NCUC Trip Proposal 4 DRAFT

ⓘ *Please use the **<Edit Contents>** menu option (directly above) to complete this form. Remember to **<Save>** the page (bottom right) after making updates. Other than the two required fields immediately below, you may complete any portion of this form, save, and return later to continue where you left off.*

⚠ *Trip Proposals must be completed at least six (6) weeks before the event start date.*

Person Completing Form			
Name:	Maryam Bakoshi	**Date:**	15-Apr-2016

STAFF USE ONLY

Application Status	Assessment Due-Date	Form ID #
CANCELLED	15-Jul-2016	NCUC04

Trip Proposal Section	**LINK: NCUC Trip/Event Assessment 4 DRAFT**
1) Number of Travelers: *(Note: Each traveler uses one trip of the five (5) allocated to each organization/structure).*	1

2) Traveler Contact Information and Itinerary:

Traveler	Email	From City	From Country	Depart Date	Return Date
Renata Aquino Ribeiro	raquino@GMAIL.COM		Brazil	20-Jun-2016	23-Jun-2016

3) Special Travel Circumstances, Arrangements, Explanations, or Notations: *(Please identify each traveler, as applicable)*	
4) Event/Conference Name, Title, or Descriptor:	CSISAC Forum & OECD Ministerial Conference 2016

5) Event/Conference Dates:	**Start:** 21-Jun-2016 **End:** 23-Jun-2016
6) Event/Conference Website Link:	http://csisac.org/events/cancun16/

7) Primary Event/Conference Location:	**Street Address:** **City:** Cacun **Country:** Mexico
8) ICANN Geographic Region:	Latin America and Caribbean
9) Activity Sponsors: *(Note: all event sponsors must be identified in order to comply with ICANN travel guidelines).*	• Ford Foundation • Federal Government of Mexico • Endorsement from OECD • Open Society Foundations
10) Proposed Goals and Outcomes:	The theme "Digital Economy" is totally within the scope of the ICANN and NCUC mission and being this a specific forum for Civil Society to interact it is completely related to NCUC's work.
11) Additional Information *(optional)*:	
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Community Confirmation Section

***Note*: To be completed by a Pilot Program Coordinator (PPC) designated by this organization/structure.**

Acknowledgements	Confirmed?	Name	Date	Notes
The participants identified in this application agree to abide by the terms and conditions of this FY16 Community Regional Outreach Pilot Program (CROPP) as outlined on the Program Elements page.	Yes	Rafik Dammak	15-Apr-2016	
The ICANN Organization / Structure's leadership has authorized the submission of this Trip Proposal.	Yes		15-Apr-2016	
The ICANN Stakeholder Engagement Vice-President has concurred that the Proposed Goals/Outcomes of this Trip Proposal are consistent with operational plans and/or strategies.				
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Program Administration: STAFF USE ONLY

Approved Travel Elements:

Traveler	Approved Arrival Date	Approved Departure Date	Approved Fees

Staff Department Notifications:

Program Requirement	Date Satisfied/Confirmed	Initials	Notes
Program Criteria Satisfied		BR	Traveller cancelled the trip due to unforeseen circumstances. Trip proposal was cancelled.

Program Admin Transfers from Community Drafts to Approved Forms:

Trip **Proposal**		Trip/Event **Assessment**	

CROPP Trip Proposal Template v4 (Aug 2015)