDON-ORR: Where is my hand? I tried to put my hand up.

MAUREEN HILYARD: Cheryl? Okay.

CHERYL LANGDON-ORR: My apologies for it. I was clicking my little hand. It's a wonder I wasn't waving at you in the [inaudible] because it wouldn't go up, [inaudible] my flaky Internet.

Just what Marita was just saying, having people in other sessions and coming back and recording is actually something we did back in the dim, dark distant days and it's raised a couple of issues and a couple of concerns which were probably more valid back in the dim, dark distant days which are not insurmountable difficulties at all, but they're things we need to manage. That's all I'm saying. So, one of the things was when the ALAC which of course, back then, we were the only funded travelers to go to ICANN, so believe me, we were watched like hawks. Almost the only [inaudible] travel is to go to ICANN.

If we weren't in our room looking like we were working, people went, "Where are they? They're [inaudible]. What's going on?" We also have to empower and assist our people to be in other rooms and engaging with other activities, so they are noticed but not annoying, and they're

recognized as being part of the meeting and still doing work. Stuff like that. There's a few things. I'm all for it, don't get me wrong. We just need to manage that process very well. The other thing was the cry of, "We're volunteers. We don't have to make all of these reports back." So, how one gets reports back – we probably have a different class of leader and engaged people perhaps than we did back then. But things we can manage, but things we need to plan for. Thanks.

MAUREEN HILYARD:

Thank you, Cheryl. Yes. [inaudible] when Jonathan mentioned that people should be interested in what's happening in other sections. I was thinking that as part of that initial time when we're together and we're talking about what's happening for At-Large during the week, that perhaps the liaisons or something could highlight to everyone what's actually on top for some of the ... For example, what's happening in the GNSO this week that might be of interest to us for people to do want to go to.

I mean, are their meetings closed? Are they like ours, which anyone can come in and listen to if there is any interesting session that they might be discussing or something?

I know that the ccNSO, for example, have their Members Day. They have two days of Members Days and they have some really interesting presentations from the different team managers and also some interesting discussions that could be of interest to our guys and they're outside of our meeting time. Not all of them, but some of them are. So, even having that, as you say, to broaden their knowledge of what is

actually happening within ICANN. Also, to interest them in other areas anyway.

Again, these are all good things. And Marita's idea about the priorities and really talking this up because it's what Heidi, Cheryl, and I have been talking about – the whole strategic planning thing – is that we do need to ... And the leadership development, for example, that we are initiating here with David really links in well to what we're going to be doing with the ATLAS3. So, if that can be seen that our planning is developing towards something that is an ultimate goal for us, that there is seen to be some method in why we're going down this track.

Anyway, we're getting a whole lot of ideas and I think that that's really good that we can put this together into some sort of format that will actually help us to start working on planning, getting people together to plan sessions and things like that. Already I think it will be really starting to enthuse people to become involved and be part of that major planning anyway.

We're 40 minutes into the meeting. There are other things that I know that Gisella wants to follow-up on, so Gisella, would you like to continue now that we've looked at some of the things that we might be looking at for topics?

GISELLA GRUBER:

Perfect. Thank you. Thank you very much, Maureen. So, we've looked at the ... We'll see how we work on the topics, whether we go to the wider ... Well, to the ALAC and to the ALT and I don't know who would like to include in that [inaudible] to do that. What we've done, as I've said in

the past, is a survey on the topics and I'll wait to hear how you'd like to take this forward.

With regards to the groups we'd like to meet with, we had already on the schedule the GAC who has contacted us. Initially, the meeting was suggested to be held on Sunday afternoon, the last session of the day, which isn't the official start of the ICANN meeting yet. But since they've come back and they suggested Wednesday from 11:30 to 12:15 meeting with the ALAC, we've got the board and ALAC that's meeting from 8:30 to 9:30, so there would be a break 9:30 to 9:45 and we would have a meeting running from 9:45 to 11:15 and then we could go through to the GAC room and have the 11:30 to 12:15. So, I'm just putting it of any comments on that. I know that I have mentioned this to Maureen as the GAC support team did contact me directly.

Then, the suggestion there would be to hold a prep meeting on Sunday afternoon with the GAC liaison, so we could have [Yrjo] there as well as Anna and have a prep meeting for the Wednesday meeting between the ALAC and the GAC. Anything you wish to add, Maureen?

MAUREEN HILYARD:

No. That's what we've been [inaudible].

GISELLA GRUBER:

Perfect. Thank you. We've got the board and ALAC meeting already set on Wednesday, the 13th of March, running from 8:30 to 9:30. Kim Carlton from ccNSO has contacted me to find out whether we would like to meet with the ccNSO and we [inaudible] suggested slot is the

usual Sunday afternoon from 17:00 to 18:00, a 60-minute meeting. So, what we've done in the past is when Kim contacts me, then I send [inaudible]. I'll then put it on an e-mail including the [inaudible] committee and the chair, Maureen, and also the liaison, Barrack. The question there would be do they have any topics they wish to address with us? Then go to the ALAC. Do we have any topics we wish to address with them? That also, in a way, wets whether there's any interest in having that meeting, yes or no. But, as I've said now, for now we've put it in on Sunday afternoon, so I don't know if there's any initial feedback on that. Otherwise, I'll go by sending an e-mail like we have done in the past. Is that okay, Maureen?

MAUREEN HILYARD: Yes. That's great. Thank you.

GISELLA GRUBER: Thank you, Maureen. We've got other groups that I've just noted down. The SSAC, we usually have a meeting with the SSAC sometime on the Saturday or Sunday. Can you identify any other groups you wish to meet with, any of the contracted party houses? The RSSAC. So that we can already start contacting them. It would also help if we do have a topic or topics for discussion. Maureen? And I see John has his hand raised.

MAUREEN HILYARD: John?

JOHN LAPRISE: I put this in the chat, but I very much would like to send out a [inaudible] to the other SOs and ACs to see if they have any new business they want to bring up with us. I don't want to hear the regular slide deck. I just wanted to know if there's something new they want to run by us and would like some time with us. That would be great. Otherwise, we don't have to write on the schedule. We don't have to have a specific agenda. But if they have new things they want to run by us, then I think we should make time for them. Thank you.

MAUREEN HILYARD: Hadia? Sorry.

HADIA ELMINIAWI: I was thinking that maybe [inaudible] opportunity to [inaudible] from them. And I basically [inaudible], so I thought that by March it could be [inaudible].

MAUREEN HILYARD: Sorry, Hadia, I didn't quite catch what that was. It was a little bit scratchy. I think we all had a bit of a problem with the sound, Hadia. I only got bits and pieces there, if you'd like to type that out. Hadia will get back to us on that. Heidi, speak with finance. Yeah. I think we can speak with finance, but by that time, it may be ... What's their timeframe? What would they be up to by Kobe? [inaudible] to give us another talk about FY20 which we've already had twice.

HEIDI ULLRICH:

No. It would be maybe about the At-Large comment because, again, I remember last year, it was approximately at that time when the public comment on the fiscal year 20 budget. So, I would definitely suggest that you talk with them before that, but it might be useful to talk to them following that.

Also, just to note my chat comment that I believe that there will be some time for the GSE, Maureen, given that you've had some talks with Sally about a new approach [inaudible] discussion.

MAUREEN HILYARD:

Yes. I think that that's probably going to be related to the outreach and engagement. When I was at the IGF, I had a really lengthy and very productive session with Sally and she's very keen for there to be a better relationship between the GSE, her GSE staff, and our regional staff and also that includes the ALAC as regional members, but since the ALAC as a team anyway working with another group within ICANN. I don't know. There seems to be sort of a difference and I don't know whether it's a personality thing or what, but some GSE groups are working collaboratively as they possibly could and this is a concern, too, to Sally as well.

So, she wants there to be a better working relationship and that it might be ... We've got to find some way in which we can work on some kind of project that's going to have – that's going to encourage a little bit more meaningful engagement with them. From what we're finding out is that some GSE teams have been working better with their RALOs, sharing their resources better, even sponsoring things depending on what their

goals are and what the RALO goals are. Then there's others who don't have much to do with their RALOs at all. So, we do need to work on that.

So, we may need to get a team and working [inaudible]. We'll get [inaudible] part of our – he's going to be liaising between the GSE and At-Large, so that ... He's supposed to be passing on messages, but at the same time, he's going to be the key person that we will work with to develop some sort of activity. It might not need to be very long, but it does need to be something that's constructed and has a positive outcome anyway. Thank you for raising that, Heidi.

Hadia, maybe meeting with contract parties. Oh, okay. Where we can try to explain [inaudible] end users. Okay. So, that's something else to add to the mix then, Hadia. Thank you very much. We'll look at that one.

Again, too, although we've got the different sessions and they're around about ... I think most of them are around about 90 minutes, Heidi. Whatever we do doesn't necessarily have to take up the whole 90. It can be divided into two sessions or three, whatever. So, we can be more flexible with our timing in that if we've got [inaudible]. It's just got to be stuff that's more ... It's got to be relevant to us. It's all about us. Thank you. I've done my spiel.

Where are we up to now? Gisella? Okay, yeah. Right. Are we up to APRALO? Sorry, I've just seen Jonathan's hand up. Thank you.

JONATHAN ZUCK:

Thanks, Maureen. You just reminded me of something that I forgot to mention. I guess I'll be talking about it more tomorrow or this afternoon at the fika. As requested, [inaudible]. One of the things I brought up was the potential to better leverage the large [inaudible] of At-Large, if you will, ALSes and trying to mobilize them and things like that. I think a real workshop or conversation how we're structured and how we might go about mobilizing ourselves could be a very valuable kind of workshop as well. We could tie in some of John's work on social media, but other areas, other forms of communication that regional leaders have with their ALSes, etc., so that we could make ourselves in a way more useful to the community. [inaudible] leverage this incredible force that we created.

MAUREEN HILYARD:

Yes. That sounds great. I think it's in line, too, with what Marita was saying. What is it that we want to do and how do we want to do it to, as you say, make both the ALAC but also At-Large and that includes ALSes and our individual members?

One of the things that we were talking about within APRALO is we've got [inaudible] ALSes and we've got a whole pile of individual members of which we only hear one. And we've got these other people who have registered themselves as individual members that participate in ICANN and even APRALO. But we don't see them.

So, I think we do need to look at what we're doing and how we can be a little bit more effective and to that we've actually got already and to

look at them and to see whether they're actually as effective as they should be. But, great, excellent. Nothing to add.

Anyone else before I give it back to Gisella [inaudible] she wanted to do? No? Okay. Gisella?

GISELLA GRUBER:

Thank you, Maureen. The document that I've just sent around, the Excel document, at the bottom of it, some working groups with question marks on those who would like to meet, [inaudible] usually meet and if there's any other ones you can think of.

So, we've done the groups. We've done, with the RALOs, we'll have the APRALO events that we'll get to that. We have the usual AFRALO AfrICANN meeting at the ICANN meetings. Then I just put some question marks on the TTF accessibility, outreach and engagement, ATLAS-3, CPWG, and Capacity Building Working Group. It's, again, all question marks, but in order to be able to slot these in, there needs to be a decision on which working groups will be meeting.

What we have done in the past is seeing how many slots we've got to allocate to these working groups and then send a note out to the chairs asking them whether they request a meeting, and if they do request a meeting, a draft agenda just to make sure that they have something to talk about. Any comments on that?

MAUREEN HILYARD:

Well, we've got a lot fewer working groups. We'll just see which ones are actually planning ... I mean, apart from the – policy will be one by

the CPWG overall. There will be the Outreach and Engagement with Daniel. There will probably be a couple of sessions there. We may have outreach and engagement that will encompass [inaudible] working group feedback and that kind of stuff within those sessions anyway. We'll put out a call in case there's something that may come up that's a little bit out of [inaudible]. Thank you.

GISELLA GRUBER:

Thank you, Maureen. Also, what we've done in the past is it may not be necessary to have a working group meeting, but it may just be necessary to add an update during one of the working sessions, also. So we can look into that. It's just to help to put the pieces together and then also to decide how many ALAC hours we actually have and how many working groups we need.

I believe the next agenda item will be the APRALO events. As it stands now, I'm not sure at all of what APRALO is doing in Kobe.

MAUREEN HILYARD:

Yeah. I haven't been actually part of [inaudible] discussions except that I know that Ali has been tasked with arranging the outreach and engagement kind of activities related to what's happening [inaudible] Kobe. And that a networking event is being coordinated. I don't know that it's going to be ... It's nothing showcasey. So, I think that it's that sort of ... I think they are waiting for a little bit more guidance on what is available for them to be able to do, but I think they would like to hold something that enables some meeting of the APRALO ALSes and some

sort of networking activity that could involve other people, but nothing set in concrete yet, but we can remind them.

GISELLA GRUBER: Thank you, Maureen. Cheryl has her hand raised. Cheryl? Cheryl, sorry, [inaudible].

CHERYL LANGDON-ORR: That's alright. I'm easily overlooked. Thanks, Gisella. I just wanted to jump in there following on from what Daniel was saying in chat that, yes, there will be an update in the O&E meeting about what's going in APRALO, but just for this meeting, to know there are limitations in what we can do in Japan for a whole lot of regions, not the least of which is the language and cultural one. There are some ideas being bounced around and the main thing from I think our point of view is that the ideas that are being bounced around are not the sorts of things that are going to take lumps of time in our agendas and scheduling.

The year that doesn't match up with doing what we did in Africa. There are all sorts of things that other RALOs have done in outreach and engagement that just isn't going to work in Japan, but there are some other concepts. But as far as I can ascertain at this stage, it's not going to be, "Oh, and we need three hours on Wednesday morning" type stuff. So, that should take the pressure off us having to care too much. Thanks.

MAUREEN HILYARD: Yeah. I think we just have to find out what we can do and then pass that on and we can work around it. But I think that we will need to have a bit more of a hand [inaudible], because as Cheryl points out, there are things that you do and things that you don't. Okay. So, that's APRALO. Social events.

GISELLA GRUBER: Thank you, Maureen. For the social events, as it stands now, we've only got the gala on the Monday evening. [inaudible] APRALO networking event Wednesday evening and then the closing cocktail on Thursday. Depending on funds which I'll have a better idea over the next few weeks, we then need to decide [inaudible] ALT-Plus event or ALAC dinner, etc., bearing in mind that Japan is going to be on the expensive side and I've yet to find out what restaurants we have in close proximity to the venue. It is just it might be a bit tricky getting people too far afield in Kobe, just the language barrier, etc.

MAUREEN HILYARD: So, the [inaudible] on that.

GISELLA GRUBER: Yes. If there are no further comments on that, then I just [inaudible] put out for the next meeting when everyone would like to meet and suggest a frequency of this group to meet. We could also try and get a fixed date and time if that works for everyone.

I'd just like to point out that early January we will start the form submission, so what we need to work on between now and I'd say the

second week of January is having an At-Large draft schedule in place. As I said, it is to get the slots in. We can then tweak the titles as we move forward.

What we've done in the past is that we've put the name of the working session on the main ICANN webpage, so the scheduling page. Then there's always a link to our Wiki page which will take people to the agenda of that session.

If you would like to do it in any other way of putting more description of that exact session on the main ICANN schedule, that just needs to be done ahead of time and we're probably looking at late January. So, if this group can just work together on moving the schedule forward so that by the second week of January I can already start submitting the meeting forms and at least looking at our room. But once we also get the other SOs and ACs putting their meetings in, as these come in I'll obviously keep this whole group informed and send you our draft internal schedule to make sure that we can try and avoid as many clashes as possible.

Maureen, how would you like to take this forward and what do you suggest for the frequency of the meetings?

MAUREEN HILYARD:

I guess it would be an idea just to get some idea before January the 7th. It's not that far away, actually. And of course you've got the Christmas holiday period in between that. I guess we could have one meeting before the break.

CHERYL LANGDON-ORR: I suggest it would be really good to meet after the O&E, if we can, which I think is running on maybe the 22nd.

MAUREEN HILYARD: I think the 20th.

CHERYL LANGDON-ORR: If we can meet 21 or 22, get another meeting in before the various seasonal observances. Even a [Pagan] like me has certain things she'd like to do. Then, you've got—

MAUREEN HILYARD: That would be good. I wouldn't mind if we had one on the 21st after the O&E meeting, just to start to get some sort of ... And to start looking at perhaps some ideas of how we might work on some of these ideas that have come up already. There will be lots of toing and froing by e-mail no doubt. Is anyone totally averse to having a meeting on the 21st? What day is the 21st anyway, by the way?

GISELLA GRUBER: It's a Friday.

MAUREEN HILYARD: Okay. I'm not getting anyone jumping up and down. Heidi is jumping up and down, though. She's put her hand up.

CHERYL LANGDON-ORR: If I'm offering my Saturday, I'm serious, aren't I? [inaudible].

MAUREEN HILYARD: [inaudible] Saturday, isn't it?

CHERYL LANGDON-ORR: I don't have a problem.

MAUREEN HILYARD: Okay. I think if Cheryl doesn't have a problem on a Saturday, I think we're pretty much obliged. So, we can put out a Doodle for the 21st anyway. The 20th ... That's when the O&E meeting is, unless we want to have it ...

HEIDI ULLRICH: Maureen, this is Heidi. I'm sorry to come on. The O&E, Gisella, do you know what time that is? [inaudible] immediately after that, perhaps.

GISELLA GRUBER: I'll leave it to ... Yesim, I'm going to hand that over to you because she's dealing with the Doodle.

YESIM NAZLAR: Thank you, Gisella. The next Outreach and Engagement call will be next Thursday, 20th of December at 16:00 UTC.

GISELLA GRUBER: Let's aim for a call at night.

YESIM NAZLAR: Yeah. And it will be for 90 minutes. It will be for 90 minutes, as Daniel requested.

HEIDI ULLRICH: So, 17:00, 18:00?

YESIM NAZLAR: At 17:00 will not work as it will be a 90-minute call. So, what we can do is 17:30 earliest, but it will be [inaudible] with the Outreach and Engagement call.

CHERYL LANGDON-ORR: Has the [inaudible] gone out to the Outreach and Engagement call yet?

MAUREEN HILYARD: No, I didn't get that.

CHERYL LANGDON-ORR: The Doodle's are not that ... Doodle's used to save as potential Doodle times in my calendar and other people knew not to put things in at the same time. Just on the 20th, I'm booked up from 20:00 UTC right through to 23:00-plus because I've got Subsequent Procedure at 20:00

and GNSO Council meeting at 21:00, so it would have to be squeezed.
We can squeeze it, but ...

MAUREEN HILYARD: 18:00. Could you squeeze one in between then, so that we've got 16:00 as the Outreach and Engagement, 18:00 is the ICANN 64. Won't be as long. I mean, could be as long.

CHERYL LANGDON-ORR: Yeah. Well, it doesn't have to be long. Fine. I'll just work from 2:00 AM through until midday the following day on ICANN. Not a problem. Literally. [inaudible] 2:00 AM, sub-pro. I can squeeze it in.

MAUREEN HILYARD: Jonathan just said, "What happened to the 21st?"

CHERYL LANGDON-ORR: [inaudible] from it and that's fine.

MAUREEN HILYARD: Yeah. Because it's Saturday. Or Friday.

CHERYL LANGDON-ORR: [inaudible] on that is relatively low. I mean, seriously.

MAUREEN HILYARD: Oh, okay. Alright. So, we've got that time done. That's on the 20th.

HEIDI ULLRICH: Maureen?

MAUREEN HILYARD: Yes? Heidi, did you want to actually say something? Yes, please?

HEIDI ULLRICH: This is coming back to the [inaudible]. Just for the ALT-Plus, any kind of debrief or session that you had such as the one that you had in Barcelona on the Friday, this time it will be on the Thursday, late afternoon. So again, no meeting on the Friday going forward. Just wanted to note that. Thank you.

MAUREEN HILYARD: Yes. That's right. Got that. Yes. Is there anything else because we're well over? Was this a 90-minute or an hour?

CHERYL LANGDON-ORR: [inaudible] the hour.

YESIM NAZLAR: Maureen, if I may?

MAUREEN HILYARD: Yes, Yesim?

YESIM NAZLAR: So, are we confirmed with next Thursday for 18:00 UTC?

MAUREEN HILYARD: I think that everyone has been okay. Heidi is now saying we can have a Doodle. Okay. Yeah. We're going to have a Doodle, the 20th or 23rd.

CHERYL LANGDON-ORR: Oh, God. I don't need to get another Doodle. Just do it at 18:00. Really? You want a Doodle? Oh, God. Do you know how many Doodles I fill out in a day? Doodles.

MAUREEN HILYARD: Same here. Okay. Go ahead, Doodle. Right. Next. What's next? Now that we know when the next meeting is.

YESIM NAZLAR: What's the time [inaudible] Doodle?

MAUREEN HILYARD: We're going to have a Doodle, [inaudible] for a Doodle.

YESIM NAZLAR: Okay. And I need to offer only Thursday 20th of December or I need to offer Friday as well?

HEIDI ULLRICH: Yesim, please look at the action item.

YESIM NAZLAR: Please, Heidi. Thank you.

HEIDI ULLRICH: Okay. Thank you.

MAUREEN HILYARD: After the 20th, we would have to have one soon in January, if not after Christmas. No? I prefer January, early January.

GISELLA GRUBER: Maureen, sorry. [inaudible]?

MAUREEN HILYARD: Yes.

GISELLA GRUBER: Just to say the 7th of January is when the meeting form is open, but as I said, that's not the day I need to submit them. I'm just thinking if we want to maximize on people being on the call, doing it on the 2nd or 3rd

of January I don't think we're going to get full participation. If we do it on Monday the 7th or even Monday the 7th of January, we can ... If there's work done in between, that's great. I just think that people allow everyone to get back and to look at the e-mails, to look at the Skype chat and then the week of the 7th we need to be nailing down ... And I said, we need the titles. We need to decide which working groups are meeting, which other groups we want to engage with, because it is important to get it on their schedules as well. And I think if we've got that planned out, then I can already submit the meeting forms by I'd say Thursday, the 17th of January, and then we can do the fine-tuning. We've still got time for fine-tunings.

MAUREEN HILYARD:

I think what you're planning is fine. I like that we'll have our next meeting on the 7th. But in between time, I'm sure that it will happen, is that I would recommend that Daniel has got to get O&E meetings organized. There are other meetings. I'm sure Jonathan has got a whole lot of ideas of things that he's going to be jotting down. But as you say, it's getting the personnel that we may also require within those sessions and asking if they're going to be available. But if we can get as much organized in that by the 7th, that means that we've got time to make the [inaudible] of other people and get them done by the 17th. So, I think that's a reasonable, good schedule. Yeah. We'll do that. So, that's an extra meeting. Doodle and January the 7th sometime.

GISELLA GRUBER:

Perfect.

MAUREEN HILYARD: So, is there anything else that anyone else would like to raise at this particular point in time? We can probably look at frequency after that or probably weekly until we get that program up and running and got it ready and it's [inaudible] here. And we can just prepare for Kobe from there.

So, thank you very much for the great attendance this morning, afternoon, evening and we'll see you in probably three quarters of an hour. Thank you.

CHERYL LANGDON-ORR: Probably.

YESIM NAZLAR: Thank you, all. This meeting has now ended. Have a wonderful rest of the day.

[END OF TRANSCRIPTION]