

# EURALO Workspace

## Section 1: Outreach Strategic Plan Form

Outreach Strategic Plan	Person Completing Form	Date Approved	Plan Status
<a href="#">EURALO Outreach Strategic Plan</a>	Olivier Crépin-Leblond	08-Aug-2018	APPROVED
1			

### STAFF USE ONLY

Status	Quantity
Trips Allocated	3
Confirmed	(0)
Pending	(0)
Remaining	3

## Section 2: CROP Trip Proposal & Assessment Forms

In the table below, please click on the link for the next available BLANK Trip Proposal form that has not already been completed. Additional BLANK forms will be created by the CROP Administrators as needed. If you find that there is no form available, please send an email to: [CROP Support Staff](#). Once you begin completing the form and **<Save>** the contents, the information from your application will automatically appear in the table below so that the next person will know that the form has been taken.

**IMPORTANT:** You may begin completing Trip Proposals at any time; however, no further action (e.g., travel booking) will be taken until the Outreach Strategic Plan has been approved.

Trip Proposal	Event Start Date	Proposal Status	Assessment Due Date
<a href="#">EURALO Trip Proposal 1</a>	20-Oct-2018	APPROVED	16-Nov-2018
<a href="#">EURALO Trip Proposal 2</a>	11-Nov-2018	APPROVED	06-Dec-2018
<a href="#">EURALO Trip Proposal 3</a>	24-Jun-2019	APPROVED	19-Jul-2019
3			

**IMPORTANT:** The applicable Trip Assessment form should be completed within three (3) weeks of all travelers having returned from the event.

Trip Assessment	Date Completed	Date Approved	Assessment Status
<a href="#">EURALO Trip Assessment 1</a>	21-Jan-2019		APPROVED
<a href="#">EURALO Trip Assessment 2</a>	16-Jan-2019		APPROVED
<a href="#">EURALO Trip Assessment 3</a>	07-Jul-2019		APPROVED
3			



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